



Creating Community Through People, Parks and Programs”
127 Norwich Avenue, Colchester, CT 06415
(860) 537-7297 || parksandrec@colchesterct.gov | www.colchesterct.gov

Bid #2019-03

Request for Proposals Town of Colchester Fireworks - 57 Fest –Colchester RecPlex

BID # 2019-03

Bids shall be addressed to First Selectman, Art Shilosky, 127 Norwich Avenue, Suite 201, Colchester, Connecticut 06415 on or before **2:00 P.M. Tuesday, May 21, 2019.**

Bids shall be submitted in a sealed envelope clearly marked, “2019-03 Proposal for Fireworks”
Bid opening shall take place at the Colchester Town Hall, 127 Norwich Avenue, Room 1, Colchester, CT 06415 at **2:30 P.M. Tuesday, May 21, 2019.**

Any questions concerning this bid may be answered by contacting Tiffany Quinn, Town of Colchester Recreation Director, at (860) 537-7295 or recdirector@colchesterct.gov.

No right shall accrue to any person submitting a bid until such bids have been accepted and contract awarded in writing by the duly authorized representative of the Colchester Board of Selectmen. The Colchester Board of Selectmen reserves the right to reject any and all bids and to accept the lowest responsible bidder, and to waive any informalities, omissions, excess verbiage, or technical defects in the Bidding, if, in the opinion of the Board of Selectmen, it would be in their best interest to do so.

Event: Celebrate Colchester - 57 Fest

Event Type: Free Family Festival

Dates: Saturday September 21, 2019 (Rain date: Sunday September 22, 2019)

Location: Colchester RecPlex 215 Old Hebron Ave, Colchester, CT

Expected Participation: 5,000

Contact Information:

Tiffany Quinn, Recreation Director
Colchester Recreation
(860) 537-7295
RecDirector@colchesterct.gov
www.colchesterct.gov

Requirements of Awarded Fireworks Company

- Fireworks Company must be present and operational for an 8:00pm show
- Fireworks Company must provide
 - certificate of liability insurance, listing the Town as additional insured
 - signed liability waiver indemnifying the Town
 - proof of worker's compensation insurance
 - State fireworks permit
 - three (3) references for previous similar work

Award

Criteria for selection will include, but is not necessarily limited to:

- Availability for event date and rain date
- References
- Experience of the Fireworks Company

Insurance Requirements

The vendor shall maintain for the life of the Contract the insurance coverage set forth below for each accident provided by insurance companies authorized to do business in the State of Connecticut with a rating by AM Best of "A" or better. A certificate of insurance indicating these amounts, and listing the Town of Colchester as additional insured for liability coverage, must be submitted at the time of award.

A. Comprehensive General Liability

Limits of Liability:

Each Occurrence - \$1,000,000

General Aggregate - \$3,000,000

- includes coverage for:

- Products/Completed Operations.
- Contractual Insurance.
- Broad Form Property Damage.
- Independent Contractors.
- Personal Injury.

- Premises-Operations.
- B. Worker's Compensation and Employer's Liability
Worker's compensation - Statutory
Employer's Liability - \$500,000.

The Town of Colchester shall be listed as additional insured on Comprehensive General Liability policies. The contract of insurance shall provide for notice to the Town of cancellation of insurance policies thirty (30) days before such cancellation is to take effect.

The contractor shall defend, save harmless and indemnify the Town of Colchester, its officers, agents, employees and assigns from any damages resulting from any challenge to the legality of the bid process or any of the documents used here, including, but not limited to, the Request for Proposals or Contract Agreements. In addition, the contractor agrees to indemnify and hold harmless the Town of Colchester and each of their respective members, employees, officers and agents from and against any claims, demands, losses, costs or liabilities for personal injury or property damage or any other loss which may result from the contractor's performance or lack of performance of the Contract. Such "losses" shall include all reasonable attorney's fees and costs incurred in the representation of the Town, or any of their respective members, officers, employees, sub-committees of the Town or agents in any suit or claim arising from the contractor's performance or lack of performance of the Contract or arising from the enforcement of this provision.

Alternative Proposals

Bidders may submit alternate proposals giving details of all variations from terms of proposal. Consideration may be given to such differences provided such action is considered to be in the best interest of the Town.

Right of Rejection

The Town of Colchester reserves the right to reject any or all bids, waive any irregularities, and accept the bid deemed to be in the Town's best interest.

**TOWN OF COLCHESTER
57 FEST FIREWORKS BID**

Company Name: _____

Contact: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____

Bid Amount (maximum \$8,500): \$_____

The following items are included with this application:

- ☐ Proof of Insurance (or ability to obtain insurance if awarded the contract)
- ☐ Worker's Comp Certificate (or appropriate waiver)
- ☐ State of CT Fire permit (or ability to obtain if awarded the contract)
- ☐ Three (3) references

I attest that I am available to fireworks on the following on:

Sat. Sept 21, 2019 _____ Sun. Sept. 22, 2019: _____ (Rain Date)

Attached all details to your proposal to this document.

Authorized by (please print): _____

Authorized Signature: _____

Date: _____