Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut

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TOWN CLERK

Town of Colchester
Board of Finance Meeting Minutes
Wednesday, February 19, 2020
Town Hall Meeting - 7:00 p.m.

MEMBERS PRESENT: Chairman Rob Tarlov, Michael Hayes, Mike Egan, Andreas Bisbikos, and Andrea Migliaccio
MEMBERS ABSENT: None
OTHERS PRESENT: Selectman Denise Turner, CFO Maggie Cosgrove

1. **CALL TO ORDER:** Chairman Tarlov called the meeting to order at 7:00 p.m.

2. **ADDITIONS TO THE AGENDA:** None

3. **APPROVAL OF MINUTES - February 5, 2020:** M. Egan motioned to approve the regular meeting minutes of February 5, 2020, seconded by M. Hayes. Vote was unanimous. **MOTION CARRIED.**

4. **CITIZEN COMMENTS:** None

5. **CORRESPONDENCE:** A letter was received from Kimberly Russo regarding field conditions.

6. **DEPARTMENT REPORTS**
   a. **Tax Collector:** M. Wyatt was unable to attend the meeting and submitted her report to the board last week.
   b. **Finance Department:** M. Cosgrove gave an update through the end of January. Last year this time, the tax collection rate was 94.69 and this year it is 95.43. Expenditures are similar to last month. The legal line item under the First Selectman's budget is over due to assessments and appeals. This overexpediture will get worse as legal fees for properties that did not sell at the tag sale were just paid off. Audits are up on the website.

7. **FIRST SELECTMAN**
   a. **Transfer requests:** None
   b. **First Selectman's report:** Chairman Tarlov read First Selectman Bylone's report previously submitted due to the fact she could not attend the meeting.

8. **OLD BUSINESS -**
   a. **OpenGov - Update:** Update was included in First Selectman's report.

9. **NEW BUSINESS**
   a. **2020 – 2021 BUDGET:** The BOE budget is posted on the website. They will be holding two workshops the next two Tuesdays.

10. **LIAISONS' REPORTS:** M. Egan reported that the Senior Center Building Committee held interviews for Architect & Engineering services. They have narrowed the selection down to two and are expected to make a decision at their next meeting. A. Bisbikos reported that he received an email from Tiffany Quinn, Recreation Director, with a copy of the *Field Sustainability/Improvement Fund and Policy* which clarified questions he had. Incord has donated equipment but additional

playground equipment needs to be replaced. A. Migliaccio reported that Jessica Morozowich has been named board chair for the Budget Committee. The district remains in a soft freeze. Superintendent Burt and M. Cosgrove will review again next month and update on the status of the freeze. Public Meeting for the BOE budget is March 31st. There is an email address that citizens can send questions to. The questions will then be anonymously answered at the Public Meeting. The district is looking to combine resources with other towns for 18-21 year old programming.

11. **CITIZENS COMMENTS:** Several parents and coaches spoke about the need for additional town personnel and funding to maintain the fields and equipment. Many conditions create a safety hazard for the kids and close fields making it necessary for teams to practice in other towns.

12. **ADJOURNMENT:** A. Bisbikos motioned to adjourn, seconded by M. Egan. Vote was unanimous. **MOTION CARRIED.** Chairman Tarlov motioned to adjourn at 7:49p.m.

Submitted by,

Dawn LePage

Dawn LePage, Clerk

Attachments:

Correspondence

First Selectman's Report

Tax Collector's Report

Finance Report

T. Quinn email - Field Sustainability Fund Policy

To Colchester Board of Finance and First Selectwoman,

As a parent of children in youth sports in Colchester for many years, I would like to share where I stand on supporting youth sports and improving the facilities on which our children grow, play and compete.

Children participating in youth sports are more likely to experience improved health benefits, improved emotional and psychological health, improved academic performance and an improved sense of overall well-being. Many children play youth sports within Colchester and thousands more from other towns come to play on our fields throughout the year.

Research shows that good sports facilities contribute to a sense of community wellness. They are places for the community to come together to support our children and create a sense of connection between families. They can instill pride and ownership among community members.

It is an embarrassment to the town to not only show our children that they are not worthy of sports fields that are maintained along with working scoreboards and lights but to show other towns that their children are also not worthy of such simple things when they visit us.

It is not uncommon to hear parents and coaches of other towns make disparaging remarks about the conditions of our fields, and in some cases, they have even requested that games be played on their fields instead of ours due to the quality of our facilities. Also, coaches who are already volunteering their time managing teams, holding practices, scheduling games, etc, often have to work on the fields before games. We have helped one of our children's coaches many times go and line the JJIS fields the night before one of our games.

I have traveled to many other towns in our region through the soccer, baseball and softball leagues and witness firsthand how their towns present themselves and it does not compare to the deplorable conditions that Colchester presents.

Colchester needs to attract young families with children to our town. People are more likely to move to towns that have well-kept parks, sports facilities and good schools. I believe Colchester has an amazing school system but we are severely lacking inviting park spaces and well maintained sports facilities.

My ex-husband and I have donated many hours of volunteer time to setting up and breaking down fields, coaching teams and acting in other volunteer opportunities at events like Soccerfest to support the town and to show our children how proud we are of them as they represent Colchester. This is on top of the goodly amounts of fees to play sports and for uniforms. This is more than most towns ask of their parents. Although we are happy to support our children and the leagues in this way, the least that the town could do is provide fields that are maintained and ready for competitive play.

The commitment I am requesting from you is to support our youth and families in Colchester by enabling the Park and Recreation department to hire an additional staff person to address the ageing sports fields throughout town as well as keep up with the regular ongoing maintenance.

I am available for further discussion if you have questions at 401-369-0441 or kimberleyrusso@yahoo.com.

Sincerely,

Kimberley Russo

FS report for BOF

First Selectman <selectman@colchesterct.gov>

Wed 2/19/2020 1:21 PM

To: Robert Tarlov <BOFChair@colchesterct.gov>; Denise Turner <dturner@colchesterct.gov>

Here is my report for tonight:

- Fire Company Equipment update
    - We have not had any luck in finding a used engine to purchase in place of ET-1 that I took out of service a month ago due to costly repairs. Everything used has more problems than our original equipment. Due to this fact, and the need to possibly have to return the loaner from the Town of Clinton, we have explored the cost of less substantial repairs to ET-1 and have found we can complete the work for around $20K or less. This should extend the life of the truck for another 18 months, which would give us a chance to address the long term solution with better information. I will provide ongoing updates.
- Open Gov
    - I have had ongoing conversation with Meredith from Open Gov. There remain some issues and Meredith and submitted a request from Open Gov support to address. She is also following up with Kate about the report that was done.
- We have begun work on the Town Budget

Mary Bylone
First Selectman, Colchester
127 Norwich Avenue
Colchester, CT 06415
860-537-7220 office
860-861-2727 cell

Tax Collector's Report for the Month of –**JANUARY 2020**

Collection Rate: 95.4%

Current Taxes Collected: $10,983,828.10

Interest on Current Taxes Collected: $7,334.81

Delinquent Taxes Collected: $5,797.19

Interest on Delinquent Taxes Collected: $4,534.80

Lexis Nexis Summary:

Money Collected: $9,540.86

Notes:

- Tax Bills were mailed for motor vehicle supplemental bills on December 20th. Taxpayers had until Feb 3rd to pay the bill without interest or penalty.
- DMV has notified 02-05-2020 of anyone who had outstanding bills
- Demand/Delinquent notices were mailed Friday February 7th

FOR 2020 07

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
30 PROPERTY TAXES						
11303 30111 CURRENT TAXES	40,304,659	0	40,304,659	38,797,587.78	1,507,071.22	96.3%
11303 30112 DELINQUENT TAXES	550,000	0	550,000	356,481.38	193,518.62	64.8%
11303 30113 INTEREST & PENALTIE	330,000	0	330,000	176,784.33	153,215.67	53.6%
TOTAL PROPERTY TAXES	41,184,659	0	41,184,659	39,330,853.49	1,853,805.51	95.5%
TOTAL REVENUES	41,184,659	0	41,184,659	39,330,853.49	1,853,805.51	
31 INTERGOVERNMENTAL						
11301 31326 MUNI.STABILIZATION	134,167	0	134,167	134,167.00	.00	100.0%
11301 31403 IN LIEU OF TAXES-PI	74,928	0	74,928	74,928.00	.00	100.0%
11301 31406 MASHANTUCKET PEQUOT	23,167	0	23,167	7,722.33	15,444.67	33.3%
11301 31423 51-56A DISTR. TO TO	5,000	0	5,000	2,620.00	2,380.00	52.4%
11304 31415 DISABILITY EXEMPTIO	1,674	0	1,674	1,610.19	63.81	96.2%
11304 31420 ADDITIONAL VETS EXE	7,211	0	7,211	7,357.00	-146.00	102.0%
13201 31424 LOCAL CAPITAL IMPRO	116,454	0	116,454	.00	116,454.00	.0%
14102 31402 ST/CT YOUTH SERVICE	17,000	0	17,000	19,808.00	-2,808.00	116.5%
TOTAL INTERGOVERNMENTAL	379,601	0	379,601	248,212.52	131,388.48	65.4%
TOTAL REVENUES	379,601	0	379,601	248,212.52	131,388.48	
32 INTERGOVT-EDUCATION						
19001 32302 EDUC. COST SHARING	12,359,179	0	12,359,179	6,179,588.00	6,179,591.00	50.0%
19001 32307 SPECIAL EDUCATION	500,000	0	500,000	.00	500,000.00	.0%
TOTAL INTERGOVT-EDUCATION	12,859,179	0	12,859,179	6,179,588.00	6,679,591.00	48.1%
TOTAL REVENUES	12,859,179	0	12,859,179	6,179,588.00	6,679,591.00	
33 CHARGES FOR SERVICES						
12202 33704 AMBULANCE FEES	575,000	0	575,000	274,612.53	300,387.47	47.8%
15201 33701 RECREATION FEES	12,000	0	12,000	2,868.01	9,131.99	23.9%
TOTAL CHARGES FOR SERVICES	587,000	0	587,000	277,480.54	309,519.46	47.3%
TOTAL REVENUES	587,000	0	587,000	277,480.54	309,519.46	

