



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Mary Bylone, First Selectman

## Board of Finance Minutes

### Meeting Minutes

Wednesday, December 4, 2019

Colchester Town Hall to follow Special TriBoard Meeting held at 7pm

**MEMBERS PRESENT:** Chairman Rob Tarlov, Mike Hayes, Nilda Negron, Mike Egan, Andreas Bisbikos, and Andrea Migliaccio

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** First Selectman Mary Bylone, CFO M Cosgrove, PW Director J Paggioli, BOS R Coyle, 2 students

**1. Call to Order**

R Tarlov called the meeting to order at 8:21 pm.

**2. Additions to the Agenda:**

R. Tarlov added 7.c – Discussion about clerk for BOF meeting

Mike Egan moved to approve the addition of 7.c, seconded by Mike Hayes. Unanimously approved.  
MOTION CARRIED.

**3. Approval of Minutes: November 20, 2019, Regular Meeting**

R Tarlov identified a typo in the spelling of Linda Orange. Correction noted

A Migliaccio moved to approve the October 2, 2019 meeting minutes as amended, seconded by N Negron. Unanimously approved. MOTION CARRIED.

**4. Citizen's Comments – none**

**5. Correspondence – none**

**6. Department Reports**

a. Tax Collector – no report

b. Finance Department - no report

**7. First Selectman**

**a. Transfer Requests**

Senior Center request is not ready to come forward yet. Still fine tuning the RFQ. Will go to BOS first and then to the BOF, no earlier than the January 15, 2020 meeting.

**b. First Selectman's report** – M. Bylone reported OpenGov meeting scheduled for Monday, December 10, 2019. Will discuss the functionality issues. Fire Department will be needing repairs to water pump on several trucks which did not pass recent inspection. Quote requested. Will likely need to transfer money to cover repairs.

**c. Clerk for BOF meetings** – More difficult job than other meetings and position has been posted and unfilled for several months. BOF members have been providing the service but this is not felt to be a good solution as the member cannot participate in the meeting if they are busy taking minutes. Discussion among board members as to whether it could be part of someone's job responsibility. M Bylone and M Cosgrove will discuss possible solutions.

**8. Old Business**

**a. Paramed Program – Public Information Plan**

No discussion at this time. Need presentation to be vetted by BOS and then brought back to BOF. BOF would like to consider this being offered as a separate budget request at time of referendum. M Bylone will talk to R Goldstein to see if this is possible and report back to BOF

**b. Open Gov** – covered in FS report.

RECEIVED  
COLCHESTER, CT  
2019 DEC 11 PM 3:53  
Dale Fuernberg  
CITY CLERK

**9. New Business**

**a. 2020-2021 Budget – Discussion items in advance of next year's budget**

BOF 12/4/19

Page 2

R Tarlov requesting information from key people as to the proposed calendar. Has only heard from G Furman and M Wyatt. Budget forum on Jan 15<sup>th</sup> will precede BOF meeting. R Tarlov would like to have topics to promote discussion. Some suggestions included: Open Gov, Fuel Cell, Debt Service Plan, Field Maintenance, 57 Fest. A Bisbikos asked about items we previously discussed: Stipend for Treasurer and automatic raises for elected officials. M Bylone reminded BOF members the salaries for the elected officials is a policy and policies are under the jurisdiction of the BOS and not the BOF. Several members agreed and other members stated that the policy had been jointly created and feel that BOF should be part of the discussion when policies have a financial impact on the taxpayers.

- b. Budget Survey** – A Migliaccio and Mike Egan are working on the questions. They will bring final questions to the January 15 meeting for review. Survey will open on Jan 17 and close on Feb 3<sup>rd</sup>.

**10. Liaison Reports**

R Tarlov distributed the assignments.

A Migliaccio BOS – FB account was deleted, and they are working on getting it reinstated.

A Migliaccio BOE – Will be selecting Chair and Vice-Chair at next meeting and also interviewing to fill the vacancy.

A Bisbikos Park & Rec – meeting cancelled but they had requested to have question about 57 Fest on survey

M Egan Teacher Negotiations – Will start meetings back up 12/5

M Egan Senior Center Building Comm – meets next week

**11. Citizens Comments - none**

**12. Adjourn**

A Bisbikos moved to adjourn at 9:12 p.m., seconded by M Egan. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Mary Bylone, Clerk

## BOARD OF FINANCE

### BOARD & COMMISSION LIAISON ASSIGNMENTS

BOARD & COMMISSION	LIAISONS AS OF DECEMBER, 2019	MEETING DATE
Economic Development Commission	Andreas Bisbikos	3 <sup>rd</sup> Mon @ 7p
Public Works	Andreas Bisbikos	No scheduled meetings
Park and Recreation	Andreas Bisbikos	1 <sup>st</sup> Mon @ 7p
Board of Education	Andrea Migliaccio	2 <sup>nd</sup> Tues @ 7p
Board of Education Budget Committee	Andrea Migliaccio	1 <sup>st</sup> Wednesday a 7:30a
Commission on Aging	Mike Egan	2 <sup>nd</sup> Mon @ 8:30a
<del>Police Commission</del>		<del>4<sup>th</sup> Mon @ 6:30p</del>
Youth Services Advisory Board	Rob Tarlov	1 <sup>st</sup> Wed @ 5p
Board of Selectmen	Rob Tarlov / Andrea Migliaccio	1 <sup>st</sup> & 3 <sup>rd</sup> Thurs @ 7p
Building Committee	Mike Egan	2 <sup>nd</sup> & 4 <sup>th</sup> Tues @ 7p
Conservation Commission	Nilda Negron	2 <sup>nd</sup> Wed @ 7p
Planning & Zoning Commission	Nilda Negron	1 <sup>st</sup> & 3 <sup>rd</sup> Wed @ 7p
Fire Dept	Mike Hayes	1 <sup>st</sup> Mon @ 7p
Open Spaces		2nd Mon @ 6p
Agricultural Commission		3 <sup>rd</sup> Mon @ 6:30p
Library	Mike Hayes	No scheduled meetings
Police Retirement Board - MEMBER	Mike Egan	3 <sup>rd</sup> Mon @ 6:30p