



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Andreas Bisbikos, First Selectman

Board of Selectmen Special Meeting Minutes

Thursday, January 19th, 2023, at 7 PM

Hybrid: Town Hall - Meeting Room 1 & Via Zoom

Members Present: A. Bisbikos (First Selectman), D. Turner, D. Bates, R. Coyle, and J. LaChapelle

Also Present: A. Lago (Assistant Planner & Zoning Enforcement Officer), Sgt. Z. Cash (Resident State Trooper)

1. Call to Order – Meeting called to order at 7:01 by A. Bisbikos
2. Pledge of Allegiance
3. Correspondence
4. Citizens Comments
 - M. Dubreuil spoke about the senior center project. K. Bisbikos raised concerns about Selectman J. LaChapelle. J. LaChapelle spoke about the concerns that were raised by a citizen. A. Migliaccio spoke about Selectman J. LaChapelle and the FOI hearing. T. Rudko spoke about the FOI hearing. D. Lambert spoke about balancing the duties as an elected official and as a private citizen. J. DePaola spoke about the concerns related to Selectman J. LaChapelle.
5. Consent Agenda
 - D. Turner made a motion to move items B, C, and D from the consent agenda make them items 5.1. 2nd by D. Bates. **Motion carried unanimously 5-0**
 - 5.1 (B, C, D)
 - No action taken. A. Lago will further review items B, C, D to ensure they comply with local ordinances.
 - A. Approve the 1/5/23 Board of Selectmen Special Meeting minutes and the 1/9/23 ARPA - Board of Selectmen – Joint Special Meeting
 - B. Accept the resignation of Joseph P. Matthieu as the Blight Enforcement Officer
 - C. Accept the name change of “Blight Enforcement Officer” to “Enforcement Appeals Officer”
 - D. Possible action to appoint Bruce Hayn as the “Enforcement Appeals Officer” for a term to expire 1/25/26
 - E. Possible action to reappoint Kris Barnard to the Open Space Commission with a term to expire 3/2/2026
 - F. Possible action to reappoint William Hochholzer Jr. to the Open Space Commission with a term to expire 3/2/2026
 - G. Possible action to approve the Board of Selectmen 2023 meeting schedule as recommended by the First Selectman
 - H. Possible action to approve of the Mutual Police Assistance Compact (annual agreement)
 - R. Coyle made a motion to approve of the consent agenda (A, E, F, G, H). 2nd by D. Turner. **Motion carried unanimously 5-0**
6. Agreements

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- A. Possible action to approve of the Propane Supply Agreement between Connecticut Propane & Petroleum and the Town of Colchester for a fixed price of \$2.15 per gallon for all fuel deliveries between July 1, 2023, to June 30, 2024.
- D. Turner made a motion to approve of the Possible action to approve of the Propane Supply Agreement between Connecticut Propane & Petroleum and the Town of Colchester for a fixed price of \$2.15 per gallon for all fuel deliveries between July 1, 2023, to June 30, 2024. 2nd by R. Coyle. **Motion carried unanimously 5-0**
- B. Motion to approve of the agreement between Dime Oil Co LLC and the Town of Colchester for the fixed price of heating oil at \$3.1238 per gallon for 19,000 gallons, the fixed price of diesel fuel at \$3.2406 per gallon for 26,000 gallons, and the fixed price of gasoline at \$2.7319 per gallon for 33,000 gallons for the fuel deliveries taking place between July 1, 2023, to June 30, 2024
- D. Bates made a motion to approve of the agreement between Dime Oil Co LLC and the Town of Colchester for the fixed price of heating oil at \$3.1238 per gallon for 19,000 gallons, the fixed price of diesel fuel at \$3.2406 per gallon for 26,000 gallons, and the fixed price of gasoline at \$2.7319 per gallon for 33,000 gallons for the fuel deliveries taking place between July 1, 2023, to June 30, 2024. 2nd by D. Turner. **Motion carried unanimously 5-0**
- C. Motion to approve the contract proposal from LEI/Haley Ward, Inc. (formerly Lenard Engineering) for professional services, provide design plan, technical specifications, and contract documents for recoating and improvements to the 70-foot, 1,000,000-gallon water tank at Highland Farms in an amount not to exceed \$13,050
- D. Turner made a motion to approve the contract proposal from LEI/Haley Ward, Inc. (formerly Lenard Engineering) for professional services, provide design plan, technical specifications, and contract documents for recoating and improvements to the 70-foot, 1,000,000-gallon water tank at Highland Farms in an amount not to exceed \$13,050. 2nd by D. Bates. **Motion carried 4-0-1, with an abstention from J. LaChapelle**

