



Minutes

The Colchester Housing Authority met on December 19, 2019 for its monthly business meeting at Dublin Village. In attendance were: Janet LaBella: Chairperson, Marion Spaulding: Vice Chairperson/Secretary, Denise Salmoiraghi: Treasurer, Kate Forcier, Michael Dankiw: Tenant Commissioner and Robert Gustafson Executive Director.

The meeting was called to order at 7:04 PM

The meeting minutes for November 2019 were reviewed: a motion was made by Kate and seconded by Michael to accept the minutes as submitted: the motion passed unanimously.

The financial statements for November 2019 were reviewed: a motion was made by Kate and seconded by Michael to accept the statement as submitted: the motion passed unanimously.

Public Comment – none.

Additions to the agenda – none.

Communications

11-26-2019 The SSHP “phase two” Dublin Village revitalization Kick Off meeting was held at 10:00. In attendance were Lilia Kieltyka DOH, Jen Svelnys Housing Development Team, Chris O’Neill Architect, Jason Jacaruso D/E/F, Andy Gil D/E/F. All required documents were in order. The contract was extended to 365 days and signed. Rob sent a notice to proceed on 12-6-2019. CHFA has insisted the audit be completed by 12-20-2019, the auditor said it will be done, and it was delivered today (12/19).

Rob was reminded by the Town that he is responsible for the affordability monitoring of new developments in town, i.e. Park Place, there was much discussion by the members, Jan suggested that Rob contact the P & Z Commission, who assigned the task to CHA, and advise them that he has a construction project that is about to get underway and ask them to assign that task to a local management company.

Report of the Executive Director

CHA stored the first pallet of sidewalk salt and nearly used it up on the icy mess Tuesday. More was ordered Wednesday. The 1st workman’s comp claim reported on 12-12-2019. There are ongoing issues with an E-92 resident. All of the CHA employees have completed the sexual harassment training required by the State of Ct. Earlier this evening, though the good graces of St. Andrews volunteers’ and the Abbot family all of the Dublin Village residents received gift boxes of food and goodies. Rob reported that tomorrow (12/20) is the day that he will be helping the elementary students deliver gift boxes to the senior citizens in town.





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At Breeds Tavern:

The meeting of 12-2-2019 at Dublin Village was canceled due to inclement weather. The meeting held on 12-9-2019 at Town Hall was poorly attended. Rob sent the B.T. Treasurer complete list of financial records from March of 2018 to date.

Report of the Tenant Commissioner:

Michael reported that things are quiet and residents are still hibernating.

Unfinished Business - None

New Business

A resident of E-92 has put in a request for relocation to an ADA unit due to her age and the steps required to access the unit, there was discussion by the members and all agreed to grant this request.

A Motion to adjourn the meeting was made by Kate and seconded by Michael, meeting adjourned at 7:36 PM – unanimously accepted.

Respectfully submitted, *Marion Spaulding*

Marion Spaulding
Vice Chairperson
CC: Town Clerk

