

Gregg Schuster



First Selectman

**Board of Selectmen Regular Meeting Minutes
Thursday, January 20, 2011
Colchester Town Hall**

**Meeting Room 1 –
Immediately Following Town Meeting at 7:15pm**

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman Rosemary Coyle, Selectman James Ford, Selectman Stan Soby, and Selectman Greg Cordova (7:24 p.m.)

MEMBERS ABSENT:

OTHERS PRESENT: Derrik Kennedy, Greg Plunkett, Maggie Cosgrove, Robert Tarlov, Dot Mrowka, Blyse Soby, Katy Nally, Ryan Blessing, and other citizens.

1. Call to Order

First Selectman G. Schuster called the meeting to order at 7:22 p.m.

2. Additions to the Agenda

None

3. Approve Minutes of the January 6, 2011 Public Hearing

R. Coyle moved to approve the minutes of the January 6, 2011 Public Hearing with the correct spelling for John Malsbenden in Item #2, seconded by S. Soby. S. Soby abstained, all other voted in favor. MOTION CARRIED.

4. Approve Minutes of the January 6, 2011 Regular Board of Selectmen meeting

R. Coyle moved to approve the minutes of the January 6, 2011 Regular Board of Selectmen meeting, seconded by S. Soby. S. Soby abstained, all others voted in favor. MOTION CARRIED.

5. Citizen's Comments

None.

6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations

Selectman G. Cordova arrived at 7:24 p.m.

- a. **Commission on Aging. Member appointment to fill a vacancy on the Commission on Aging for a two-year term to expire 12/31/12. Rose Levin to be interviewed.**

R. Coyle moved to appoint Rose Levin to the Commission on Aging as a regular member for a two-year term to expire 12/31/12, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

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- b. **Police Retirement Board. Member Dan Eberle to be re-appointed to the Police Retirement Board for a three-year term to expire 01/31/13. Dan Eberle to be interviewed.**

S. Soby moved to re-appoint Dan Eberle to the Police Retirement Board as a regular member for a three-year term to expire 01/31/13, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

7. **Budget Transfers**
None

8. **Tax Refunds & Rebates**

R. Coyle moved to approve the tax refunds in the amount of \$70.75 for Rossi Law Office, \$34.35 for Richard & Penni Bennett, \$15.29 for Janice & David Blake, \$23.31 for Robart Dombrowski, \$500.25 for Scott Panagrosso, \$9.78 for Allison Leffingwell, \$358.50 for Deborah & William Ziegenhagen, \$276.58 for Marusz & Christine Ruszczyk, \$122.34 for Patricia Coblentz, and \$183.56 for Brian & Karen Marburger, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

9. **Discussion and Possible Action on Restated Version of the Town of Colchester Police Department Pension Plan**

S. Soby moved to approve the restated version of the Town of Colchester Police Department Pension Plan and the resolution stating WHEREAS, the Town of Colchester (the "Town") maintains the Town of Colchester Police Department Pension Plan (the "Plan") for the benefit of certain eligible employees; and WHEREAS, the Town wishes to restate the Plan to incorporate Amendments 1 & 2 and changes that were federally required under the Internal Revenue Code. NOW THEREFORE, pursuant to Section 10.01 of the Plan, the Plan is hereby restated as required by the Internal Revenue Code. IN WITNESS WHEREOF, the Town of Colchester has caused this restatement to be executed this 20th day of January 2011, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

10. **Discussion and Possible Action on White Oak Farm Conservation Subdivision Bond Reduction**

S. Soby moved that the Town of Colchester reduce Subdivision bond No. 5023479 in the amount of \$976,962.00 by \$442,262.85 leaving a bond balance of \$534,699.15 as recommended by the Town Engineer, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

11. **Discussion and Possible action on Memorandum of Agreement between Town of Colchester and MEIU, Local 506, SEIU, AFL-CIO, CLC**

S. Soby moved to approve the Memorandum of Agreement between the Town of Colchester and MEIU, Local 506, SEIU, AFL-CIO, CLC, with the amendments in Item number 1 – changed "thee" to "three" and Item number 2 – changed to read "...receive compensation of four hundred and fifty dollars (\$450.00) per week for the extended period," and contingent upon these changes being accepted by the Union, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

12. **Discussion and Possible Action on Consulting Agreement with Mark Decker**

R. Coyle moved to approve the consulting agreement with Mark Decker and the Town of Colchester, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

13. **Discussion and Possible Action on Facility Repair/Improvement Needs**

Discussion on police security improvements. No action taken.

