

Commission on Aging  
May 13, 2019 – Regular Meeting  
Senior Center  
95 Norwich Avenue

**MEMBERS PRESENT:** Chair Jean Stawicki, Vice Chair Linda Grzeika, Treasurer Marjorie Mlodzinski, Roberta Avery, Nan Wasniewski, one vacancy.

**MEMBERS ABSENT:** Goldie Liverant.

**OTHERS PRESENT:** Senior Center Director Patty Watts, Linda Pasternak.

**1. CALL TO ORDER**

Chair Stawicki called this Regular Meeting to order at 8:30 am.

**2. ADDITIONS TO THE AGENDA**

No additions were requested.

**3. REVIEW OF PREVIOUS MINUTES**

Minutes of the April 8, 2019, Regular Meeting were submitted for approval.

**Motion by:** R. Avery

to approve the minutes as read.

**Second by:** M. Mlodzinski.

**Vote:** Unanimous to approve.

**4. FINANCIAL REPORT**

Treasurer M. Mlodzinski reported that there is \$466.26 in the Town Budget Line Item and \$14.40 in the CoA Budget after the printing of 90 Senior Resources Guide for \$156.60.

P. Watts submitted the following:

Transportation Itemization for MAY 2019

Daily Transportation	4/29/19	\$282.25
Trips	4/29/19	196.00
Combined Total		\$478.25
Year to Date Total		\$2418.01

**5. DIRECTOR OF SENIOR SERVICES REPORT**

Director Watts gave kudos to the CoA for a well received program, Preventing Senior Bullying with Pam Atwood, that was a highly informative.

The Annual Volunteer Appreciation Luncheon was a success with games, and top scoring teams were presented with medals and gift certificates to be used at the center. P. Watts acknowledged the staff for the wonderful job they did.

An Activity Interest Survey has been given out during May to help make strategic changes to program planning. The results will be presented during an "In the Know" program in June. A plan for implementation of the most highly requested changes will begin this summer and more fully in the fall.

RECEIVED  
COMMISSION ON AGING  
MAY 13 2019  
3 PM

In July/August the Public Works Department is planning to replace all of the windows in the building. The center will remain open, closing down one room for repairs at a time. Programs will shift into different spaces for minimal impact.

AARP Tax Aide served 249 individuals this season through the Colchester Senior Center. A training site for the Tax Aide preparers was provided. These trained volunteers were then dispatched to serve towns throughout eastern Connecticut.

The Municipal grant Program grant application was submitted on May 3, 2019. This funding of \$33,320 supports our out-of-town medical transportation.

The Senior Center received \$800 from Colchester Lions Community Night of Giving. These funds help support the Making Memories Program, the grant funded program that serves older adults facing memory loss and dementia. The Center is grateful for their ongoing generosity towards this program.

The Center will be closed on Monday, May 27, for Memorial Day.  
P. Watts will be out of the office on Friday, June 7, to attend a CASC training with other directors from around the state.

A crack in the windshield of the minivan has been repaired.

Annual staff evaluations are being scheduled by the end of May.

**Attendance and Meals Served:**

- Meals served in March: on site: 182 MOW: 291
- Monthly Transports in March: 759
- Monthly Attendance in March: 2197
- Total Membership: 1269

**6. OLD BUSINESS**

**6.1 July Commission on Aging Roundtable**

The roundtable will be hosted by the Colchester CoA on July 18, 2019, from 1:00 p.m. until 3:30 pm. Speaker for the program is Diane Stone, Director of Senior and Disabled Services Center in Newington, CT.

**7. NEW BUSINESS**

**7.1 Appointment of Nominating Committee**

R. Avery, M. Mlodzinski and L. Grzeika volunteered to be on the Nominating Committee to bring a slate of officers to the scheduled election at the June CoA meeting.

**7.2 Report on April Commission on Aging Roundtable**

R. Avery attended the roundtable meeting and brought information back from other commissions i.e., all have transportation problems, some commissions have brochures, tote bags.

**8. CoA PROJECTS**

**8.1 Brochure**

R. Avery presented a mock up of a brochure for the commission. Suggestions were discussed as to what other info should be in the brochure.

**8.2 Senior Resource Guide**

M. Mlodzinski stated that 90 guides were printed to give time to the members to review the current one and make changes for a new printing in the Fall.

**8.3 Email Address**

L. Grzeika is unable to access the address as the password is not available. She will set up a meeting with the Town's internet technician to access the mail and then the commission can determine whether to keep the address or delete it.

**8.4 Website**

Each department in the Town has been given the ability to update their respective web pages. However, it has not been determined who is updating the commission pages. L. Grzeika will ask.

**8.5 New Senior Center Status**

The timeline set by the First Selectman is for a building committee to be appointed in June.

**8.6 Joining CT Coalition on Aging**

Chair Stawicki has attempted to join this legislative group but has not had any response from emails so far.

**9. COMMISSION MEMBERSHIP**

L. Pasternak has applied to the Board of Selectmen for membership.

**10. CITIZENS' COMMENTS**

No comments received.

**11. ADJOURNMENT**

**Motion by:** L. Grzeika  
to adjourn this meeting.

**Second by:** M. Mlodzinski.

**Vote:** Unanimous to adjourn.

Chair Stawicki adjourned this meeting at 9:45 am.

Respectfully submitted,

Mary Jane Slade  
Clerk