



TOWN OF COLCHESTER, CONNECTICUT

And

**Colchester Public Schools
127 Norwich Avenue, Suite 201
Colchester, Connecticut 06415-1260**



2021-04 MID MOUNT TOWER LADDER FIRE APPARATUS BID FORM

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First Selectman

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Superintendent of Schools

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Copies of the Request for Proposal/Competitive Bid are found at: <http://www.colchesterct.gov> and the State of CT DAS <https://portal.ct.gov/DAS/CTSource/BidBoard>.

Bids shall be addressed to Office of the First Selectman, 127 Norwich Avenue, Suite 201, Colchester, Connecticut 06415 and be delivered on or before 2:00 P.M. on Thursday, October 14, 2021.

Bids shall be submitted in a sealed envelope clearly marked, "2021-04 Mid Mount Tower Ladder". The Bid opening shall take place at the Colchester Town Hall, 127 Norwich Avenue, Room # 1, Colchester, CT. 06415 at 2:00 P.M. Thursday, October 14, 2021.

No right shall accrue to any person or firm submitting a bid until such bids have been accepted and contract awarded in writing by the duly authorized representative of the Town of Colchester. The Town of Colchester reserves the right to reject any and all bids and to accept the lowest qualified responsible bidder, and to waive any informalities, omissions, excess verbiage, or technical defects in the response, if, in the opinion of the Town of Colchester, it would be in their best interest to do so.

I. GENERAL INFORMATION

1.1 Issuing Office: This Request for Proposal/Competitive Bid is issued by the Town of Colchester, Connecticut.

1.2 Purpose: The purpose of the Request for Proposal/Competitive Bid is to provide prospective firms with essential information to enable them to prepare and submit Bids regarding NFPA 1901 compliant 100' Mid Mount Tower Ladder for the Town of Colchester.

1.3 Bids: All Bids received by the Town in response to this Request for Proposal/Competitive Bid will be retained. Submissions must:

A. Constitute a complete response to this Request for Proposal/Competitive Bid, using the Proposal Form provided in this document.

B. Include an original and one (1) copy.

C. Must be received on or before 2:00 P.M. Thursday, October 14, 2021 Envelopes must be clearly marked "2021-04 "Mid-mount Tower Ladder". Firms mailing Request for Proposal/Competitive Bids should allow for normal delivery time to ensure timely receipt of their Bids. Bids may not be submitted by e-mail.

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D. Must be signed by an official authorized to bind the firm to its provisions.

E. Must include a statement that the proposal remains valid for a period of at least ninety (90) days from the date of its submission.

LATE BIDS WILL NOT BE CONSIDERED

1.4 Rejection of bids: The Town reserves the right to reject any and all Bids received as a result of this Request for Proposal/Competitive Bid.

1.5 Communications Concerning this Request for Proposal/Competitive Bid: All questions relevant to the development of a proposal are to be directed at least seven (7) days prior to the submission date to:

Deputy Chief Donald Lee
Town of Colchester
deputychief@colchesterct.gov

Questions determined to be of interest to all prospective firms will be answered in writing and provided to all firms by e-mail.

1.6 Term: Based upon the outcome of this process, the Town of Colchester will award a contract at the sole discretion of the Town of Colchester.

1.7 Additional Information:

A. Revisions or addenda to the Request for Proposal/Competitive Bid: In the event it becomes necessary to revise or supplement any part of the Request for Proposal/Competitive Bid, the revision or supplement will be provided to all prospective firms by e-mail, in addition to being posted online at www.colchesterct.gov and the State of CT DAS <https://portal.ct.gov/DAS/CTSource/BidBoard>.

B. Incurring Costs: The Town will not be liable for any costs incurred by a firm in the preparation or submission of a proposal.

C. Civil Rights Compliance: Where applicable, firms must comply with the Civil Rights Act of 1964, the Equal Employment Act, and the Connecticut Fair Employment Practices Act.

D. Acceptance of Proposal Content: The contents of the successful proposal may, at the Town's option, become part of the contract entered into by the successful firm and the Town.

