



Minutes

The Colchester Housing Authority met on May 16, 2019 for its monthly business meeting at Dublin Village. In attendance were: Janet LaBella Chairperson, Marion Spaulding Vice Chairperson, Denise Salmoiraghi, Kate Forcier, Michael Dankiw, Tenant Commissioner and Robert Gustafson Executive Director.

The meeting was called to order at 7:08 PM

The meeting minutes for April 2019 were reviewed: a motion was made by Kate and seconded by Denise to accept the minutes as submitted: the motion passed unanimously.

The financial statements for April 2019 were reviewed: a motion was made by Kate and seconded by Denise to accept the statement as submitted: the motion passed unanimously.

Additions to the agenda - none.

Public Comment – none.

Communications

Copious communications with the CHA attorney, DOH attorney, DOH, CHFA and the Housing Development Team regarding the SSHP phase two grant. The DOH has questioned the procurement process for the architect so I sent them everything detailing the process. I don't think they remember how long this process has taken and the fact that these two grants were originally suppose to happen together. We hired the architect nearly four and a half years ago for both phases of the revitalization of Dublin. The latest is that I have asked our surveyor to add The St. of Ct. DOH and First American Title Insurance Company to the survey map. The CHA attorney needs five original copies asap. Our CHFA oversight agent came for the annual site visit and we worked out a pre-development budget revision that when approved will leave us about \$40.00 in the red. The DOH asked if I expected the SSHP to pay architectural and other professional costs going forward-----I responded well Yah, but with more eloquence. I do have outstanding bills, and now another bill for the surveyors revision. DEF Construction offered to split the cost of the underground repairs \$3,693.95 of \$7,387.89. I let them know that they are not finished as per certificate of substantial completion and the grasses they planted are dead. We'll met again. The insurance claim isn't closed yet as the adjuster co. has asked the pump co. for more detailed info.

Report of the Executive Director

4-22-19 At Dublin a cable TV contractor fell from a ladder and was transported to Hartford Hospital.
5-10-19 At Dublin a man fell who was removing a power chair lift from a resident's car and was transported to Marlborough Emergency Medical Center.
5- 11-19 A Dublin resident fell while working in their garden and was transported to Marlborough also.
4-25-19 At Dublin a truck from the Orpan Grain Train was filled with donations of a hospital bed and many other durable medical equipment supplies.





Report of the Executive Director – continued

DUBLIN VILLAGE OFFICE 300 LEBANON AVENUE

4-29-19 At Dublin a newer couch and chair was donated to our community room, the older one was donated to a person in need.

COLCHESTER, CONNECTICUT 06415

(860) 537-5251

FAX (860) 537-5856

5-10-19 A relative of a past resident donated a power recliner to a Dublin resident and a Toro power shovel and numerous other tools and a wheelbarrow to the Housing Authority.

The work on the vacant unit at Dublin continues and is spoken for when complete.

There's one unit left to fill at Ponemah.

There are 52 apps on our senior waiting list and 22 on the family list.

Breeds Tavern report:

4-29-19 A special selection committee meeting was held to interview the next two families awaiting housing.

5-5-19 The Executive Board meeting was held here at Dublin.

5-13-19 The Co-op meeting was held at Town Hall. Another special Co-op meeting will be held as the two families were not informed that they needed to attend the meeting on the 13th to be interviewed again by all Co-op members and then voted upon.

I proposed changes to the waiting list and selection methodology.

The new grounds contractor did a great job with the first mowing of the season.

There was much discussion about whether a contractor or the maintenance committee should paint and prep the vacant unit. Tabled as the Dad of one of the new families is a painter by trade and could earn service hours by painting the unit himself.

Report of the Tenant Commissioner:

Michael reported that everything at Dublin Village is fine.

Unfinished Business - None

New Business - None

Costello & Co. audit agreement was executed.

Resolution for SSHP was discussed. **RESOLVED: that Colchester Housing Authority authorize Rob Gustafson - Executive Director, or Janet LaBella – Chairperson or their respective successors to execute Grant Documents for State of Connecticut, Department of Housing HOME funds in the amount of \$2,378,556. Adopted this 16th day of May in Colchester, CT.** Janet LaBella asked for a motion to accept the resolution, Kate Forcier motioned, Denise Salmoiraghi seconded, motion to accept resolution passed unanimously.

A Motion to adjourn the meeting by the Chairperson at 7:55 pm – unanimously accepted.

Respectfully submitted, *Marion Spaulding*

Marion Spaulding
Vice Chairperson

CC: Town Clerk