FY 2019-2020 REVENUES THRU 1/31/2020

FOR 2020 07

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 LICENSES/PERMITS/FEE						
11201 34613 VENDOR PERMITS	1,200	0	1,200	760.00	440.00	63.3%
11303 34621 COPIER FEES	200	0	200	184.00	16.00	92.0%
11304 34621 COPIER FEES	550	0	550	354.00	196.00	64.4%
11402 34641 ZONING BOARD OF APP	700	0	700	1,000.00	-300.00	142.9%
11403 34642 CONSERVATION COMMIS	5,500	0	5,500	5,735.00	-235.00	104.3%
11411 34621 COPIER FEES	150	0	150	109.00	41.00	72.7%
11411 34640 ZONING & PLANNING F	13,000	0	13,000	7,400.00	5,600.00	56.9%
11411 34660 BUILDING FEES	245,000	0	245,000	237,158.00	7,842.00	96.8%
11411 34661 FIRE MARSHAL INSPEC	240	0	240	60.00	180.00	25.0%
11501 34019 LAND RECORDS-TOWN	2,000	0	2,000	1,077.00	923.00	53.9%
11501 34620 CONVEYANCE TAX	185,000	0	185,000	112,955.13	72,044.87	61.1%
11501 34621 COPIER FEES	16,500	0	16,500	9,997.41	6,502.59	60.6%
11501 34622 TOWN CLERK FEES	87,000	0	87,000	63,853.00	23,147.00	73.4%
11501 34623 SPORTS LICENSES	470	0	470	145.00	325.00	30.9%
12101 34613 PISTOL PERMITS	8,500	0	8,500	2,450.00	6,050.00	28.8%
13301 34614 ROAD INSPECTION FEE	3,900	0	3,900	26,757.65	-22,857.65	686.1%
13601 34624 TRANSFER STATION FE	127,500	0	127,500	77,645.90	49,854.10	60.9%
15101 34705 LIBRARY FINES & FEE	7,600	0	7,600	3,670.48	3,929.52	48.3%
15401 34625 DIAL-A-RIDE	3,150	0	3,150	1,790.11	1,359.89	56.8%
TOTAL LICENSES/PERMITS/FEE	708,160	0	708,160	553,101.68	155,058.32	78.1%
TOTAL REVENUES	708,160	0	708,160	553,101.68	155,058.32	
35 OTHER REVENUES						
11301 35422 TELECOMMUNICATION P	27,000	0	27,000	.00	27,000.00	.0%
11301 35611 INVESTMENT INTEREST	225,000	0	225,000	198,884.98	26,115.02	88.4%
11301 35616 ELDERLY HOUSING / D	14,350	0	14,350	8,347.08	6,002.92	58.2%
11301 35617 INSURANCE REIMBURSE	0	0	0	125.00	-125.00	100.0%
11301 35618 MISCELLANEOUS	5,000	0	5,000	2,638.33	2,361.67	52.8%
11411 35644 STATE FUND FOR BLDG	1,000	0	1,000	1,058.20	-58.20	105.8%
19001 35652 TUITION	402,038	0	402,038	248,498.69	153,539.31	61.8%
TOTAL OTHER REVENUES	674,388	0	674,388	459,552.28	214,835.72	68.1%
TOTAL REVENUES	674,388	0	674,388	459,552.28	214,835.72	
36 OTHER FINANCING SOUR						
18501 36250 USE OF G/F FUND BAL	0	367,098	367,098	367,098.00	.00	100.0%

FY 2019-2020 REVENUES THRU 1/31/2020

FOR 2020 07

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL OTHER FINANCING SOUR	0	367,098	367,098	367,098.00	.00	100.0%
TOTAL REVENUES	0	367,098	367,098	367,098.00	.00	
GRAND TOTAL	56,392,987	367,098	56,760,085	47,415,886.51	9,344,198.49	83.5%

** END OF REPORT - Generated by Maggie Cosgrove **

Town of Colchester

General Fund Revenue Comparison - FY 19-20 to FY 18-19

	FY 19-20 July-Jan	FY 18-19 July-Jan	Increase (Decrease)	Notes
REVENUES:				
Property Taxes:				
Current taxes	38,797,588	37,466,888	1,330,700	Increase in Current list tax collection rate from 94.69% in FY 18-19 to 95.43% in FY 19-20. Final tax collection rate for FY 18-19 was 98.88%. Budget for FY 19-20 assumed a 98.8% collection rate.
Delinquent taxes	356,481	284,632	71,849	Budget in FY 19-20 increased by $125,000 from budget in FY 18-19. Tax sale held in July 2019.
Interest & lien fees	176,784	190,331	(13,547)	Budget in FY 19-20 increased by $80,000 from budget in FY 18-19. Tax sale held in July 2019.
Total property taxes	39,330,853	37,941,851	1,389,002	
Intergovernmental:				
Municipal Stabilization Grant	134,167	134,167	0	
Payment in lieu of taxes	74,928	74,928	0	
Mashantucket Pequot/Mohegan Fund	7,722	7,722	0	
Distribution to Towns	2,620	1,220	1,400	
Disability Exemptions	1,610	1,454	156	
Additional Veterans Exemptions	7,357	7,082	275	
Local Capital Improvement	0	0	0	
Youth Services Grant	19,808	0	19,808	FY 18-19 - Grant funds drawdown in March & April
Emergency Management	0	0	0	
Total	248,212	226,573	21,639	

Town of Colchester

General Fund Revenue Comparison - FY 19-20 to FY 18-19

	FY 19-20 July-Jan	FY 18-19 July-Jan	Increase (Decrease)	Notes
Intergovernmental - Education:				
ECS	6,179,588	6,335,300	(155,712)	Reduction in State grant
Special Education	0	0	0	Budget in FY 19-20 increased by $50,000 from budget in FY 18-19
Total	6,179,588	6,335,300	(155,712)	
Total intergovernmental	6,427,800	6,561,873	(134,073)	
Charges for Services:				
Ambulance Fees	274,613	383,799	(109,186)	FY 19-20 - processing of payments to Colchester delayed due to change in billing company. Budget in FY 19-20 increased by $50,000 from budget in FY 18-19. Actual in FY 18-19 exceeded budget by $104,051.
Recreation Fees	2,868	4,177	(1,309)	
Total charges for services	277,481	387,976	(110,495)	
Revenues from use of money:				
Investment interest earnings	198,885	208,053	(9,168)	Budget in FY 19-20 increased by $81,000 from budget in FY 18-19. Actual in FY 18-19 exceeded budget by $199,638 including $52,908 in additional interest earnings from BAN proceeds related to the WJJMS Project

Town of Colchester

General Fund Revenue Comparison - FY 19-20 to FY 18-19

	FY 19-20 July-Jan	FY 18-19 July-Jan	Increase (Decrease)	Notes
Licenses/permits/fees:				
Vendor permits	760	650	110	
Copier fees	10,644	9,355	1,289	
ZBA fees	1,000	350	650	
Conservation Commission fees	5,735	2,120	3,615	
Zoning and Planning fees	7,400	10,340	(2,940)	
Building fees	237,158	215,751	21,407	Budget in FY 19-20 increased by $20,000 from budget in FY 18-19. Actual in FY 18-19 exceeded budget by $125,726
Fire marshal inspection fees	60	0	60	
Conveyance tax	112,955	107,185	5,770	Budget in FY 19-20 decreased by $7,000 from budget in FY 18-19. Actual in FY 18-19 less than budget by $12,226
Town Clerk fees	63,853	53,101	10,752	Budget in FY 19-20 decreased by $5,000 from budget in FY 18-19. Actual in FY 18-19 less than budget by $4,579
Sports licenses	145	132	13	
Land Records - Town	1,077	1,125	(48)	
Pistol permits	2,450	3,336	(886)	
Road inspection fees	26,758	3,640	23,118	Approved subdivision project moving forward faster than anticipated when budget was developed
Transfer Station fees	77,646	77,689	(43)	Budget in FY 19-20 increased by $7,500 from budget in FY 18-19. Actual in FY 18-19 exceeded budget by $14,161
Library fines & fees	3,671	4,118	(447)	
Dial-A-Ride	1,790	1,762	28	
Total licenses/permits/fees	553,102	490,654	62,448	

