

Commission on Aging  
October 9, 2018 – Regular Meeting  
Senior Center  
95 Norwich Avenue

**MEMBERS PRESENT:** Vice Chair Eleanor Phillips, Treasurer Marjorie Mlodzinski, Jennifer Rayburn DeHay, Alternate Nan Wasniewski.

**MEMBER ABSENT:** Chair Jean Stawicki, Goldie Liverant, Linda Grzeika, Roberta Avery.

**OTHERS PRESENT:** Senior Services Director Patty Watts, Board of Education Liaison Mary Tomasi, Board of Finance Liaison Mike Egan.

**1. Call Meeting to Order**

Vice Chair E. Phillips called this Regular Meeting to order at 8:30 am.

**Motion by:** J. Rayburn DeHay

to seat Alternate N. Wasniewski as a full member for this meeting.

**Second by:** M. Mlodzinski.

**Vote:** Unanimous to approve.

**2. Additions to the Agenda**

M. Mlodzinski requested adding 'signing authority for request for payments'.

**Motion by:** J. Rayburn DeHay

to add Signing Authority as Item 9a to the agenda.

**Second by:** E. Phillips.

**Vote:** Unanimous to approve.

**3. Review of Minutes from Previous Meeting**

**Motion by:** J. Rayburn DeHay

to approve the minutes of the September 13, 2018, meeting as read.

**Second by:** M. Mlodzinski.

**Vote:** Unanimous to approve as read.

**4. Financial Report**

Treasurer Mlodzinski will have a financial report next month.

**5. Director of Senior Center Report**

Director Watts submitted a Transportation Itemization Report for September and will have July's next month. The Daily Transportation income was \$116.00. Trips totaled \$155.00 for a combined total of \$271.00.

Director of Senior Services P. Watts reported the Ruby Jubilee was a success and thanked CoA Members, R. Avery, L. Grezika and M. Mlodzinski for their assistance.

Renters Rebate ended on October 1, 2018, submitting 113 applications representing 140 people, factoring in married couples.

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2018 OCT 10 AM 10:14  
J. Rayburn DeHay

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Energy Assistance appointments were held in September by Robin Millovitsch at TVCCA helping out this year. As the program runs to March 1, any other inquiries will be directed to Social Services as they bring on extra staff at this time of year.

Open enrollment for Medicare is October 15-December 7. Two open enrollment events will be held on November 9, and 30, 2018.

A part-time, temporary position will be filled by Joyce Sypher while Program Coordinator Becky Sullivan-Kowalczyk is out on maternity leave. A baby shower will be held on Friday, November 2, 2018.

TVCCA is offering a soup add on option for the Community Café lunch on Wednesdays and Fridays. The soup is homemade, low sodium and will vary throughout the month.

The Annual Holiday Fair and Open House will not be held this year due to staff turnover and leave. The plan is to reinstate the fair in November 2019 when staffing levels are stabilized.

Public Works Directors Jim Paggioli is planning to replace all the windows in the Senior Center building. The building will remain open during renovations. It is planned to close one room at a time for an estimated week for each room and a four week timeline for the work to be completed.

The Senior Center will be closed on Monday, November 12, 2018 for Veterans Day and closed November 22 and 23, 2018 for Thanksgiving. The next CoA meeting is Tuesday, November 13, 2018.

- Meals served in August - on site: 146 MOW: 328
- Monthly Transports in August: 879
- Monthly Attendance in August: 2656
- Active Membership: 1190

**Motion by:** J. Rayburn DeHay  
to approve the Directors of Senior Services' Report.

**Second by:** N. Wasnieski.

**Vote:** Unanimous to approve.

**6. CoA Area Round Table Meeting-**

October 18, 2018 – 1:00 pm - Marlborough Senior Center  
17 School Drive, Marlborough

P. Watts stated Pam Atwood, a specialist in dementia, will be the speaker for the round table. Vice Chair Phillips noted that she and Chair Stawicki and P. Watts are planning to attend. All are welcome.

**7. CoA Projects**

**7.1 40<sup>th</sup> Anniversary Gala**

Everyone noted that the Gala was well planned, the food was very good and the evening went well. There will be a committee report at the next meeting.

**8. Commission Membership**

There is one open alternate position. Patricia Olson attended a meeting recently and stated her interest in the Commission. Vice Chair Phillips will contact her about joining the Commission.

**9. Citizens' Comments**

E. Phillips invited everyone to her photo exhibit being held at Cragin Memorial Library. There is a "meet and greet" at 6:00 pm., October 18, 2018.

M. Mlodzinski noted that she would like to see the Commission have a Spring Project, perhaps a Health Fair. This will be on the next agenda for discussion.

**9a. Signing Authority**

M. Mlodzinski asked for someone to be able to sign requests for payment if the chairman is unavailable. Liaison M. Egan said he would bring up the request to the Finance Board.

**10. Adjournment**

**Motion by:** J. Rayburn DeHay  
to adjourn this meeting.

**Second by:** N. Wasniewski.

**Vote:** Unanimous to adjourn.

Vice Chair Phillips adjourned this regular meeting at 9:15 am.

Respectfully Submitted,

Mary Jane Slade  
Clerk