GENERAL SPECIFICATIONS

Bid Prices: Bid price is to be a net LUMP sum fee, inclusive of all materials, labor, travel, supervision, training, etc., necessary to render the unit operational upon delivery and acceptance.

Basis of Award: This contract will be awarded to the lowest responsible qualified bidder meeting specifications: **BASED UPON:**

- Ability and capability of the bidder to perform the work as described with the conditions set forth within, and in accordance with NFPA 1901 Standard for Automotive Fire Apparatus.
- Financial resources of the bidder
- Compliance by the Bidder with all applicable federal, state, and local laws, licensing requirements
- Delivery or completion time

Bid Award: Once the lowest responsible qualified bidder has been identified the Purchasing Agent will bring the recommendation forward to the Board of Selectmen for approval as required by the Town Charter, State Statutes, and the Town of Colchester Purchasing Policy. Once the award of the bid is authorized, the Purchasing Agent shall prepare or cause to be prepared a purchase order to confirm the bid award. The

Invoicing: Invoice shall be payable upon satisfactory delivery and inspection of apparatus to ensure it is operational.

The Town of Colchester reserves the right to accept or reject any or all options, Bids, and responses; to waive any technicality in a statement or part thereof submitted, and to pursue the option(s) deemed to be in the best interest of the Town. All materials submitted shall become the property of the Town. The receipt of any response to this request shall in no way be construed to create or imply a contract or obligation between the parties.

The Request for Proposal/Competitive Bids are available on the towns website at www.colchesterct.gov and the State of CT DAS <https://portal.ct.gov/DAS/CTSource/BidBoard>. Any questions should be addressed to: Deputy Chief Donald Lee at Deputychief@colchesterct.gov

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Bidder:

Firm Name: _____

Address: _____

City / State: _____

Phone: _____

FAX: _____

Contact Person: _____

Phone: (if different than above) _____

FAX (if different than above) _____

Base Bid Mid Mount Tower Ladder: \$ _____ thousand, dollars, and
_____ cents. Delivery and training

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Delivery and Acceptance shall be completed within _____calendar days from the date of contract execution.

The firm does / does not carry product liability insurance. If carried, the amount is \$_____.

Claims against product liability;

Claims	Amounts
_____	_____
_____	_____
_____	_____

Claims against the firm for other liabilities;

Claims	Amounts
_____	_____
_____	_____
_____	_____

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References;

1. Number of years the firm has been engaged in the manufacture of fire apparatus:

_____ years.

2. List the dollar volume of fire apparatus sales for the previous year.

\$ _____

3. List six (6) recent deliveries or those under construction of fire apparatus of similar construction on similar chassis. Provide those customers closest to Colchester, CT.

Customer	Amount of contract	Del. Date
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

4. Has the firm ever failed to deliver work awarded; if so, state customer's name and why:

5. Surety:

6. Bank Reference: _____

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7. Major Material Suppliers:

1. _____
2. _____
3. _____
4. _____
5. _____

8. List the Name, address and telephone of the repair facility nearest to Colchester, CT.
where warranty and service work will be conducted:

Cab and Chassis, _____

Pump, _____

Fire Body, _____

9. Provide the name, and address of the factory where the proposed fire apparatus will be
manufactured: _____

10. Provide the name, and address of the factory where the proposed cab and chassis will be
manufactured: _____

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NON COLLUSIVE AFFIDAVIT OF FIRM

The undersigned firm, having fully informed themselves regarding the accuracy of the statements made herein certifies that;

(1) The firm developed the bid independently and submitted it without collusion with, and without any agreement, understanding, or planned common course of action with any other entity designed to limit independent bidding or competition;

(2) The firm, its employees and agents have not communicated the contents of the bid to any person not an employee or agent of the proposer and will not communicate the proposal to any such person prior to the official opening of the proposal, and

(3) Acknowledges that the Town of Colchester's Code of Ethics has been received and understood.

Legal Name of Firm

Firm Business Address

Signature and Title

Date

Printed Name of Title Person

Subscribed and Sworn to me this ____ day of _____ 2021

Notary Public

My Commission Expires _____