Town of Colchester

General Fund Revenue Comparison - FY 19-20 to FY 18-19

	FY 19-20 July-Jan	FY 18-19 July-Jan	Increase (Decrease)	Notes
Other revenues:				
Telecommunication property tax	0	0	0	
Elderly Housing/Dublin Village	8,347	7,621	726	
Insurance reimbursement	125	338	(213)	
Miscellaneous	2,638	943	1,695	
State Fund for Building Inspection fees	1,058	4,423	(3,365)	
CIRMA Member Equity Distribution	0	46,727	(46,727)	Funds not included in budgets - Equity distribution in FY 18-19 was announced by CIRMA subsequent to budget adoption. Colchester will not be eligible for funds in FY 19-20 due to change in insurance carriers.
Tuition - Reg. From other Towns	248,499	195,706	52,793	Change in billing procedures and timeline per contract with Norwich. Delay in billing for related Special Education services due to additional information required for potential Medicaid reimbursement
Total other revenues	260,667	255,758	4,909	
Other financing sources:				
Use of fund balance	367,098	163,015	204,083	FY 19-20 appropriations from assigned fund balance (unexpended prior years' BOE budgets) for BOE Capital Reserve - Technology, BOE Capital Reserve - School Security, and matching funds for the School Security grant. FY 18-19 - Appropriation of funds for ambulance replacement
Total other financing sources	367,098	163,015	204,083	
Total revenues	47,415,886	46,009,180	1,406,706	

FY 2019-2020 EXPENDITURES THRU 1/31/2020

FOR 2020 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11105 BOARDS & COMMISSIONS							
11105 40103 OVERTIME	4,254	0	4,254	810.02	.00	3,443.98	19.0%
11105 40105 CONTR TEMP OCCAS	2,040	0	2,040	780.00	.00	1,260.00	38.2%
11105 41230 FICA & RETIREMENT	325	0	325	57.80	.00	267.20	17.8%
11105 42301 OFFICE SUPPLIES	50	0	50	.00	.00	50.00	.0%
11105 43213 MILEAGE, TRAINING &	150	0	150	100.00	.00	50.00	66.7%
11105 44202 FINANCIAL & ACCOUNT	12,586	0	12,586	7,975.00	4,611.00	.00	100.0%
11105 44208 PROFESSIONAL SERVIC	15,110	0	15,110	2,600.00	.00	12,510.00	17.2%
11105 44217 POSTAGE	25	0	25	.00	.00	25.00	.0%
11105 44230 LEGAL NOTICES	30	0	30	.00	.00	30.00	.0%
11105 44232 PRINTING & PUBLICAT	1,300	0	1,300	1,175.73	.00	124.27	90.4%
TOTAL BOARDS & COMMISSIONS	35,870	0	35,870	13,498.55	4,611.00	17,760.45	50.5%
TOTAL EXPENSES	35,870	0	35,870	13,498.55	4,611.00	17,760.45	
11110 CONTINGENCY							
11110 50900 CONTINGENCY	60,212	-16,000	44,212	.00	.00	44,212.00	.0%
TOTAL CONTINGENCY	60,212	-16,000	44,212	.00	.00	44,212.00	.0%
TOTAL EXPENSES	60,212	-16,000	44,212	.00	.00	44,212.00	
11201 FIRST SELECTMEN							
11201 40101 REGULAR PAYROLL	158,600	0	158,600	89,923.74	60,769.52	7,906.74	95.0%
11201 40103 OVERTIME	0	0	0	101.70	.00	-101.70	100.0%
11201 40105 CONTR TEMP OCCAS	750	0	750	880.75	.00	-130.75	117.4%
11201 41210 EMPLOYEE RELATED IN	526	0	526	251.64	.00	274.36	47.8%
11201 41230 FICA & RETIREMENT	20,732	0	20,732	10,318.55	.00	10,413.45	49.8%
11201 42233 COPIER	4,681	0	4,681	2,065.02	.00	2,615.98	44.1%
11201 42301 OFFICE SUPPLIES	1,900	0	1,900	816.62	.00	1,083.38	43.0%
11201 43213 MILEAGE, TRAINING &	400	0	400	78.82	.00	321.18	19.7%
11201 43258 PROFESSIONAL MEMBER	18,605	0	18,605	18,605.00	.00	.00	100.0%
11201 44203 LEGAL	35,000	0	35,000	42,928.69	.00	-7,928.69	122.7%
11201 44208 PROFESSIONAL SERVIC	1,300	0	1,300	1,107.34	.00	192.66	85.2%
11201 44217 POSTAGE	4,108	0	4,108	3,667.10	.00	440.90	89.3%
11201 44232 PRINTING & PUBLICAT	280	0	280	101.08	.00	178.92	36.1%

FY 2019-2020 EXPENDITURES THRU 1/31/2020

FOR 2020 07

11201 FIRST SELECTMEN	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11201 45250 PROPERTY TAX	175	0	175	165.24	.00	9.76	94.4%
11201 46224 EQUIPMENT REPAIRS	150	0	150	.00	.00	150.00	.0%
11201 47242 PARADES & CELEBRATI	2,357	0	2,357	218.70	.00	2,138.30	9.3%
TOTAL FIRST SELECTMEN	249,564	0	249,564	171,229.99	60,769.52	17,564.49	93.0%
TOTAL EXPENSES	249,564	0	249,564	171,229.99	60,769.52	17,564.49	
11205 HUMAN RESOURCES							
11205 43213 MILEAGE, TRAINING &	700	0	700	219.00	.00	481.00	31.3%
11205 44203 LEGAL	60,000	0	60,000	18,499.00	.00	41,501.00	30.8%
11205 44208 PROFESSIONAL SERVIC	3,600	0	3,600	34,085.00	375.00	-30,860.00	957.2%
11205 44231 ADVERTISING	2,500	0	2,500	642.53	.00	1,857.47	25.7%
11205 44232 PRINTING & PUBLICAT	80	0	80	.00	.00	80.00	.0%
TOTAL HUMAN RESOURCES	66,880	0	66,880	53,445.53	375.00	13,059.47	80.5%
TOTAL EXPENSES	66,880	0	66,880	53,445.53	375.00	13,059.47	
11301 FINANCE							
11301 40101 REGULAR PAYROLL	218,872	0	218,872	114,827.34	69,559.88	34,484.78	84.2%
11301 40105 CONTR TEMP OCCAS	5,168	0	5,168	2,958.75	2,209.20	.05	100.0%
11301 41210 EMPLOYEE RELATED IN	913	0	913	383.05	.00	529.95	42.0%
11301 41230 FICA & RETIREMENT	32,419	0	32,419	14,645.32	.00	17,773.68	45.2%
11301 42233 COPIER	1,838	0	1,838	1,029.24	507.40	301.36	83.6%
11301 42301 OFFICE SUPPLIES	1,100	0	1,100	428.48	.00	671.52	39.0%
11301 43213 MILEAGE, TRAINING &	1,850	0	1,850	851.34	.00	998.66	46.0%
11301 43258 PROFESSIONAL MEMBER	590	0	590	345.00	.00	245.00	58.5%
11301 44205 DATA PROCESSING	27,624	0	27,624	27,917.12	.00	-293.12	101.1%
11301 44208 PROFESSIONAL SERVIC	15,700	0	15,700	.00	.00	15,700.00	.0%
11301 44217 POSTAGE	2,500	0	2,500	1,315.24	.00	1,184.76	52.6%
TOTAL FINANCE	308,574	0	308,574	164,700.88	72,276.48	71,596.64	76.8%
TOTAL EXPENSES	308,574	0	308,574	164,700.88	72,276.48	71,596.64	
11303 TAX COLLECTOR							
11303 40101 REGULAR PAYROLL	111,756	0	111,756	60,652.85	47,773.26	3,329.89	97.0%

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11303 TAX COLLECTOR	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11303 40105 CONTR TEMP OCCAS	6,000	0	6,000	3,889.47	.00	2,110.53	64.8%
11303 41210 EMPLOYEE RELATED IN	526	0	526	272.61	.00	253.39	51.8%
11303 41230 FICA & RETIREMENT	16,587	0	16,587	8,414.72	.00	8,172.28	50.7%
11303 42301 OFFICE SUPPLIES	2,400	0	2,400	225.92	.00	2,174.08	9.4%
11303 43213 MILEAGE, TRAINING &	2,500	0	2,500	1,322.10	.00	1,177.90	52.9%
11303 43258 PROFESSIONAL MEMBER	230	0	230	75.00	.00	155.00	32.6%
11303 44205 DATA PROCESSING	14,000	0	14,000	12,367.39	.00	1,632.61	88.3%
11303 44217 POSTAGE	15,000	0	15,000	4,741.03	.00	10,258.97	31.6%
11303 44223 SERVICE CONTRACTS	1,900	0	1,900	713.80	.00	1,186.20	37.6%
11303 44230 LEGAL NOTICES	660	0	660	400.00	.00	260.00	60.6%
TOTAL TAX COLLECTOR	171,559	0	171,559	93,074.89	47,773.26	30,710.85	82.1%
TOTAL EXPENSES	171,559	0	171,559	93,074.89	47,773.26	30,710.85	

