



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Mary Bylone, First Selectman

Memorial Day Parade Committee Minutes
Wednesday, March 11, 2020
Colchester Town Hall, Suite 201
7:00 P.M.

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TOWN CLERK

Attendees: Tom O'Meara, Neal Treacarten, Dan Henderson, Emily Hein, Chuck Savitski, Ryan, A. Letendre and Heide Perham

Absent: Chris Emmerson

1. Meeting called to order @ 7:04 P.M. by Chairman Al, Letendre
2. Motion to approve the minutes of the February 12, made by Dan Henderson, motion seconded by Tom O'Meara. Motion Carried Unanimously.
3. Citizen's comments None
4. Discussion and Possible Action on a 2020 Parade Theme: A. Letendre moved to make the theme for the 2020 Memorial Day Parade be the 70th Anniversary of the Start of the Korean War, seconded by T. O'Meara. Motion Carried Unanimously.
5. Discussion and Possible Action on Selection of Grand Marshall and Guest Speaker: A. Letendre moved to have Roger Bergeron as Grand Marshal and Steven Nowakowski as Guest Speaker, seconded by D. Henderson. Motion Carried Unanimously. It was discussed to have a backup plan for the Grand Marshal. It was suggested that a backup Grand Marshal be Don Smith and a backup for that is Ray Ryan. The Committee will discuss backup Guest Speakers at the next meeting.
6. Discussion and Possible Action on cost of Paid Marching Units: All the costs of the units remains the same.
7. Discuss Press Releases: H. Perham will send out a press release to the Rivereast with information about the theme. H. Perham will continue to push out updates via the enewsletter that goes out as well as on Facebook and the town website.
8. Discussion of contacting Military Marching Units: A. Letendre will contact the National Guard, Airforce, Silver Dolphins, Coast Guard and Marines and report back at the next meeting.

9. Discuss the need for any new supplies for Parade: Given that the staging area is new, the committee might need barrels to line people up and barricade against vehicles and delineate parking areas.
10. Discuss Parade Budget: H. Perham presented the costs from last year's parade. D. Henderson will work on a proposed budget to put forward to the Board of Selectmen to consider for FY 21-22.
11. Discuss any other Items deemed necessary: T. O'Meara suggested that the committee consider the Coronavirus as a possible impact to the parade. A. Letendre suggested adding it to the agenda for future meetings. H. Perham to contact the Fire Department, Police Department and Public Works to notify them of the mandatory meeting on May 6 to ensure everyone knows their role for the parade. A. Letendre moved to change the meeting time to 6 p.m. instead of 7 p.m. Seconded by D. Henderson. Motion Carried Unanimously.
12. D. Henderson made a motion to adjourn at 7:50 pm seconded by N. Treacarten. Motion Carried Unanimously.

Respectfully Submitted,

Heide Perham