



**TOWN OF COLCHESTER, CT
REQUEST FOR PROPOSALS
FOR THE DEVELOPMENT OF AN
AFFORDABLE HOUSING PLAN**

**ADDENDUM #1
October 20, 2021**

To All Bidders:

All instructions contained in this addendum shall be reflected in the Bid and will be made part of the Contract Documents when the Contract is awarded. Sealed bids are still due to be received at the Office of the First Selectman of the Town of Colchester, 127 Norwich Avenue, Suite 201, Colchester, CT 06415; Attention Mary Bylone, First Selectman until 2:00 pm on October 27, 2021.

The following questions were received and are answered in italics below for clarification:

Question 1: Does the city have a previous example of a final Affordable Housing Plan? Or does the city have an example from another jurisdiction of a desired final product?

Answer 1: *Several CT Municipalities have completed an Affordable Housing Plan in accordance with Connecticut General Statutes Section 8-30j. The Connecticut Chapter of the American Planning Association keeps a running list of adopted plans or those that are currently being developed. Some standouts from municipalities of comparable composition to Colchester include Mansfield and Hampton. Examples can be found here:*

<https://ct.planning.org/knowledge-center/resource-library/connecticut-municipal-affordable-housing-plans/>

In addition, the CT Department of Housing has prepared a Guidebook called "Planning for Affordability in Connecticut" that can be viewed here: https://portal.ct.gov/-/media/DOH/AHPP-Guidebook_RPA_120120.pdf

Question 2: Are travel costs reimbursable separate from the \$15,000 budget cap?

Answer 2: *Travel expenses should be built into the anticipated costs of the project. The project is being funded by a CT Department of Housing Technical Assistance Grant not to exceed \$15,000.*