11304 ASSESSOR

11304 40101 REGULAR PAYROLL	234,451	0	234,451	130,206.43	95,440.91	8,803.66	96.2%
11304 40103 OVERTIME	3,825	0	3,825	401.19	.00	3,423.81	10.5%
11304 41210 EMPLOYEE RELATED IN	882	0	882	448.82	.00	433.18	50.9%
11304 41230 FICA & RETIREMENT	36,852	0	36,852	19,311.71	.00	17,540.29	52.4%
11304 42233 COPIER	2,452	0	2,452	1,196.44	692.50	563.06	77.0%
11304 42301 OFFICE SUPPLIES	2,200	0	2,200	305.59	.00	1,894.41	13.9%
11304 42340 OTHER PURCHASED SUP	50	0	50	.00	.00	50.00	.0%
11304 42343 TECHNICAL REFERENCE	500	0	500	.00	.00	500.00	.0%
11304 43213 MILEAGE, TRAINING &	7,500	0	7,500	834.66	.00	6,665.34	11.1%
11304 43258 PROFESSIONAL MEMBER	515	0	515	50.00	.00	465.00	9.7%
11304 44205 DATA PROCESSING	18,057	16,000	34,057	15,701.01	.00	18,355.99	46.1%
11304 44208 PROFESSIONAL SERVIC	2,000	0	2,000	.00	.00	2,000.00	.0%
11304 44217 POSTAGE	1,950	0	1,950	283.85	.00	1,666.15	14.6%
TOTAL ASSESSOR	311,234	16,000	327,234	168,739.70	96,133.41	62,360.89	80.9%
TOTAL EXPENSES	311,234	16,000	327,234	168,739.70	96,133.41	62,360.89	

11411 PLANNING CODE ADMINISTRA

11411 40101 REGULAR PAYROLL	347,407	0	347,407	181,067.07	148,797.71	17,542.22	95.0%
11411 40103 OVERTIME	3,255	0	3,255	1,586.52	.00	1,668.48	48.7%
11411 40105 CONTR TEMP OCCAS	2,000	0	2,000	8,041.50	.00	-6,041.50	402.1%
11411 41210 EMPLOYEE RELATED IN	1,594	0	1,594	768.87	.00	825.13	48.2%
11411 41230 FICA & RETIREMENT	53,012	0	53,012	26,120.96	.00	26,891.04	49.3%

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11411 PLANNING CODE ADMINISTRA	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11411 42233 COPIER	3,630	0	3,630	2,140.93	1,350.00	139.07	96.2%
11411 42301 OFFICE SUPPLIES	2,500	0	2,500	693.52	.00	1,806.48	27.7%
11411 42323 PRCT CLOTHING& SAFE	300	0	300	.00	.00	300.00	.0%
11411 42340 OTHER PURCHASED SUP	50	0	50	.00	.00	50.00	.0%
11411 42343 TECHNICAL REFERENCE	1,215	0	1,215	319.04	.00	895.96	26.3%
11411 43213 MILEAGE, TRAINING &	2,850	0	2,850	185.64	.00	2,664.36	6.5%
11411 43258 PROFESSIONAL MEMBER	5,710	0	5,710	60.00	.00	5,650.00	1.1%
11411 44203 LEGAL	30,000	0	30,000	4,338.55	.00	25,661.45	14.5%
11411 44208 PROFESSIONAL SERVIC	4,000	0	4,000	2,052.50	.00	1,947.50	51.3%
11411 44217 POSTAGE	1,500	0	1,500	226.05	.00	1,273.95	15.1%
11411 44223 SERVICE CONTRACTS	8,500	0	8,500	4,820.00	.00	3,680.00	56.7%
11411 44230 LEGAL NOTICES	3,000	0	3,000	1,607.21	.00	1,392.79	53.6%
11411 44232 PRINTING & PUBLICAT	1,000	0	1,000	158.74	.00	841.26	15.9%
11411 45216 TELEPHONE	240	0	240	125.58	.00	114.42	52.3%
11411 46224 EQUIPMENT REPAIRS	150	0	150	.00	.00	150.00	.0%
11411 46390 VEHICLE MAINTENANCE	6,268	0	6,268	2,111.83	.00	4,156.17	33.7%
TOTAL PLANNING CODE ADMINISTRA	478,181	0	478,181	236,424.51	150,147.71	91,608.78	80.8%
TOTAL EXPENSES	478,181	0	478,181	236,424.51	150,147.71	91,608.78	

11501 TOWN CLERK

11501 40101 REGULAR PAYROLL	117,715	0	117,715	62,708.95	47,702.26	7,303.79	93.8%
11501 40103 OVERTIME	1,000	0	1,000	.00	.00	1,000.00	.0%
11501 40105 CONTR TEMP OCCAS	500	0	500	5,915.00	.00	-5,415.00	1183.0%
11501 41210 EMPLOYEE RELATED IN	526	0	526	230.67	.00	295.33	43.9%
11501 41230 FICA & RETIREMENT	17,178	0	17,178	8,887.93	.00	8,290.07	51.7%
11501 42233 COPIER	3,400	0	3,400	1,970.76	1,066.38	362.86	89.3%
11501 42301 OFFICE SUPPLIES	1,700	0	1,700	1,866.71	.00	-166.71	109.8%
11501 42343 TECHNICAL REFERENCE	1,195	0	1,195	1,380.00	.00	-185.00	115.5%
11501 43213 MILEAGE, TRAINING &	1,000	0	1,000	134.82	.00	865.18	13.5%
11501 43258 PROFESSIONAL MEMBER	425	0	425	75.00	.00	350.00	17.6%
11501 44207 INDEXING & RECORDIN	20,500	0	20,500	10,765.40	8,644.60	1,090.00	94.7%
11501 44217 POSTAGE	2,000	0	2,000	630.27	.00	1,369.73	31.5%
11501 44230 LEGAL NOTICES	2,000	0	2,000	616.77	.00	1,383.23	30.8%
11501 44232 PRINTING & PUBLICAT	2,000	0	2,000	.00	.00	2,000.00	.0%
11501 44271 MICRO FILM REPAIRS	750	0	750	403.82	196.18	150.00	80.0%
11501 46224 EQUIPMENT REPAIRS	300	0	300	.00	.00	300.00	.0%
TOTAL TOWN CLERK	172,189	0	172,189	95,586.10	57,609.42	18,993.48	89.0%
TOTAL EXPENSES	172,189	0	172,189	95,586.10	57,609.42	18,993.48	

11601 ELECTIONS

11601 40101 REGULAR PAYROLL	28,426	0	28,426	16,273.50	12,150.88	1.62	100.0%

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11601 ELECTIONS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11601 40105 CONTR TEMP OCCAS	22,622	0	22,622	9,673.02	.00	12,948.98	42.8%
11601 41230 FICA	2,404	0	2,404	1,245.00	.00	1,159.00	51.8%
11601 42301 OFFICE SUPPLIES	600	0	600	362.13	.00	237.87	60.4%
11601 42340 OTHER PURCHASED SUP	2,000	0	2,000	660.50	.00	1,339.50	33.0%
11601 43213 MILEAGE, TRAINING &	2,400	0	2,400	148.42	.00	2,251.58	6.2%
11601 43258 PROFESSIONAL MEMBER	150	0	150	.00	.00	150.00	.0%
11601 44208 PROFESSIONAL SERVIC	2,600	0	2,600	2,051.70	.00	548.30	78.9%
11601 44217 POSTAGE	1,500	0	1,500	667.70	.00	832.30	44.5%
11601 44223 SERVICE CONTRACTS	3,280	0	3,280	3,280.00	.00	.00	100.0%
11601 44232 PRINTING & PUBLICAT	5,500	0	5,500	4,395.28	.00	1,104.72	79.9%
TOTAL ELECTIONS	71,482	0	71,482	38,757.25	12,150.88	20,573.87	71.2%
TOTAL EXPENSES	71,482	0	71,482	38,757.25	12,150.88	20,573.87	
11701 LEGAL & INSURANCES							
11701 41211 HEALTH INSURANCE	916,343	0	916,343	533,529.26	380,665.00	2,148.74	99.8%
11701 41260 WORKERS' COMPENSATI	547,193	0	547,193	326,218.54	108,908.29	112,066.17	79.5%
11701 44206 MUNICIPAL INSURANCE	217,504	0	217,504	174,100.66	35,052.13	8,351.21	96.2%
11701 44243 UNEMPLOYMENT COMPEN	2,500	0	2,500	895.00	275.00	1,330.00	46.8%
TOTAL LEGAL & INSURANCES	1,683,540	0	1,683,540	1,034,743.46	524,900.42	123,896.12	92.6%
TOTAL EXPENSES	1,683,540	0	1,683,540	1,034,743.46	524,900.42	123,896.12	
11702 PROBATE							
11702 47250 WINDHAM-COLCHESTER	5,271	0	5,271	5,271.00	.00	.00	100.0%
TOTAL PROBATE	5,271	0	5,271	5,271.00	.00	.00	100.0%
TOTAL EXPENSES	5,271	0	5,271	5,271.00	.00	.00	
11801 INFORMATION TECHNOLOGY							
11801 40101 REGULAR PAYROLL	51,332	0	51,332	29,388.00	21,943.04	.96	100.0%
11801 41210 EMPLOYEE RELATED IN	264	0	264	146.79	.00	117.21	55.6%
11801 41230 FICA & RETIREMENT	7,007	0	7,007	4,030.36	.00	2,976.64	57.5%
11801 42315 OTHER SUPPLIES	5,000	0	5,000	1,295.47	642.78	3,061.75	38.8%
11801 44208 PROFESSIONAL SERVIC	53,186	0	53,186	40,652.74	.00	12,533.26	76.4%

