

Open Colchester Subcommittee Meeting Minutes
Thursday, March 28, 2019
Contois Meeting Room 1

Present: Renie Besaw, Andreas Bisbikos, Rosemary Coyle, Stan Soby

1. Meeting came to order at 7:01 pm.

2. Election of Chair: Motion made by R. Coyle to elect S. Soby as Chair, seconded by R. Besaw. All in Favor.

3. Additions to the Agenda: None.

4. Citizens' Comments: None

5. Discussion and Possible Action on Additional Reports to Be Made Available to Users: Discussion per the established policy that all requests for reports must be submitted to the Subcommittee for review first. There should be no direct requests by any Board member or other user to Open Gov. Review of the request would include seeking and receiving input from the CFO, determining whether an existing report could provide the information that the requested report would display within a reasonable number of clicks, identifying how the report would be annotated so that the information would be accurately understood, quantifying the staff work effort needed to upload and maintain data that populated the report, the cost (if any) to the Town to have Open Gov to create the report and the projected usage of the report. Once a request for a new report was approved by the Subcommittee, a request for developing the report would be submitted through the First Selectman's Office to Open Gov. Future discussion topic will be consideration of adding Unassigned General Fund Balance and Capital Reserve Funds to the dataset.

6. Citizens' Comments: None

7. Motion to adjourn at 7:35 pm by R. Coyle, seconded by A. Bisbikos. All in favor. Meeting adjourned at 7:35 pm.

Respectfully submitted,

Stan Soby, Chair