



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

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Andreas Bisbikos, First Selectman

Board of Selectmen Special Meeting Minutes
Thursday, February 16th, 2023, at 5 PM

Hybrid: Town Hall - Meeting Room 1 & Via Zoom

Members Present: A. Bisbikos (First Selectman), J. LaChapelle, R. Coyle, and D. Turner

Member Absent: D. Bates

Also Present: M. Wyatt (Tax Collector) and J. Ringo (Treasurer)

Gayle Furman
GAYLE FURMAN
TOWN CLERK

1. Call to Order – Meeting called to order at 5:00 PM by A. Bisbikos
2. Pledge of Allegiance
3. Executive Session
 - R. Coyle made a motion to enter executive session for Finance Director Interviews. 2nd by J. LaChapelle. **Motion carried unanimously 4-0.**
 - Board of Selectmen enter executive session at 5:01 PM
 - Board of Selectmen exit executive session at 7:03 PM
4. Possible action on Finance Director position
 - J. LaChapelle made a motion to appoint Mary Williamson to the position of Finance Director with a 90-Day probation period beginning Monday, February 20th contingent upon her acceptance of the offer letter. 2nd by R. Coyle. **Motion carried unanimously 4-0**
5. Correspondence
6. Citizens Comments
 - M. Dubreuil spoke about 120 S Main Street and the Senior Center. M. Rudko spoke about FOI. D. Bouchard spoke about executive session, 120 S Main Street, and the gazebo. B. Dennler spoke about shared budget items related to the Board of Education.
7. Consent Agenda
 - R. Coyle made a motion to remove the minutes from the consent agenda and make them item 7.1. 2nd by D. Turner. **Motion carried unanimously 4-0**
 - D. Turner made a motion to move the consent agenda. 2nd by R. Coyle. **Motion carried 4-0**
 - A. Approve the 2/2/23 Board of Selectmen Special Meeting minutes and the 2/6/23 Board of Selectmen Special Meeting
 - B. Accept the Tax Collector's Refunds
 - C. Motion to approve the continued use of LexisNexus Accruint for Government and allow the First Selectman to sign all necessary documents.
 - D. Possible action to allow the Town to raise the "Donate for Life" flag from April 3rd, 2023, to April 10th, 2023.

- E. Possible action for the Town of Colchester to enter into the New National Opioids Settlement Agreement and have the First Selectman sign all necessary documents.

7.1 Minutes

- R. Coyle made a motion to move the Board of Selectmen Special Meeting minutes of 2/2/23 with the following amendments: (FDA Code will result in statewide changes; a digital platform is being implemented) 2nd by J. LaChapelle. ***Motion carried unanimously 4-0***
- R. Coyle made a motion to move the Board of Selectmen Special Meeting minutes of 2/6/23 with the following amendments: (R. Coyle made a motion to enter executive session for building official interviews. Exited executive session at 6:38 PM. R. Coyle made a motion to enter executive session to discuss temporary finance director applicants. Exited executive session at 8:37 PM. 2nd by D. Turner. ***Motion carried 4-0***

8. Building Official

A. Possible action to approve Jason Nowosad to the position of Building Official

- R. Coyle made a motion to approve Jason Nowosad to the position of Building Official based on the Town of Colchester and the Town Administrator's Union. 2nd by D. Turner. ***Motion carried 3-0-1, with J. LaChapelle abstaining.***

B. Possible action to accept the MOA between the Town of Colchester and the Town Administrator's Union in relation to Jason Nowosad position as Building Official

- Board of Selectmen identified grammatical errors in the MOA that were corrected.
- D. Turner made a motion to accept the MOA between the Town of Colchester and the Town Administrator's Union in relation to Jason Nowosad position as Building Official with the aforementioned corrections. 2nd by J. LaChapelle. ***Motion carried unanimously 4-0***

9. 120 South Main Street Proposal – No action

10. Possible action Human Resource Director (Part-Time) Job Description

- R. Coyle made a motion to approve the Human Resource Director (Part-Time) Job Description. 2nd by D. Turner. ***Motion carried unanimously 4-0***

11. Motion to approve the recommendation resolution designating Dime Bank as the Town of Colchester's Public Depository and Authorizing Withdrawal of Municipal Public Moneys and positive pay services and allow the First Selectman and any authorized parties to sign the necessary documents.

- R. Coyle made a motion to approve the recommendation resolution designating Dime Bank as the Town of Colchester's Public Depository and Authorizing Withdrawal of Municipal Public Moneys and positive pay services and allow the First Selectman and any authorized parties to sign the necessary documents. 2nd by D. Turner. ***Motion carried unanimously 4-0***

12. Purchases

- A. Possible action to approve \$12,712.00 for the fuel oil looped system to be installed at the Colchester Fire Department with the funding coming out of the Facility & Maintenance Reserve account. – No action
- B. Possible action by the Board of Selectmen to award the contract award for the "Colchester Town Green Gazebo Repairs" to the apparent low bidder, General Builders, LLC in the amount of \$51,800 and allow the First Selectman to sign any necessary documents. – No action

C. Motion that the Board of Selectmen recommend the use of \$30,900 from account 200196090-48734 Facility & Maintenance Grounds Reserve to help pay for necessary Town Green Gazebo Repairs and send the recommendation to the Board of Finance for final approval. – No action

13. FOI Review

14. Citizens Comments

- M. Dubreuil spoke about the Senior Center Project. E. Sharon spoke about the Town Green Gazebo. D. Bouchard spoke about identifying guests at meetings, the executive assistant position, and the Senior Center Project.

15. First Selectman's Report – FS will present updates on social media & via email blast.

16. Liaison Reports

- D. Turner discussed CORE Updates: New officers, new members, meeting schedule, donation policies, holiday celebration list, community conversations, and a community survey.
- J. LaChapelle discussed Board of Education budget: 8.99% budget increase and budget workshops still happening.
- R. Coyle discussed Senior Center Building Committee: request for the Board of Selectmen & Board of Finance to hold a joint meeting to appropriate an additional \$1.5 M to the project. Chatham Health Update: update on personnel and budget

17. Adjourn – D. Turner made a motion to adjourn. 2nd by J. LaChapelle. Meeting adjourned at 8:12 PM

Minutes submitted by F. Brown