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11801 INFORMATION TECHNOLOGY	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL INFORMATION TECHNOLOGY	116,789	0	116,789	75,513.36	22,585.82	18,689.82	84.0%
TOTAL EXPENSES	116,789	0	116,789	75,513.36	22,585.82	18,689.82	
12101 POLICE							
12101 40101 REGULAR PAYROLL	875,438	0	875,438	496,751.34	362,482.24	16,204.42	98.1%
12101 40103 OVERTIME	146,953	0	146,953	89,309.78	.00	57,643.22	60.8%
12101 41210 EMPLOYEE RELATED IN	5,562	0	5,562	2,994.96	.00	2,567.04	53.8%
12101 41230 FICA & RETIREMENT	256,149	0	256,149	138,097.70	.00	118,051.30	53.9%
12101 42233 COPIER	2,524	0	2,524	1,248.97	762.00	513.03	79.7%
12101 42301 OFFICE SUPPLIES	1,400	0	1,400	726.94	.00	673.06	51.9%
12101 42324 UNIFORM PURCHASES	11,950	0	11,950	3,554.98	.00	8,395.02	29.7%
12101 42338 POLICE EQUIPMENT &	5,400	0	5,400	825.24	.00	4,574.76	15.3%
12101 43213 MILEAGE, TRAINING &	16,500	0	16,500	11,663.68	.00	4,836.32	70.7%
12101 43258 PROFESSIONAL MEMBER	3,600	0	3,600	3,581.00	.00	19.00	99.5%
12101 44200 RESIDENT TROOPER	217,503	0	217,503	.00	.00	217,503.00	.0%
12101 44204 RESIDENT TROOPER OT	10,000	0	10,000	4,042.98	.00	5,957.02	40.4%
12101 44208 PROFESSIONAL SERVIC	14,150	0	14,150	6,490.00	.00	7,660.00	45.9%
12101 44217 POSTAGE	300	0	300	67.55	.00	232.45	22.5%
12101 44232 PRINTING & PUBLICAT	600	0	600	162.45	.00	437.55	27.1%
12101 45216 TELEPHONE	5,100	0	5,100	2,859.88	.00	2,240.12	56.1%
12101 46224 EQUIPMENT REPAIRS	2,975	0	2,975	.00	.00	2,975.00	.0%
12101 46390 VEHICLE MAINTENANCE	29,761	0	29,761	15,672.85	.00	14,088.15	52.7%
TOTAL POLICE	1,605,865	0	1,605,865	778,050.30	363,244.24	464,570.46	71.1%
TOTAL EXPENSES	1,605,865	0	1,605,865	778,050.30	363,244.24	464,570.46	
12202 FIRE							
12202 40101 REGULAR PAYROLL	593,059	0	593,059	334,236.94	245,864.09	12,957.97	97.8%
12202 40103 OVERTIME	32,500	0	32,500	23,192.07	.00	9,307.93	71.4%
12202 40105 CONTR TEMP OCCAS	120,429	0	120,429	47,224.50	.00	73,204.50	39.2%
12202 41210 EMPLOYEE RELATED IN	3,018	0	3,018	1,655.91	.00	1,362.09	54.9%
12202 41230 FICA & RETIREMENT	97,960	0	97,960	52,256.90	.00	45,703.10	53.3%
12202 42233 COPIER	2,080	0	2,080	1,057.37	690.00	332.63	84.0%
12202 42301 OFFICE SUPPLIES	3,000	0	3,000	1,923.86	.00	1,076.14	64.1%
12202 42323 PROT CLOTHING& SAFE	47,643	0	47,643	1,899.13	18,662.38	27,081.49	43.2%
12202 42331 CUSTODIAL/MAINTENAN	4,000	0	4,000	3,037.39	.00	962.61	75.9%
12202 42340 OTHER PURCHASED SUP	400	0	400	.00	.00	400.00	.0%

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12202 FIRE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12202 42343 TECHNICAL REFERENCE	350	0	350	124.00	.00	226.00	35.4%
12202 42345 EMERGENCY MEDICAL S	31,400	0	31,400	10,522.99	.00	20,877.01	33.5%
12202 42346 FIRE EQUIP SUPPLIES	31,680	0	31,680	8,451.42	.00	23,228.58	26.7%
12202 42347 FIRE FIGHTING FOAM	1,700	0	1,700	.00	.00	1,700.00	.0%
12202 43213 MILEAGE, TRAINING &	37,925	0	37,925	23,417.30	.00	14,507.70	61.7%
12202 43258 PROFESSIONAL MEMBER	1,800	0	1,800	450.00	.00	1,350.00	25.0%
12202 44208 PROFESSIONAL SERVIC	18,250	0	18,250	10,423.82	.00	7,826.18	57.1%
12202 44217 POSTAGE	400	0	400	39.80	.00	360.20	10.0%
12202 44223 SERVICE CONTRACTS	94,968	0	94,968	63,405.11	.00	31,562.89	66.8%
12202 44231 ADVERTISING	1,250	0	1,250	.00	.00	1,250.00	.0%
12202 44232 PRINTING & PUBLICAT	2,500	0	2,500	1,307.00	.00	1,193.00	52.3%
12202 44243 COMPENSATION	45,000	0	45,000	18,467.10	.00	26,532.90	41.0%
12202 44286 PHYSICALS & TESTING	8,000	0	8,000	8,206.90	.00	-206.90	102.6%
12202 45216 TELEPHONE	12,437	0	12,437	5,634.87	.00	6,802.13	45.3%
12202 45221 FUEL/HEATING	14,814	0	14,814	3,324.63	.00	11,489.37	22.4%
12202 45350 WATER	1,000	0	1,000	320.19	.00	679.81	32.0%
12202 45622 ELECTRICITY	24,204	0	24,204	11,097.65	.00	13,106.35	45.9%
12202 46224 EQUIPMENT REPAIRS	11,560	0	11,560	8,785.27	.00	2,774.73	76.0%
12202 46226 BUILDING REPAIRS	8,750	0	8,750	5,333.50	.00	3,416.50	61.0%
12202 46390 VEHICLE MAINTENANCE	89,896	0	89,896	87,851.73	.00	2,044.27	97.7%
12202 48417 BLDG & GROUNDS IMPR	6,000	0	6,000	971.50	.00	5,028.50	16.2%
TOTAL FIRE	1,347,973	0	1,347,973	734,618.85	265,216.47	348,137.68	74.2%
TOTAL EXPENSES	1,347,973	0	1,347,973	734,618.85	265,216.47	348,137.68	

12301 EMERGENCY MANAGEMENT

12301 40101 REGULAR PAYROLL	4,967	0	4,967	2,387.18	.00	2,579.82	48.1%
12301 41230 FICA	380	0	380	180.93	.00	199.07	47.6%
12301 42301 OFFICE SUPPLIES	200	0	200	31.97	.00	168.03	16.0%
12301 42340 OTHER PURCHASED SUP	3,500	0	3,500	2,235.40	.00	1,264.60	63.9%
12301 42345 EMERGENCY MEDICAL S	250	0	250	.00	.00	250.00	.0%
12301 43213 MILEAGE, TRAINING &	250	0	250	.00	.00	250.00	.0%
12301 44217 POSTAGE	25	0	25	.00	.00	25.00	.0%
12301 44223 SERVICE CONTRACTS	1,500	0	1,500	485.00	.00	1,015.00	32.3%
12301 44232 PRINTING & PUBLICAT	250	0	250	169.20	.00	80.80	67.7%
12301 45216 TELEPHONE	4,536	0	4,536	2,667.68	.00	1,868.32	58.8%
12301 46224 EQUIPMENT REPAIRS	3,000	0	3,000	555.00	.00	2,445.00	18.5%
TOTAL EMERGENCY MANAGEMENT	18,858	0	18,858	8,712.36	.00	10,145.64	46.2%
TOTAL EXPENSES	18,858	0	18,858	8,712.36	.00	10,145.64	

