

Commission on Aging
July 9, 2018 – Regular Meeting
Senior Center
95 Norwich Avenue

MEMBERS PRESENT: Vice Chair Eleanor Philips, Treasurer Marjorie Mlodzinski, Linda Grzeika, Jennifer Rayburn DeHay, Roberta Avery, Goldie Liverant, Alternate Nan Wasniewski.

MEMBERS ABSENT: Chair Jean Stawicki.

OTHERS PRESENT: Senior Center Director Patty Watts, Board of Selectman Liaison Rosemary Coyle, Board of Education Liaison Mary Tomasi.

1. Call to Order

Vice Chair Phillips called this Regular Meeting to order at 8:31 am.

2. Previous Meetings Minutes

Motion by: L. Grzeika

To accept the minutes of the June 11, 2018, with a correction to read, "report to be presented at the July meeting."

Second by: R. Avery

Vote: Unanimous to approve as corrected.

Motion by: L. Grzeika

To accept the minutes of the June 25, 2018, Special Meeting as read.

Second by: J. Rayburn DeHay.

Vote: Unanimous to approve as read.

3. Financial Report

M. Mlodzinski will have a full report for next month's meeting.

4. Director of Senior Center Report

Director Watts' report stated that Donna Paty retired on June 15th after nearly 19 years of working for the Town. Interviews have been completed and a recommendation has been made to the First Selectman.

The Title III Grant Hearing was held and funding of \$14,665 for the Making Memories Program will continue.

The Farmers Market Voucher program has been funded this year. People over the age of 60, who meet the income criteria, are eligible to register for coupon books. This program is managed by TVCCA and sign-up sheets will be available this week with coupon books being distributed by the end of this month.

New Medicare cards with non-social security specific codes are being rolled out nationwide. This process will be completed between April 2018-April 2019.

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FIRST SELECTMAN

Director Watts is implementing new data reporting, effective July 1, 2018. Attendance will now equal the total number of sign-ins for each month. Year-end unduplicated counts will also be tracked to better assess how many unique individuals are using the senior center on an annual basis.

Meals served in April: on site: 116 MOW: 208
Meals served in May: on site: 169 MOW: 192
Monthly Transports in May: 796
Monthly Transports in June: 810
Monthly Attendance in May: 1496
Month Attendance in June: 1708
Active Membership: 1138

5. Status of Budget

Selectman Coyle noted that the budget passed on the first referendum.

6. CoA Projects

Vice Chair Phillips stated that she sent the cookbook publishers a letter saying the Commission would not be taking advantage of their product.

P. Watts said the committee for the 40th Anniversary Gala will be visiting the venue to choose linens and review the menu. Director Watts gave the printed posters to members to be placed in various businesses in town. Additional advertising will be through press releases and Facebook.

L. Grzeika collected \$100 from the Commission members to be used to purchase a gift card for the door prize.

7. Commission Membership

Vice Chair Phillips will write an article for the August issue of the senior newsletter to advertise the alternate vacancy.

8. Old Business

None at this time.

9. New Business

A thank you note was read from Donna Paty acknowledging the retirement gift from this Commission.

L. Grzeika presented an idea of having a booth at the Farmers Market and/or other events to promote the Commission on Aging. L. Grzeika will research the cost and availability.

Selectman Coyle noted that the Department of Administrative Service (DAS) has shut down the office for school building projects for six months while a new computer system is installed. It is a financial issue that will be addressed by the town as the new school is scheduled to open on August 29.

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10. Citizens' Comments

None received.

11. Adjournment

Motion by: L. Greizka
to adjourn this Regular Meeting.

Second by: R. Avery.

Vote: Unanimous to approve.

Vice Chair Phillips adjourned this meeting at 9:16 am.

Respectfully submitted,

Mary Jane Slade
Clerk