7. Wash Bay

- A. Possible action for the Board of Selectmen to make a recommendation to the Board of Finance that the amount of \$24,200 is appropriated out of capital reserve.
- R. Coyle made a motion for the Board of Selectmen to make a recommendation to the Board of Finance that the amount of \$24,200 is appropriated out of capital reserve for the wash bay ceiling. 2nd by D. Bates. **Motion carried unanimously 5-0**

8. Possible Appointments

- A. Possible action to appoint Alexis Devlin to the Open Space Committee with a term to expire 3/5/26
- R. Coyle made a motion to appoint Alexis Devlin to the Open Space Committee with a term to expire 3/5/26. 2nd by D. Turner. **Motion carried unanimously 5-0**
- B. Possible action to appoint Sally Whipple to the CORE Commission as a member/alternate with a term to expire 1/20/25
- D. Bates made a motion to appoint Sally Whipple to the CORE Commission as a member with a term to expire 1/20/25. 2nd by D. Turner. **Motion carried unanimously 5-0**
- C. Possible action to appoint Jillian Vinci to the CORE Commission as a member/alternate with a term to expire 1/20/25

- D. Turner made a motion to appoint Jillian Vinci to the CORE Commission as a member with a term to expire 1/20/25. 2nd by J. LaChapelle. ***Motion carried unanimously 5-0***

9. Policies

- Create Purchasing Policy Work Group
- Appoint two members of the Board of Selectmen to the Purchasing Policy Work Group
 - J. LaChapelle and D. Turner volunteered to be part of the Purchasing Policy Work Group
- FOI Retention Schedule for Recording, Audio, and Videos – Town Hall Security Cameras
 - Possible action that the Town of Colchester Policy Manual is adjusted to include FOI Retention Schedule for Recording, Audio, and Videos and that the retention schedule matches Schedule M7 – 640 of Public Safety and Emergency Services Records and to make that item 10.0 in the Town of Colchester Policy Manual – No action.

10. FOI Review

11. Citizens Comments

- M. Dubreuil spoke about the senior center building committee and the project. R. Avery spoke about how she expects to see the faces of BOS members at meetings. M. Rudko spoke about the FOI log. J. LaChapelle spoke the FOI hearing and his personal concerns.

12. First Selectman's Report

- MLK Jr. Celebration at Cragin Memorial Library from 11 AM – 12 PM on Saturday, January 21st

Let us take inspiration from his life by reading excerpts from Dr. King's speeches and writings. The event will be hosted by the First Selectman, the CORE Commission, and Cragin Memorial Library.

2. A Very Special Birthday Announcement!!

On Friday, October 13th the Town of Colchester will be celebrating its 325th Birthday!!! Tiffany Quinn, our Park & Recreation Director, and I are preparing an event with many surprises!! Please mark your calendars. More details will follow as we move closer to the event.

3. Last week, the Town had conversations with the State of Connecticut DOT to expedite State project 0172-0495 which consists of installation of RRFBS (Rectangular Rapid Flashing Beacons) at various State Road Crosswalk locations throughout the State. The project includes three locations in Colchester as follows:

Route 85 (South Main Street) near Pierce Lane

Route 149 (Westchester Road) near Airline State Park Trail

Route 616 (Norwich Colchester Turnpike) at the Bacon Academy

The project will resume in April of 2023 and the work on the Three Colchester locations is anticipated to be completed soon after.

5. Community CPR & Stop the Bleed

The Colchester Fire Department is offering 2 classes in CPR/AED to the citizens of Colchester this month. These sessions will also include STOP the Bleed training. Classes are FREE.

Dates:

1/23 6 PM – 830 PM Monday

1/24 230 PM -5 PM Tuesday

Please call 860-537-2512 or email at firedepartment@colchesterct.gov to register

6. Free COVID-19 Vaccination Clinic

Location: Colchester Town Hall (127 Norwich Ave) in Meeting Room 1

Time & Date: 9 AM – 2 PM on 1/30

13. Liaison Reports

- J. LaChapelle discussed the Superintendent's role in the BOE budget process. R. Coyle provided an update from the Commission on Aging with statistical updates on Meals on Wheels, transportation, monthly senior center attendance, and overall senior center membership. R. Coyle provide an update on the Public Safety Subcommittee and the next steps they are taking on the formation of a working group, which includes legal clarity on the bylaws. R. Coyle provided financial updates in relation to the senior center project via the Senior Center Building Committee meeting.

14. Adjourn – D. Turner made a motion to adjourn. 2nd by D. Bates. Meeting adjourned at 8:07 PM

Minutes submitted by F. Brown