

Colchester and Parks Recreation

"Creating Community Through People, Parks and Programs"

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Nancy A. Bray
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TOWN CLERK

MINUTES

Colchester Parks & Recreation Commission

December 5, 2011

Town Hall, Meeting Room 3

7:00 pm

Members Present: S. O'Leary, C. Ferrante, E. Kundahl, L. Dimock, N. Kaplan

Members Absent: J. Barr, M. Kennedy and L. Stephenson

Others Present: Cheryl Hansin, Paula McDowell, Evan Scott, Chuck Scott and BOE Liaison, John Reever

1. **Call to Order** – Chairman O'Leary called the December 5, 2011 meeting to order at 7:16p.m.
2. **Citizen's Comments** – Chuck Scott asked the commission what the status was in regards to the use of metal detectors. S. O'Leary stated that the commission decided there was not an issue to have to create a policy.
3. **Acceptance of Minutes: November 7, 2011 Meeting Minutes** – E. Kundahl **MOTIONED** to approve the minutes of the November 7, 2011 meeting with S. O'Leary's correction to item #8 to state "S. O'Leary responded to them that they could go ahead and the Parks & Recreation commission is in the process of reviewing the NYSCA issue." **SECONDED** by C. Ferrante. All members present voted in favor, **MOTION CARRIED**.
4. **Reading of Correspondence** - none
5. **Committee Reports**
 - **Facilities** - none
 - **Finance/Administration** - none
 - **Programs** - none
 - **BOS Liaison** - none
 - **BOF Liaison** - none
 - **BOE Liaison** - none
 - **Holiday Decorating/Christmas Tree** – L. Dimock stated that the ornament is completed and now on sale.
6. **Discussion and Possible Action on NYSCA Certification** – C. Hansin stated she gathered information from the presidents of the endorsed leagues regarding type of training, amount of training, what they require and any comments. She is still waiting to hear from the rest of the endorsed league presidents who have not yet replied. C. Hansin researched the benefits of the NYSCA certification and shared this information with the committee. The commission asked C. Hansin if she can get something in writing that states what the benefits are so it can be posted on the Parks & Recreation website.

7. **Discussion and Possible Action on September 12, 2011 Sport's Council Meeting** – discussion was had and the concerns are to go back to using the paper calendar, have each league designee have access to the schedule and the ability to modify a permit via email.
8. **Discussion and Possible Action on Review Endorsed League Policies and Procedures** – discussion was had and the following changes to the Sport League Endorsement Policy were made. Under requirements change “NYSCA certification of all coaches” to “Initial NYSCA certification of all coaches.” Also, under procedure for endorsement, change the word “will” in the last sentence to “may”. E. Kundahl **MOTIONED** to accept changes to the Sport League Endorsement Policy. **SECONDED** by L. Dimock. All members present voted in favor, **MOTION CARRIED**.
9. **Discussion and Possible Action on Facility Use Policies and Procedures** – tabled to next meeting.
10. **Recreation Manager's Report** – C. Hansin stated the holiday homecoming event was a large success. The fall programs which include zumba and the adult basketball pickup and league are doing well. The New York trip is almost full. She is exploring 3 new software companies as the current software is no longer being fully supported by the present company and they are encountering technical difficulties. The department brochure is out as of December and has been mailed to all homes. The website is in the process of being updated. The RFQ has gone out and she is meeting with the Senior Center and Human and Social Services to work on the details of this project.
11. **Recreation Supervisor's Report (February, May, August, October)** - none
12. **General Comments** – Paula McDowell stated in front of the football equipment shed it is all dug up and asked when it will be put back together. E. Kundahl stated he believes they are looking for a power problem. E. Kundahl will look into it.
13. **Adjournment** – N. Kaplan **MOTIONED** to adjourn the meeting at 8:42p.m. **SECONDED** by E. Kundahl. All members present voted in favor, **MOTION CARRIED**.

Note: This meeting was recorded by a digital audio recording system and is available through the Colchester First Selectman's office in accordance with the Freedom of Information Act.

Respectfully Submitted,



Gina Santos, Clerk