**Colchester Hayward Fire Department**

**Monthly Officer Meeting**

**TO BE APPROVED AT NEXT MEETING**

**Monday May 9, 2022 1800 hours**

**Called to Order:** 1800 hours

**Pledge of Allegiance**

**Present:** Chief Hoffmann, DC Lee, AC Morris, AC Babineau, Capt. J. Jones, LT. Bush, President J Knapp, LT. Bernier, Capt. Barnes, LT. Guidice, Career LT Bellantone, J. Babineau, B. Fiala, M. Ziegler, N. Dombroski, FF. C. Maynard, T Joseph

**Approval of Minutes**: A motion was made by AC Babineau to accept the minutes of last months‘ meeting with amendments to add LT. Bush to attendance, and under training change DC Morris to the proper title of AC Morris, the motion was seconded by DC Lee, the motion passed.

**Citizens Comments**: None

**Budget Review:** We are on a crunch to stay within budgetary guidelines, we are down to only 88,000.00 dollars remaining. No unnecessary spending.

**Career Staff:** Zach Simoneau has started his training. AC Morris asked if there could be a notification sent when there is no paid staff on duty. AC Babineau brought up the discussion of perhaps hiring per diem EMTs that would only staff the ambulance, this would at least assure the ambulance gets out. AC Morris agrees that it is worth a try. Chief stated there is no job description for just an EMT.

**Training:** 5/19 there is a trench class, this will be the instruction portion and on 5/22 there will be the practical portion, 6/5 is a live burn.

**Safety**: Not present due to a call, Chief reports that anyone who has not been fit tested to please arrange to have it done.

**Deputy Chief:** ISO is upon us and very entailed, we may have to do a water supply drill.

**Assistant Fire Chief:** AC Morris inquired as to the status of the Fire alarm at CO2, Admin Assistant has been in contact with FASD and they will be scheduling the install as soon as the company has all of the parts. DC Lee brought up the location of the Antenna.

**Assistant EMS Chief:** EMS week starts on 5/15. Twiage goes live on 05/11, Check and Inject training will be scheduled soon. Chief Hoffmann pointed out that there is a training on the schedule in IAR for Narcan and EPI IM for the Career Staff, as always anyone is welcome to attend. AC Babineau stated that the banquet committee has agreed to make EMS week presentations at the banquet. Bacon Academy graduation is 6/17 and they are requesting an ambulance.

**Capt Papp:** Not Present

**Capt Barnes:** Nothing to report

**FP Capt Jones**: Inquired as to the status of FP response to medical calls policy. Chief Hoffmann states that it will be sent out to officers for review and any necessary changes will take place. It was asked if FP that are familiar with the town could ride along with per-diems when they are on without career staff, (they would not be considered part of the legal crew), Chief Hoffmann says yes to get them to places they need to go.

**LT Guidice:**

* The sign is awaiting DOT and M. Preveti.
* The floor drain at CO2 is clogged, there is a lot of of sediment at the bottom. T Joseph states that He knows someone who can come out and xray the line to see what is going on with it, he will meet up with him when he is available.
* Portable batteries at CO2 are not doing well and need to be replaced.
* The mixing valve for hot water at CO2 is bad and needs to be replaced.

**FP LT Bush:** Nothing to report

**Chief Hoffmann:**

* LT and Apparatus Engineer, Job descriptions are on the table for review.
* Tax abatement- there is no policy in place with the town, chief is working with the town to make it possible to get a tax abatement as well as an ambulance incentive.
* ARPA funds are under review and hopefully we will be able to get with Portables.
* CO2 roof there is a discrepancy as to how this was listed for funds, Chief is working to get this straightened out
* ATV Windows is coming out of unassigned funds
* Laptops are in the EMS room and Capt. Equipment room
* Social services is working to make the public aware of programs that are available to residents in need.
* 1st selectman will be here Thursday night and will be riding along, as well as the meeting
* High School program for FF is scheduled to be starting next school year.

**Fire Marshal:**

* New friction welding facility on Upton Rd.
* New Construction on Jordan

**President:**

* We have a busy couple of weeks with Sunday having a couple events on Sunday to cover, the banquet on Friday, Memorial Day graves at 0830, parade.
* ET2 is almost done being entered into the data base for inventory it should be done by the end of the week.
* The Administrative Office is looking good after the overhaul, Chief thanked Tony Skut for his assistance in updating the office.

**Motion to Adjourn:** Motion made by DC Lee and Seconded by AC Babineau. Motion passes unanimously. At 1859

Respectfully Submitted;

Ruby York

Assistant to the Chief