



POSITION AVAILABLE

Public Works Department – Maintainer II

Public Works Department Town of Colchester

Responsibilities – The Town of Colchester is seeking a full-time Maintainer II for the Public Works Department. The selected individual will participate in snow and ice control activities and in all phases of maintenance and improvements on Town roads and facilities during normal operating hours and overtime as necessary, in order to address natural or man-made emergencies. The selected individual will report to the Public Works Supervisor and /or Director of Operations and may occasionally supervise other Maintainers within the Public Works Department. Qualifications include, a thorough knowledge of tools, equipment, and work methods and practices used in the general maintenance and improvement of public highways, ability to operate, service, and make minor repairs on light and heavy duty highway and construction equipment. The Maintainer II performs a wide variety of skilled and semi-skilled labor tasks relative to the maintenance of Town roadway infrastructure, parks, grounds, and buildings. The selected individual must possess a valid Connecticut Class B operator's license, have passed CDL testing, and possess some supervisory skills. Reference is made to the job description of the position for more detailed information.

Closing Date – Qualified individuals should submit a completed Town of Colchester application with a resume to the First Selectman's office, 127 Norwich Avenue, Colchester, Connecticut 06415 Friday, June 25, 2021 at 4:30 p.m. Requests for job descriptions can be made at the Selectman's office and are attached here with.

The Town of Colchester is an Equal Opportunity Employer.

Wage Rate \$20.83 per hour (Grade 9II – Step 2) per Bargaining Contract

Posted June 11, 2021

JOB DESCRIPTION

Job Title: Maintainer II

Department: Public Works

Classification: Full Time, non-exempt

Reports to: Public Works Director of Operations

Supervises: May supervise Maintainer I or other Maintainer II

Reviewed: May 2021

Union/Essential

SUMMARY

Performs a wide variety of skilled and semi-skilled labor tasks relative to the maintenance of Town roadway infrastructure, parks, grounds, and buildings. Available to perform/assist as needed for natural or man-made emergencies.

QUALIFICATIONS, KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

- A general knowledge of tools, equipment, materials, and work methods and practices used in the general maintenance and improvement of public highways, parks, and buildings.
- Ability to safely and legally operate vehicles and equipment used in assigned duties and to service and make minor repairs on light and heavy-duty highway and construction equipment.
- A general knowledge of safety practices and requirements associated with operation and maintenance of vehicles and construction and hand operated equipment.
- Possession of a valid driver's license, with Class B CDL with tank endorsement.
- Not less than one (4) year employment in the construction and maintenance field or an allied field, or an equivalent combination of experience and training which provides the required knowledge, skills, and abilities.
- High school diploma or equivalent.

PHYSICAL REQUIREMENTS WITH OR WITHOUT A REASONABLE ACCOMMODATION

- Ability to work in limited access areas, crawl on knees, carry equipment or materials up to approximately 75 pounds and on occasion up to approximately 100 pounds.
- Ability to meet the physical requirements of the job and perform the essential functions of the job with or without reasonable accommodations.

MENTAL REQUIREMENTS WITH OR WITHOUT A REASONABLE ACCOMMODATION

- Computer literate.
- Outstanding customer services skills, including ability to receive criticism and respond in a professional manner.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Operate light and heavy-duty trucks for snow plowing and hauling construction materials and supplies.

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Union/Essential

- Operate a minimum of two of the following pieces of equipment: backhoe, street sweeper, front loader, roadside mower, and roller.
- Operate or train others to operate light equipment including chain saw, brush cutter, jack hammer, power saw, lawn mower, line striper, riding mower, compactor, pumps, curbing machine, crack sealing equipment, and woodchipper.
- Service at regular intervals and make small repairs to equipment including check oil, water, battery, tires, lights, antifreeze, and grease, wash, and clean equipment.
- May perform, or train others to perform, skilled labor including painting, carpentry, masonry, and plumbing.
- Inspects grounds, buildings and equipment for safety and efficiency and reports all deficiencies.
- Perform related work as required.
- Comply with Town of Colchester Personnel Policies.

KEY COMPETENCIES

- Good written and verbal communication skills.
- Ability to manage time effectively.
- Ability to work well independently and follow instructions.
- Ability to work effectively and as a team with others.

WORK ENVIRONMENT

It is the policy of the Town of Colchester to provide a safe and healthy workplace for all employees. The Town of Colchester is committed to reducing and controlling the frequency and severity of work-related accidents. It is the responsibility of every employee to report all accidents, incidents and occupational illnesses, as well as any perceived hazardous conditions. While performing the duties of employment, it is the employee's responsibility to work in a safe and responsible manner. This includes following both OSHA and Town of Colchester safety policies.

While performing the duties of this job, the employee is required to work in outside weather conditions. The noise level in the work environment is usually moderate.

WORK SCHEDULE

Hourly/full-time plus overtime as assigned/required.