



**TOWN OF COLCHESTER  
PLANNING AND ZONING DEPARTMENT  
POSITION ANNOUNCEMENT**

<b>Job Title:</b>	<b>Planning Director</b>
<b>Salary:</b>	<b>\$77,000 to 100,000</b>
<b>Full-Time:</b>	<b>Monday-Friday, 8:00a.m. – 4:30p.m. (40 hours/week, 30 min lunch)</b>
<b>Closing Date:</b>	<b>Open until filled</b>

**Job Duties Include:**

The Town of Colchester seeks applications from qualified individuals for the position of Town Planner. This position is responsible for the development and administration of a major department of the town including wetlands, zoning, and building. This position requires considerable knowledge of the principles and practices of land use, planning, zoning enforcement, grants administration, economic development, agriculture, historic resources, GIS administration, open space conservation, and the building office. Attendance at night meetings required.

**Required Education & Experience:**

Master's Degree in Urban Planning, or a closely related field is preferred. Five years of experience in municipal planning, including administrative and supervisory expertise preferred. Certification as a Planner by the AICP is preferred. Salary commensurate with education and experience. The position requires considerable knowledge of the principles and practices of municipal land use regulations and skills in reading development plans, interpreting and applying zoning and subdivision regulations, preparing written reports, and utilizing GIS. Excellent communication skills and the ability to work effectively with public officials, other agencies, and the public is essential.

All applicants must submit a completed Town of Colchester Employment application (available at <https://www.colchesterct.gov/>), cover letter, and resume to the First Selectman, 127 Norwich Ave, Suite 201, Colchester, CT 06415 or send it by email to [HR@colchesterct.gov](mailto:HR@colchesterct.gov). The job will remain open until filled.