13200 PUBLIC WORKS ADMINISTRATION

13200 40101 REGULAR PAYROLL	151,387	0	151,387	86,829.55	64,511.74	45.71	100.0%

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13200 PUBLIC WORKS ADMINISTRATION	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13200 41210 EMPLOYEE RELATED IN	593	0	593	329.28	.00	263.72	55.5%
13200 41230 FICA & RETIREMENT	22,730	0	22,730	12,779.86	.00	9,950.14	56.2%
13200 42233 COPIER	254	0	254	112.15	99.36	42.49	83.3%
13200 42301 OFFICE SUPPLIES	300	0	300	210.60	.00	89.40	70.2%
13200 42323 PROT CLOTHING& SAFE	605	0	605	.00	.00	605.00	.0%
13200 43258 PROFESSIONAL MEMBER	500	0	500	135.00	.00	365.00	27.0%
13200 44217 POSTAGE	100	0	100	2.00	.00	98.00	2.0%
13200 44231 ADVERTISING	100	0	100	.00	.00	100.00	.0%
13200 45216 TELEPHONE	720	0	720	518.53	.00	201.47	72.0%
TOTAL PUBLIC WORKS ADMINISTRATION	177,289	0	177,289	100,916.97	64,611.10	11,760.93	93.4%
TOTAL EXPENSES	177,289	0	177,289	100,916.97	64,611.10	11,760.93	
13201 HIGHWAY							
13201 40101 REGULAR PAYROLL	437,641	0	437,641	213,399.95	160,554.24	63,686.81	85.4%
13201 40103 OVERTIME	15,000	0	15,000	2,453.40	.00	12,546.60	16.4%
13201 40105 CONTR TEMP OCCAS	100	0	100	100.00	.00	.00	100.0%
13201 41210 EMPLOYEE RELATED IN	1,913	0	1,913	862.29	.00	1,050.71	45.1%
13201 41230 FICA & RETIREMENT	64,993	0	64,993	28,319.80	.00	36,673.20	43.6%
13201 42323 PROT CLOTHING& SAFE	4,254	0	4,254	2,614.41	.00	1,639.59	61.5%
13201 42340 OTHER PURCHASED SUP	156,030	0	156,030	68,045.59	.00	87,984.41	43.6%
13201 43213 MILEAGE, TRAINING &	1,500	0	1,500	420.00	.00	1,080.00	28.0%
13201 44208 PROFESSIONAL SERVIC	45,470	0	45,470	54,138.44	.00	-8,668.44	119.1%
13201 44237 EQUIPMENT RENTAL	10,350	0	10,350	.00	.00	10,350.00	.0%
13201 44238 UNIFORM RENTALS	4,602	0	4,602	1,376.31	.00	3,225.69	29.9%
13201 45389 TRAFFIC CONTROL LIG	63,000	0	63,000	27,835.91	.00	35,164.09	44.2%
13201 46224 EQUIPMENT REPAIRS	200	0	200	.00	.00	200.00	.0%
13201 46390 VEHICLE MAINTENANCE	150,201	0	150,201	44,194.48	.00	106,006.52	29.4%
13201 48439 ROAD IMPROVEMENT	650,000	0	650,000	548,422.11	.00	101,577.89	84.4%
TOTAL HIGHWAY	1,605,254	0	1,605,254	992,182.69	160,554.24	452,517.07	71.8%
TOTAL EXPENSES	1,605,254	0	1,605,254	992,182.69	160,554.24	452,517.07	
13202 FLEET MAINTENANCE							
13202 40101 REGULAR PAYROLL	260,474	0	260,474	149,063.00	110,404.34	1,006.66	99.6%
13202 40103 OVERTIME	4,000	0	4,000	.00	.00	4,000.00	.0%
13202 40105 CONTR TEMP OCCAS	1,800	0	1,800	1,800.00	.00	.00	100.0%
13202 41210 EMPLOYEE RELATED IN	1,074	0	1,074	599.76	.00	474.24	55.8%

FY 2019-2020 EXPENDITURES THRU 1/31/2020

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13202 FLEET MAINTENANCE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13202 41230 FICA & RETIREMENT	39,389	0	39,389	21,813.05	.00	17,575.95	55.4%
13202 42301 OFFICE SUPPLIES	450	0	450	.00	.00	450.00	.0%
13202 42323 PROT CLOTHING& SAFE	1,400	0	1,400	195.32	.00	1,204.68	14.0%
13202 42331 CUSTODIAL/MAINTENAN	1,300	0	1,300	.00	.00	1,300.00	.0%
13202 42341 FLEET REPAIR & MAIN	25,000	0	25,000	6,104.31	.00	18,895.69	24.4%
13202 43213 MILEAGE, TRAINING &	270	0	270	.00	.00	270.00	.0%
13202 43258 PROFESSIONAL MEMBER	200	0	200	200.00	.00	.00	100.0%
13202 44208 PROFESSIONAL SERVIC	580	0	580	376.80	.00	203.20	65.0%
13202 44223 SERVICE CONTRACTS	19,211	0	19,211	8,480.41	.00	10,730.59	44.1%
13202 44238 UNIFORM RENTALS	2,184	0	2,184	1,040.92	.00	1,143.08	47.7%
13202 45221 FUEL/HEATING	5,440	0	5,440	1,069.67	.00	4,370.33	19.7%
13202 45622 ELECTRICITY	11,000	0	11,000	4,759.59	.00	6,240.41	43.3%
13202 46224 EQUIPMENT REPAIRS	1,500	0	1,500	8.64	.00	1,491.36	.6%
13202 46226 BUILDING REPAIRS	6,000	0	6,000	3,158.29	.00	2,841.71	52.6%
13202 46390 VEHICLE MAINTENANCE	9,229	0	9,229	5,371.30	.00	3,857.70	58.2%
TOTAL FLEET MAINTENANCE	390,501	0	390,501	204,041.06	110,404.34	76,055.60	80.5%
TOTAL EXPENSES	390,501	0	390,501	204,041.06	110,404.34	76,055.60	

13203 GROUNDS MAINTENANCE							
13203 40101 REGULAR PAYROLL	317,676	0	317,676	168,426.10	116,345.60	32,904.30	89.6%
13203 40103 OVERTIME	7,500	0	7,500	5,917.35	.00	1,582.65	78.9%
13203 41210 EMPLOYEE RELATED IN	1,607	0	1,607	757.04	.00	849.96	47.1%
13203 41230 FICA & RETIREMENT	46,369	0	46,369	22,883.18	.00	23,485.82	49.4%
13203 42323 PROT CLOTHING& SAFE	2,500	0	2,500	947.80	.00	1,552.20	37.9%
13203 42331 CUSTODIAL/MAINTENAN	3,000	0	3,000	985.20	.00	2,014.80	32.8%
13203 42334 GROUNDS MAINTENANCE	31,000	0	31,000	8,200.87	.00	22,799.13	26.5%
13203 42340 OPERATING SUPPLIES	5,000	0	5,000	4,801.73	.00	198.27	96.0%
13203 43213 MILEAGE, TRAINING &	525	0	525	7.54	.00	517.46	1.4%
13203 44208 PROFESSIONAL SERVIC	5,700	0	5,700	6,537.46	.00	-837.46	114.7%
13203 44223 SERVICE CONTRACTS	4,880	0	4,880	1,213.85	.00	3,666.15	24.9%
13203 44237 EQUIPMENT RENTAL	500	0	500	.00	.00	500.00	.0%
13203 44238 UNIFORM RENTALS	2,800	0	2,800	1,368.76	.00	1,431.24	48.9%
13203 45216 TELEPHONE	340	0	340	169.47	.00	170.53	49.8%
13203 45221 FUEL/HEATING	1,760	0	1,760	308.30	.00	1,451.70	17.5%
13203 45622 ELECTRICITY	30,000	0	30,000	11,344.60	.00	18,655.40	37.8%
13203 46224 EQUIPMENT REPAIRS	1,200	0	1,200	519.96	.00	680.04	43.3%
13203 46226 BUILDING REPAIRS	1,800	0	1,800	858.04	.00	941.96	47.7%
13203 46229 OTHER REPAIR SERVIC	2,000	0	2,000	.00	.00	2,000.00	.0%
13203 46390 VEHICLE MAINTENANCE	38,774	0	38,774	15,489.22	.00	23,284.78	39.9%
TOTAL GROUNDS MAINTENANCE	504,931	0	504,931	250,736.47	116,345.60	137,848.93	72.7%
TOTAL EXPENSES	504,931	0	504,931	250,736.47	116,345.60	137,848.93	

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13204 SNOW REMOVAL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13204 SNOW REMOVAL							
13204 40103 OVERTIME	110,000	0	110,000	52,796.09	.00	57,203.91	48.0%
13204 41230 FICA	8,415	0	8,415	3,850.01	.00	4,564.99	45.8%
13204 42333 SAND SALT GRAVEL	161,700	0	161,700	98,872.24	.00	62,827.76	61.1%
13204 42340 OTHER PURCHASED SUP	25,050	0	25,050	3,157.82	.00	21,892.18	12.6%
13204 44208 PROFESSIONAL SERVIC	190,000	0	190,000	70,000.00	.00	120,000.00	36.8%
TOTAL SNOW REMOVAL	495,165	0	495,165	228,676.16	.00	266,488.84	46.2%
TOTAL EXPENSES	495,165	0	495,165	228,676.16	.00	266,488.84	
13205 PUBLIC WORKS FACILITIES							
13205 40101 REGULAR PAYROLL	13,283	0	13,283	6,996.33	.00	6,286.67	52.7%
13205 41230 FICA & RETIREMENT	1,016	0	1,016	.00	.00	1,016.00	.0%
13205 42323 PROT CLOTHING & SAF	100	0	100	.00	.00	100.00	.0%
13205 42331 CUSTODIAL/MAINTENAN	5,300	0	5,300	3,044.20	1,214.42	1,041.38	80.4%
13205 42332 PAINT & PAINT SUPPL	1,000	0	1,000	83.47	.00	916.53	8.3%
13205 44223 SERVICE CONTRACTS	18,040	0	18,040	3,318.10	.00	14,721.90	18.4%
13205 45216 TELEPHONE	8,250	0	8,250	6,321.38	.00	1,928.62	76.6%
13205 45221 FUEL/HEATING	8,550	0	8,550	.00	.00	8,550.00	.0%
13205 45622 ELECTRICITY	45,000	0	45,000	21,985.35	.00	23,014.65	48.9%
13205 46226 BUILDING REPAIRS	25,000	0	25,000	5,871.36	.00	19,128.64	23.5%
TOTAL PUBLIC WORKS FACILITIES	125,539	0	125,539	47,620.19	1,214.42	76,704.39	38.9%
TOTAL EXPENSES	125,539	0	125,539	47,620.19	1,214.42	76,704.39	
13301 ENGINEERING							
13301 40101 REGULAR PAYROLL	100,384	0	100,384	57,792.13	42,591.47	.40	100.0%
13301 41210 EMPLOYEE RELATED IN	357	0	357	197.19	.00	159.81	55.2%
13301 41230 FICA & RETIREMENT	15,650	0	15,650	8,634.03	.00	7,015.97	55.2%
13301 42233 COPIER	810	0	810	.00	.00	810.00	.0%
13301 42301 OFFICE SUPPLIES	445	0	445	.00	.00	445.00	.0%
13301 43213 MILEAGE, TRAINING &	500	0	500	104.40	.00	395.60	20.9%
13301 43258 PROFESSIONAL MEMBER	650	0	650	610.00	.00	40.00	93.8%
TOTAL ENGINEERING	118,796	0	118,796	67,337.75	42,591.47	8,866.78	92.5%
TOTAL EXPENSES	118,796	0	118,796	67,337.75	42,591.47	8,866.78	