14. **Discussion and Possible Action on Vehicle Policy (Second Reading)**

R. Coyle moved to approve the Vehicle Policy with the amendment to §4(VII) to read, "Smoking cigarettes, cigars, pipes, or the use of any other..." seconded by G. Cordova. Unanimously approved. MOTION CARRIED.

15. Discussion and Possible Action on Parks & Recreation Program Fund

Selectman J. Ford raised concerns about Program Fund finances and the future of the fund.

16. Citizen's Comments

None.

17. First Selectman's Report

First Selectman G. Schuster reported that he attended the Connecticut Council of Small Towns annual meeting whereby the discussion centered around the State budget and the Governor will submit his budget on February 16; during this past and any future snow storms, residents should clear out fire hydrants from snow; our town crew is doing a fantastic job clearing the streets and roadways; and the Assessor asked for an extension to submit the grand list for this year.

18. Liaison Report

R. Coyle commented that the Senior Center Study Group is close to making a recommendation to the Board of Selectmen and should hopefully be completed by March.

19. Adjourn

R. Coyle moved to adjourn at 7:58 p.m., seconded by S. Soby. Unanimously approved.
MOTION CARRIED.

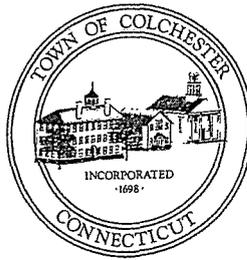
Respectfully submitted,



Derrick M. Kennedy
Executive Assistant to the First Selectman

Attachments:

- Memo from Chief Financial Officer Maggie Cosgrove regarding the Pension Plan restatement
- Memo from Town Engineer Sal Tassone regarding the bond reduction
- Memo from Director of Facilities & Operations Greg Plunkett regarding facility repairs and improvement needs



**N. Maggie Cosgrove
Chief Financial Officer
Finance Department**

Date: January 4, 2011

To: Board of Selectmen

From: N. Maggie Cosgrove, CFO

Subject: Police Pension Plan Restatement

Shipman & Goodwin has submitted the proposed restatement of the Town of Colchester Police Department Pension Plan. The restatement incorporates Amendments No. 1 (collectively bargained provision permitting the purchase of prior service) and No. 2 (a federally required amendment due to changes in the regulations under Internal Revenue Code Section 415), and a series of other changes required under the Internal Revenue Code over the past several years. Each of the changes is required under the Internal Revenue Code and/or the regulations thereunder. It should be noted that none of the changes to the Plan would have a negative impact on the future pension benefits of the employees covered under the Plan.

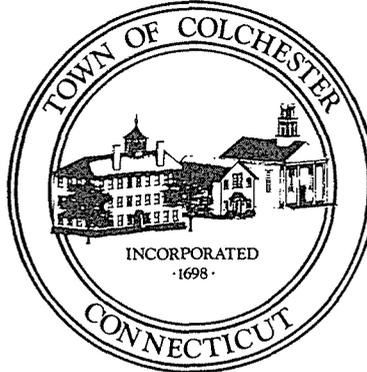
The deadline for execution of the restatement of the Police Pension Plan is January 31, 2011.

Recommendation

- Approval of resolution to adopt the Town of Colchester Police Department Pension Plan as amended and restated to comply with Federal law and regulations effective July 1, 2010 (first date of plan year during which the plan is amended and restated).

