

Board of Assessment Appeals
December 19, 2019 – Special Meeting
Town Hall – Room 1
127 Norwich Avenue

MEMBERS PRESENT: Andrew Cournoyer, Jeffrey Brainard, Christos Stravoravdis.

OTHERS PRESENT: Board of Selectmen Liaison Denise Turner, Assessor John Chaponis.

1. CALL MEETING TO ORDER

A. Cournoyer called this Special Meeting to order at 6:49 pm.

2. APPROVE MINUTES FROM THE LAST MEETING

Action on the minutes from the last meeting will be on the next meeting agenda.

3. CITIZEN COMMENTS

No comments were received.

4. DISCUSSION AND POSSIBLE ACTION TO SELECT BOARD OF ASSESSMENT APPEALS CHAIRPERSON

Motion by: J. Brainard

to nominate A. Cournoyer for the Chair position.

Second by: C. Stravoravdis.

Vote: Unanimous to elect A. Cournoyer as Chair.

5. OLD BUSINESS

5.1 Discussion and possible action on pending FOI request for existing documents

Members reviewed the response drafted by J. Brainard.

Motion by: C. Stravoravdis

to authorize J. Brainard to send the prepared written statement in response to the FOI request.

Second by: A. Cournoyer.

Vote: Unanimous to approve.

5.2 Any other Old Business

No further Old Business.

6. NEW BUSINESS

6.1 Discussion and possible action to accept the resignation of prior BAA Secretary

Motion by: J. Brainard

to accept the resignation of prior BAA Secretary.

Second by: C. Stravoravdis.

Vote: Unanimous to approve the resignation.

6.2 Discussion and possible action on BAA annual budget

The budget process is just beginning and information will be forwarded to the chair.

No action necessary at this time.

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JOHN CHAPONIS
TOWN CLERK

6.3 Create meeting schedule for 2020

Dates were reviewed and set for the meetings and hearings for calendar year 2020.
The clerk will file the meeting calendar.

6.4 Any other New Business

No further New Business.

7. MOTION TO ADJOURN

Motion by: J. Brainard
to adjourn this Special Meeting.

Second by: C. Straoravdis.

Vote: Unanimous to adjourn.

Chair Cournoyer adjourned the meeting at 7:36 pm.

Respectfully submitted,

Mary Jane Slade
Clerk