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13601 TRANSFER STATION	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13601 TRANSFER STATION							
13601 40101 REGULAR PAYROLL	96,304	0	96,304	54,792.02	40,911.36	600.62	99.4%
13601 40103 OVERTIME	5,500	0	5,500	2,460.09	.00	3,039.91	44.7%
13601 41210 EMPLOYEE RELATED IN	479	0	479	268.38	.00	210.62	56.0%
13601 41230 FICA & RETIREMENT	14,488	0	14,488	7,730.11	.00	6,757.89	53.4%
13601 42301 OFFICE SUPPLIES	250	0	250	4.19	.00	245.81	1.7%
13601 42323 PROT CLOTHING& SAFE	600	0	600	.00	.00	600.00	.0%
13601 42340 OTHER PURCHASED SUP	1,146	0	1,146	285.80	.00	860.20	24.9%
13601 43212 TRANSPORTATION	138,000	0	138,000	78,286.14	.00	59,713.86	56.7%
13601 43213 MILEAGE, TRAINING &	630	0	630	185.60	.00	444.40	29.5%
13601 44208 PROFESSIONAL SERVIC	27,640	0	27,640	7,122.52	.00	20,517.48	25.8%
13601 44223 SERVICE CONTRACTS	1,266	0	1,266	325.00	.00	941.00	25.7%
13601 44238 UNIFORM RENTALS	780	0	780	335.40	.00	444.60	43.0%
13601 44259 LANDFILL OPERATION	1,000	0	1,000	.00	.00	1,000.00	.0%
13601 45216 TELEPHONE	1,020	0	1,020	482.64	.00	537.36	47.3%
13601 45622 ELECTRICITY	1,800	0	1,800	653.08	.00	1,146.92	36.3%
13601 46226 BUILDING REPAIRS	1,000	0	1,000	.00	.00	1,000.00	.0%
13601 46228 HOUSEHOLD HAZARD DI	15,000	0	15,000	.00	.00	15,000.00	.0%
13601 46390 VEHICLE MAINTENANCE	5,680	0	5,680	1,945.75	.00	3,734.25	34.3%
TOTAL TRANSFER STATION	312,583	0	312,583	154,876.72	40,911.36	116,794.92	62.6%
TOTAL EXPENSES	312,583	0	312,583	154,876.72	40,911.36	116,794.92	
14102 YOUTH & SOCIAL SERVICES							
14102 40101 REGULAR PAYROLL	274,727	0	274,727	150,804.04	117,118.96	6,804.00	97.5%
14102 40105 CONTR TEMP OCCAS	13,010	0	13,010	5,751.00	.00	7,259.00	44.2%
14102 41210 EMPLOYEE RELATED IN	1,343	0	1,343	637.46	.00	705.54	47.5%
14102 41230 FICA & RETIREMENT	43,930	0	43,930	22,002.15	.00	21,927.85	50.1%
14102 42233 COPIER	2,140	0	2,140	710.56	570.00	859.44	59.8%
14102 42301 OFFICE SUPPLIES	1,500	0	1,500	412.89	.00	1,087.11	27.5%
14102 42331 CUSTODIAL/MAINTENAN	750	0	750	192.14	173.50	384.36	48.8%
14102 43213 MILEAGE, TRAINING &	2,000	0	2,000	270.20	.00	1,729.80	13.5%
14102 43258 PROFESSIONAL MEMBER	680	0	680	574.75	.00	105.25	84.5%
14102 44208 PROFESSIONAL SERVIC	20,460	0	20,460	6,157.00	.00	14,303.00	30.1%
14102 44217 POSTAGE	600	0	600	275.76	.00	324.24	46.0%
14102 44223 SERVICE CONTRACTS	1,626	0	1,626	616.50	.00	1,009.50	37.9%
14102 44232 PRINTING & PUBLICAT	150	0	150	86.96	.00	63.04	58.0%
14102 45216 TELEPHONE	2,028	0	2,028	1,306.66	.00	721.34	64.4%

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14102 YOUTH & SOCIAL SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14102 45221 FUEL/HEATING	2,475	0	2,475	778.47	.00	1,696.53	31.5%
14102 45622 ELECTRICITY	2,300	0	2,300	1,650.24	.00	649.76	71.7%
14102 46226 BUILDING REPAIRS	2,000	0	2,000	43.09	.00	1,956.91	2.2%
14102 46390 VEHICLE MAINTENANCE	3,230	0	3,230	773.50	.00	2,456.50	23.9%
14102 47282 PROGRAMS	14,000	0	14,000	5,798.96	.00	8,201.04	41.4%
TOTAL YOUTH & SOCIAL SERVICES	388,949	0	388,949	198,842.33	117,862.46	72,244.21	81.4%
TOTAL EXPENSES	388,949	0	388,949	198,842.33	117,862.46	72,244.21	
14201 HEALTH SERVICES							
14201 47260 CHATHAM HEALTH DIST	189,944	0	189,944	142,457.73	47,485.91	.36	100.0%
TOTAL HEALTH SERVICES	189,944	0	189,944	142,457.73	47,485.91	.36	100.0%
TOTAL EXPENSES	189,944	0	189,944	142,457.73	47,485.91	.36	
14301 COMMUNITY AGENCIES							
14301 47270 COLCHESTER C3	25,000	0	25,000	25,000.00	.00	.00	100.0%
TOTAL COMMUNITY AGENCIES	25,000	0	25,000	25,000.00	.00	.00	100.0%
TOTAL EXPENSES	25,000	0	25,000	25,000.00	.00	.00	
15101 CRAGIN LIBRARY							
15101 40101 REGULAR PAYROLL	387,761	0	387,761	221,097.32	148,065.57	18,598.11	95.2%
15101 41210 EMPLOYEE RELATED IN	1,531	0	1,531	856.24	.00	674.76	55.9%
15101 41230 FICA & RETIREMENT	51,015	0	51,015	28,774.05	.00	22,240.95	56.4%
15101 42233 COPIER	4,968	0	4,968	1,949.84	.00	3,018.16	39.2%
15101 42301 OFFICE SUPPLIES	3,900	0	3,900	368.20	.00	3,531.80	9.4%
15101 42331 CUSTODIAL/MAINTENAN	5,000	0	5,000	2,196.31	1,185.75	1,617.94	67.6%
15101 42342 BOOKS,MAGAZINES & P	53,000	0	53,000	29,254.72	.00	23,745.28	55.2%
15101 42344 LIBRARY MEDIA SUPPL	4,000	0	4,000	1,560.67	.00	2,439.33	39.0%
15101 43213 MILEAGE, TRAINING &	1,000	0	1,000	165.00	.00	835.00	16.5%
15101 43258 PROFESSIONAL MEMBER	1,588	0	1,588	1,235.00	.00	353.00	77.8%
15101 44205 DATA PROCESSING	32,457	0	32,457	32,457.00	.00	.00	100.0%
15101 44217 POSTAGE	100	0	100	7.80	.00	92.20	7.8%
15101 44223 SERVICE CONTRACTS	9,300	0	9,300	5,328.57	341.10	3,630.33	61.0%