January 6, 2011

Code Administration
Building Official
Fire Marshal
Wetlands Enforcement



Planning and Zoning
Planning Director
Zoning Enforcement
Town Engineer

To: Colchester Board of Selectmen

From: Salvatore A. Tassone P.E. – Town Engineer

A handwritten signature in black ink, appearing to read "Sal Tassone", is written over the printed name of the Town Engineer.

Re: White Oak Farm Conservation Subdivision, Lebanon Avenue (Route 16) and
Goldberg Road, Colchester, CT. prepared for Ponsett Ridge LLC.

By: Angus McDonald Gary Sharpe Associates, Inc.

The owner of the referenced subdivision (Ronald Gaudet – White Oak Development, LLC) has requested the release of his phase A-1 Subdivision Bond due to the transfer/sale of this phase of the project to another developer (Rodney Goldberg – Goldberg Estates, LLC).

On January 6, 2011, the town received a substitute subdivision bond for phase A-1 of the White Oak Farm Subdivision from Rodney Goldberg (Lexon Insurance Company surety Subdivision Bond No. 1063781 in the amount of \$442,262.85). This is the full approved bond amount for phase A-1 and no construction activity has yet been initiated on this phase.

It is therefore recommended that the original bond posted by Ronald Gaudet for both Phase A-1 and Phase A-2 (Bond Safeguard Insurance Company surety Subdivision Bond No. 5023479 in the amount of \$976,962.00) be reduced by \$442,262.85 leaving a bond balance of \$534,699.15 which is to remain in effect for Subdivision Phase A-2.

RECOMMENDED MOTION:

Motion that the Town of Colchester reduce Subdivision bond No. 5023479 in the amount of \$976,962.00 by \$442,262.85 leaving a bond balance of \$534,699.15 as recommended by the Town Engineer.

Town of Colchester
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Colchester, CT 06415

Gregory J. Plunkett
Director of Facilities and Operations
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Tel. (860) 537-2296
Fax. (860) 537-1252
Cell (860) 303-0125

January 14, 2011

TO: Gregg Schuster
FROM: Greg Plunkett 
RE: Facility Repair/Improvement Needs

As you are aware the Town has quite a long list of facility repair needs that due to tight budgets have not been addressed. In discussion with Maggie Cosgrove she has indicated that in the present fiscal year there exists approximately \$59,000 in bond interest savings that could be used to address the most pressing of these needs. Attached is a list of repairs we propose be completed this fiscal year.

Water leak in the Town Hall foyer \$6,000
As you know this has been a problem for several years but must be repaired to avoid further damage.

Modify the rolling gate at the Fleet Maintenance lot. \$7,500
The gate is too heavy for some of our employees who must open and close it. Additionally we have had workmen's Compensation claims due to injuries caused by operating the gate.

Repair the leaks in the roof at Company #1 \$6,000
The gaskets surrounding the screws which hold the metal roofing have dried out and many are leaking. In some instances this is allowing water to infiltrate ceiling tiles and window frames.

Install additional security to the police department offices \$17,500
A secured entrance is needed for the department office.

Renovate crew quarters at the Highway Garage \$3,200
These quarters are used for the plow drivers to rest and at times sleep during prolonged snow removal activities.

Repair the roof at the Fleet Maintenance Garage \$4,000
The roof has developed large bubbles and although not presently leaking should be repaired before leaks start.

Repair the furnace at the Senior Center \$3,300
The furnace is leaking due to a crack in one of the sections.

Paint exterior trim at Cragin Memorial Library \$7,500
The old section of the library has paint that is peeling and trim that will deteriorate if not painted.

Reconfigure offices at Town Hall \$4,000
This reconfiguration will accommodate the additional space needed by the Board of Education as well as space for the Economic Development Coordinator and the relocation of Social Services. It will also address the needs of the Town Clerk for additional vault space.

Total \$59,000.00

We are also proposing power washing the outside of the Youth Center. Funds for the project will be taken from the Reserve account established for that purpose.