

TOWN OF COLCHESTER
COLCHESTER MEMORIAL DAY PARADE COMMITTEE
MARCH 13, 2024 - 7:00 P.M.
First Selectman's Conference Room

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COLCHESTER, CT
2024 MAR 18 AM 9:45

Minutes

Members in Attendance: Chairman D. Henderson, T. O'Meara, N. Treacarten, D. Johnson, A. Letendre, J. Markham, Sgt. Z. Cash

1. **CALL MEETING TO ORDER:** Chairman Henderson called the meeting to order at 7:03.
2. **REVIEW PREVIOUS MINUTES:** Members reviewed the After Action Report from the 2023 parade and discussed areas for improvement.
 - Permits for road closures are being worked on.
 - In recognition of the 80 year anniversary of the battle of Anzio, in which William J. Johnston received a medal of honor for, A. Letendre motioned to make this the theme for the 2024 parade, seconded by T. O'Meara. All members voted in favor. MOTION CARRIED.
 - Grand Marshal and guest speaker suggestions will be needed at the next meeting.
 - A. Letendre will submit press releases on 4/23, 4/30, 5/7 & 5/14. D. Henderson will submit one on 5/22.
 - The application needs to be updated with the correct dates.
 - T. O'Meara said the cost of the flags is \$814.95.
 - Members would like to pursue having pole mounted flags. Lion's Club, VFW & Legion were identified as possible funding sources. Sgt. Cash will determine the number of poles along the parade route. Flags will be able to be stored at Troop K.
 - Budget will be reviewed at the next meeting.
 - A. Letendre will reach out to Troiano regarding a car for the grand marshal. He will take into consideration the accessibility of the vehicle in case the chosen marshal has physical limitations.
 - Sgt. Cash will get radios that can be used the day of the parade for communication amongst members.
 - A better suited traffic path for parade drop off and line up needs to be figured out. Cadets directing traffic will need flags. Sgt. Cash will ask SRO Scheel and other officers for input on directional flow.
 - Members agreed that Tom Kessler should be recognized as this will be his last year as the Bacon Academy band director and has participated in numerous parades. A band student is a possibility to play the horn instead of having to use a recording.
3. **FUTURE PARADE AND MEETING DATES & AFTER ACTION MEETING 6/10:** Meetings will be held 3/27, 4/10, 5/8, & 5/22 and the after action meeting will be 6/5.
4. **NEW MARCHING UNITS:** No discussion
5. **REVIEW ORDER OF MARCH LIST:** No discussion
6. **REVIEW POLICE, PUBLIC WORKS AND FD SUPPORT:** Discussion took place in agenda item 2.
7. **STATUS OF SOUND SYSTEM:** Park and Rec has a sound system that can be used.
8. **MOTION FOR ADJOURNMENT:** A. Letendre motioned to adjourn. Chairman Henderson adjourned the meeting at 7:54.

Submitted by,

Dawn LePage, Clerk