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15101 CRAGIN LIBRARY	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15101 44232 PRINTING & PUBLICAT	1,000	0	1,000	655.48	.00	344.52	65.5%
15101 45216 TELEPHONE	3,756	0	3,756	2,052.30	.00	1,703.70	54.6%
15101 45221 FUEL/HEATING	9,000	0	9,000	3,931.51	.00	5,068.49	43.7%
15101 45222 WATER & SEWER	3,070	0	3,070	1,486.00	.00	1,584.00	48.4%
15101 45622 ELECTRICITY	34,000	0	34,000	17,438.15	.00	16,561.85	51.3%
15101 46224 EQUIPMENT REPAIRS	600	0	600	.00	.00	600.00	.0%
15101 46226 BUILDING REPAIRS	2,000	0	2,000	1,311.87	.00	688.13	65.6%
15101 47282 PROGRAMS	750	0	750	309.36	.00	440.64	41.2%
TOTAL CRAGIN LIBRARY	609,796	0	609,796	352,435.39	149,592.42	107,768.19	82.3%
TOTAL EXPENSES	609,796	0	609,796	352,435.39	149,592.42	107,768.19	
15201 PARKS & RECREATION							
15201 40101 REGULAR PAYROLL	124,361	0	124,361	71,198.74	53,161.70	.56	100.0%
15201 40103 OVERTIME	977	0	977	.00	.00	977.00	.0%
15201 41210 EMPLOYEE RELATED IN	526	0	526	293.62	.00	232.38	55.8%
15201 41230 FICA & RETIREMENT	18,241	0	18,241	9,732.82	.00	8,508.18	53.4%
15201 42233 COPIER	3,046	0	3,046	1,598.42	722.88	724.70	76.2%
15201 42301 OFFICE SUPPLIES	1,900	0	1,900	207.67	.00	1,692.33	10.9%
15201 43213 MILEAGE, TRAINING &	2,800	0	2,800	1,330.00	.00	1,470.00	47.5%
15201 43258 PROFESSIONAL MEMBER	850	0	850	275.00	.00	575.00	32.4%
15201 44208 PROFESSIONAL SERVIC	350	0	350	.00	.00	350.00	.0%
15201 44217 POSTAGE	700	0	700	598.04	.00	101.96	85.4%
15201 45216 TELEPHONE	1,260	0	1,260	314.19	.00	945.81	24.9%
TOTAL PARKS & RECREATION	155,011	0	155,011	85,548.50	53,884.58	15,577.92	90.0%
TOTAL EXPENSES	155,011	0	155,011	85,548.50	53,884.58	15,577.92	
15401 SENIOR SERVICES							
15401 40101 REGULAR PAYROLL	202,074	0	202,074	112,578.10	77,875.73	11,620.17	94.2%
15401 40105 CONTR TEMP OCCAS	3,000	0	3,000	.00	.00	3,000.00	.0%
15401 41210 EMPLOYEE RELATED IN	1,116	0	1,116	557.43	.00	558.57	49.9%
15401 41230 FICA & RETIREMENT	28,755	0	28,755	14,583.87	.00	14,171.13	50.7%
15401 42233 COPIER	2,928	0	2,928	2,112.57	713.94	101.49	96.5%
15401 42301 OFFICE SUPPLIES	1,000	0	1,000	672.18	327.82	.00	100.0%
15401 42331 CUSTODIAL/MAINTENAN	1,600	0	1,600	384.30	346.97	868.73	45.7%
15401 43213 MILEAGE, TRAINING &	250	0	250	28.00	.00	222.00	11.2%
15401 43258 PROFESSIONAL MEMBER	295	0	295	225.00	.00	70.00	76.3%

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15401 SENIOR SERVICES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15401 44208 PROFESSIONAL SERVIC	18,250	0	18,250	6,031.63	.00	12,218.37	33.1%
15401 44217 POSTAGE	500	0	500	165.00	.00	335.00	33.0%
15401 44223 SERVICE CONTRACTS	3,370	0	3,370	2,133.50	.00	1,236.50	63.3%
15401 44232 PRINTING & PUBLICAT	800	0	800	242.16	.00	557.84	30.3%
15401 45216 TELEPHONE	3,600	0	3,600	2,205.55	.00	1,394.45	61.3%
15401 45221 FUEL/HEATING	7,875	0	7,875	3,929.19	.00	3,945.81	49.9%
15401 45622 ELECTRICITY	6,000	0	6,000	3,041.99	.00	2,958.01	50.7%
15401 46224 EQUIPMENT REPAIRS	500	0	500	.00	.00	500.00	.0%
15401 46226 BUILDING REPAIRS	1,500	0	1,500	2,938.25	.00	-1,438.25	195.9%
15401 46390 VEHICLE MAINTENANCE	16,457	0	16,457	7,622.64	.00	8,834.36	46.3%
TOTAL SENIOR SERVICES	299,870	0	299,870	159,451.36	79,264.46	61,154.18	79.6%
TOTAL EXPENSES	299,870	0	299,870	159,451.36	79,264.46	61,154.18	
18101 DEBT SERVICE							
18101 49245 BOND PRINCIPAL	1,490,000	0	1,490,000	.00	.00	1,490,000.00	.0%
18101 49246 BOND INTEREST	585,164	0	585,164	149,342.75	.00	435,821.25	25.5%
TOTAL DEBT SERVICE	2,075,164	0	2,075,164	149,342.75	.00	1,925,821.25	7.2%
TOTAL EXPENSES	2,075,164	0	2,075,164	149,342.75	.00	1,925,821.25	
18501 TRANSFERS							
18501 50474 TRANSFER TO CAPITAL	471,700	0	471,700	471,700.00	.00	.00	100.0%
18501 50496 ACO - TOWN FUNDING	48,272	0	48,272	48,272.00	.00	.00	100.0%
18501 50500 TRANSFER TO CAPITAL	323,750	0	323,750	323,750.00	.00	.00	100.0%
18501 50700 TRANSFER TO DEBT SE	134,310	0	134,310	134,310.00	.00	.00	100.0%
TOTAL TRANSFERS	978,032	0	978,032	978,032.00	.00	.00	100.0%
TOTAL EXPENSES	978,032	0	978,032	978,032.00	.00	.00	
GRAND TOTAL	15,155,865	0	15,155,865	7,809,864.80	2,662,515.99	4,683,484.21	69.1%

** END OF REPORT - Generated by Maggie Cosgrove **

From: Tiffany Quinn <RecDirector@colchesterct.gov>
Sent: Wednesday, February 19, 2020, 10:04 AM
To: Andreas Bisbikos
Subject: Board of Finance

HI Andreas, I hope you are well. I will not be able to attend the meeting tonight but I wanted to send you some of the information that was discussed at the Recreation Commission meeting in case you needed it for your liaison report.
The Field Sustainability Fund Policy is attached. This statement was created in 2018 by the Recreation Commission and sent to the Youth Sport League presidents. We asked that they use it to explain the fee to their participants. This statement will be printed in the spring edition of the Colchester Connection brochure. We hope this will give the community a better understanding of how the field improvements are funded. Field maintenance and staffing is handled by the Public Works department.

I have included a couple of pictures of the new playground structures that were donated by InCord. These were installed by our Public Works department and the InCord staff in June of 2019.
We have quotes to replace the remaining components, and we are very aware of the need. The cost to replace the remaining playground structures is six figures.

Thanks,

Tiffany Quinn
Recreation Director
Town of Colchester, CT
(860) 537-7297

Field Sustainability/Improvement Fund and Policy

Colchester Recreation is committed to advocating for safe, well designed and groomed recreational fields and playgrounds that we can all be proud of. To that end, we thought it would be helpful to share the strategic plan designed to put aside funds to invest in improving our fields at the RecPlex. This information was distributed to the local sport league presidents in the fall of 2018. Our hope is that by educating the public we can work together to create recreational spaces that build community pride.

Every season, the endorsed sports leagues that use the RecPlex fields pay $10 per player into this fund. This is the only fee that the Town of Colchester collects from the endorsed sports leagues that use the fields. The registration fees paid to the endorsed leagues are not used to cover field maintenance. The endorsed sports leagues do not pay a fee to use the fields, other than the field sustainability fund fee or $10 per player.

Background

During 2017 and with the help of a representative from the UCONN Extension Services, a subcommittee comprised of Town officials, Parks and Recreation representatives and stakeholders analyzed and discussed how to address the ever growing need of sustaining and improving the long term conditions of the recreation fields at the RecPlex.

Realizing that the Towns operating budget would not likely be able to address these long term needs, the subcommittee developed a recommendation to create a separate fund and policy to begin addressing the financial and operating needs of the fields.

The Field Sustainability/Improvement Fund and Policy was approved by the Parks and Recreation Commission and subsequently by the Board of Selectmen in August, 2017.
The following is a brief summary of this newly created and separate Fund and Policy.
The Field Sustainability/Improvement Fund will not be used for routine field maintenance (mowing, seeding, fertilizing, aerating etc.) or other general town needs. It will be used solely for capital improvement projects located within the recreational complex and other recreational facilities.

With input from the stakeholders (youth and adult leagues) endorsed by the Parks and Recreation Commission, the following needs were identified:

Priority Needs

1. Irrigation at the Recreation Complex for the fields:
   A. Approximate cost $150-$200,000 for installation and $10,000 per year for water
   B. Other irrigation/watering options for fields (approximate cost is unknown)

3. Additional lighting on more fields at the RecPlex (approximate cost is unknown at this time).
4. Specialized Field Services (approximate cost is unknown at this time).

Long Range Needs

1. Additional Land Purchase for fields (approximate cost is unknown at this time)
2. Rebuilding of the infrastructure of the fields.

FS report for BOF

First Selectman <selectman@colchesterct.gov>

Wed 2/19/2020 1:21 PM

To: Robert Tarlov <BOFChair@colchesterct.gov>; Denise Turner <dturner@colchesterct.gov>

Here is my report for tonight:

- Fire Company Equipment update
    - We have not had any luck in finding a used engine to purchase in place of ET-1 that I took out of service a month ago due to costly repairs. Everything used has more problems than our original equipment. Due to this fact, and the need to possibly have to return the loaner from the Town of Clinton, we have explored the cost of less substantial repairs to ET-1 and have found we can complete the work for around $20K or less. This should extend the life of the truck for another 18 months, which would give us a chance to address the long term solution with better information. I will provide ongoing updates.
- Open Gov
    - I have had ongoing conversation with Meredith from Open Gov. There remain some issues and Meredith and submitted a request from Open Gov support to address. She is also following up with Kate about the report that was done.
- We have begun work on the Town Budget

Mary Bylone
First Selectman, Colchester
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Colchester, CT 06415
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