



June 16, 2023

RE: Colchester Town Green – Electrical Service Upgrades

To Whom It May Concern,

The Town of Colchester is requesting proposals from qualified contractors to perform electrical service upgrades on the Town's historic town green, located at the intersections of Route 85, Route 16 and Hayward Avenue.

The electrical service upgrades shall generally include the following scope of work:

1. Replace the existing wooden electrical service cabinet with a new code compliant and weather rated pad mounted enclosure, which will be integrated into the existing gazebo's landscape plantings/retaining wall.
2. Replace existing electrical service panels and circuits with code compliant hardware.
3. Relocate the existing electric meter to the new enclosure.
4. Remove the existing utility pole and 'cobra' style light fixture

All work and materials noted above and on plans shall be performed and supplied in compliance with applicable building and electrical codes and in compliance with all health and safety regulations, unless otherwise specifically recommended by the contractor and approved by Town staff.

Interested bidders shall visit the site to familiarize themselves with the electrical service's existing condition and the project's scope of work prior to submitting a bid.

Questions shall be submitted in writing to Planning Director Demian Sorrentino [dsorrentino@colchesterct.gov](mailto:dsorrentino@colchesterct.gov) by the close of business on Friday, July 7, 2023.

Bids shall include all materials and labor to complete the project and shall comprise the following items:

- Schedule of values.
- Supporting documentation to allow Town staff to review the bids in sufficient detail to determine they are complete and balanced.
- Three project references including contact information, total construction cost and date completed.
- Electrical contractor's CT license number and proof of insurance.
- List of any subcontractors who will be used on the job.
- Any exclusions, exceptions or clarifications made by the bidder.
- The anticipated length of construction including the proposed start date and the date of substantial completion.



Proposals will be received at the office of the First Selectman of the Town of Colchester, 127 Norwich Avenue, Suite 201, Colchester, Connecticut, 06415 until **2:00pm prevailing time on Friday, July 21, 2023**

Sealed proposals shall be labeled "Colchester Town Green – Electrical Service Upgrades" and addressed to the attention of; Andreas Bisbikos, First Selectman.