

Colchester Hayward Fire Department

SPECIAL OFFICERS MEETING
TO BE APPROVED AT NEXT MEETING
Monday April 11, 2022 1800 hours

RECEIVED
COLCHESTER, CT
2022 APR 14 AM 9:17
Gayle Furman

Call to Order: 1800 hours

Members Present: Chief Hoffman, AC Babineau, AC Morris, DC Lee, Capt. Jones, Capt. Papp, Capt. Barnes, Lt. Guidice, Lt. Bernier, Lt. Bellantone, Engineer Shorts, President Knapp, K. Mosig, Collin Maynard, T. Joseph, M. Ziegler, B. Fiala, J. Babineau, J. Braga, N. Dombroski, J. Orlando, K. Kundahl

Pledge of Allegiance

Approval of March Meeting Minutes: Motion made by AC Babineau to accept the minutes of the March meeting with an amendment of a misspelling under the Training section on pg. 2. The misspelled word is complaint and should be compliant. The motion was seconded by AC Morris. The motion passed unanimously.

Additions to the agenda: None

Citizens Comments:

1. Matt Ziegler asked to talk about the Memo that stated ET2 is not to respond to medical calls. Matt states that there are always 2 medical people on ET2 when it goes to the call and it allows for more manpower to respond. Chief was unaware of a memo, but states that policy should be adhered to.
2. HCM meter on ET2 has not been replaced since it was taken off to replace the one on ET1. DC Lee will order one for ET2 tomorrow.

Budget update: approximately 182,000.00 left in the budget, we will monitor the budget as the time goes on, but it appears that we will come in right around budget. The Overtime line item is expended by 410% due to increased coverage on weekends. The 2022-2023 budget was proposed to the Town there is a 4.22% increase, it still needs to go to the Board of Finance.

Career Staff: Per Diems are going through training and another one starts on the 15th. They will be utilized on Weekends beginning 5/1.

Training: Evoc begins 4/21. DC Morris requested that the training sheets for career training be given to him for approval. Chief Hoffmann states that they are being entered in ESO.

Safety: AC Babineau stated that the do not respond list should be posted for everyone to see, Chief Hoffmann stated that it will not be posted and people will be contacted individually, and allow ample time for people to get their physical. This being due to the fact that there have been multiple conflicting lists found and we are not entirely sure which one is correct.

EMS: HHC/Backus is replacing Everbridge with Twiage which is supposed to enhance communication with ER. There will be training coming up. EMS Week is coming up in a few weeks, on 5/16 there will be a breakfast at Plainfield FD, 5/19 is the BBQ at Backus ER. There will be a training for the new Protocols coming up at Backus, instead of duplicating efforts AC Babineau will post the date of training and make it a mandatory class. AC Babineau will confirm the date but she believes it is 5/3. AC Babineau was on the zoom training this past week and the things discussed were the updates, and run forms must now be completed within 2 hours of the calls. Backus can now scan drivers' licenses to retrieve information. IM EPI class will be coming up and the EPI Pens will be replaced once everyone is trained. EMS will be included in the Fire Police HazMat training when it occurs.

Captain:

Capt. Papp: Thank You all who participated in the Schuster Park clean up over the weekend. The burn box is in very bad shape and needs to be replaced, parts of it are paper thin. Gear inspections have to be done however; we are waiting for ESO to open up. The status of Station Checks- ET2 is diagrammed per J. Knapp. Capt. Papp offered to assist John in getting it completed and working.

Capt. Barnes: There has been an issue with PCRs not getting completed in a timely fashion, primarily with the career staff. The Knox Box on 628 is all set and 528's is on order. At this point the code is the same as it was but in the future everyone will have their own pass code for accountability, and an audit trail.

Capt Jones: May 1st there is a road race @9am starting at Bacon academy, they requested fire police. Kenn Didato will be going to FP class and has gear, and Jason will be moving to the Fire Police Division. Chief Hoffmann pointed out that all members getting fitted for N95 must be able to get a good seal with the mask, and if facial hair impedes the seal it will have to be shaved.

Lieutenants:

Lt. Guidice: Inquiring as to the status of the alarm at CO2- Chief stated it will cost 15,000.00 to repair. The street sign has been given to Mike and nothing has been done with it yet. There has been questions in regards to getting an alerting audio and visual working at CO2, T Joseph purchased a bell and all that needs to be done would cost less than 200.00, the chief approved 200.00 to be appropriated to get an alerting system operating.

Lt. Bush: Nothing to report

Chiefs:

AC Morris: Nothing

AC Babineau: Nothing

DC Lee: Nothing

Chief Hoffmann: All but one job description has been completed and if there is no discussion or comments they will be approved, hearing no discussion the following Jobs descriptions are now in effect:

- Assistant Fire Chief
- Assistant Chief-Emergency Medical Services
- Captain- Emergency Medical Services
- Captain- Fire Police,
- Captain- Training/Incident Safety Officer
- Captain- Special Ops,

- Captain- Fire Division.

The one job description left outstanding is a paid position.

Chief has been working with Maggie in finance and an attorney in regards to the tax abatement and ambulance incentive.

ARPA funds are in Phase B and Chief received approval to get bids for the parking lot, to be repaved.

External Survey went out to the public and so far 100 people have completed it.

5 candidates took the Exam for the Career position and the Chiefs interview will be the 22nd of April and the Physical agility is 16th of April.

Dave Martin, Tom Welch and Tony Skut were at the station today to assist with the decluttering of the building. The historical and monetary things are not being thrown out.

Chief has received quote for “1st arriving” for company 1 and 2 to enhance communications.

Checking to see if ESO can track equipment to keep things centralized. Matt has a detailed list from January that he spent a lot of time on. Brad has the thumb drive.

The Fire Marshal did not leave a report for the Chief.

President Knapp: There is an event scheduled in Yantic that we would like to take the hand pumper and the Federal 2 to. The trailer needs some attention in order to make this happen.

The Banquet is May 20 please RSVP

There is a burn on 4/29 at Schuster, and a rental on May 15th.

Other Input: Matt Ziegler stated that we need to choose battles wisely as the volunteerism is decreasing and in order to keep people coming around we have to try to keep it positive.

Bylaws: Chief Hoffmann presented the proposed bylaws for the Executive Officers, AC Babineau made a motion to accept the bylaws, seconded by AC Morris. Motion passed unanimously.

Adjournment: A motion was made by AC Babineau to adjourn, seconded by AC Morris. Motion passed at 1844.

Respectfully submitted;

Ruby York

Assistant to The Fire Chief