

Linda M. Hodge



First Selectman

NANCY A. BRAY
TOWN CLERK

Nancy A. Bray

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COLCHESTER, CT
2009 JAN 20 PM 3:29

Colchester Commission Chairmen Meeting Agenda
Thursday, January 15, 2009 – 7:00 p.m.
Colchester Town Hall – Meeting Room 1

MEMBERS PRESENT: First Selectman Linda Hodge, Stan Soby, Greg Cordova, Rosemary Coyle (7:30 p.m.), John Malsbenden, Nick Norton, Rob Tarlov, Tom Crotty, Art Standish, Sean O'Leary, Joe Mathieu, Tim Lamp, Maggie Cosgrove, Lori Robinson, Bruce Hayn

MEMBERS ABSENT: Dave Anderson, James Barnes, Genea Bell, Deborah Hayn, Brenden Healy, Robert Kennedy, Janet LaBella, Merja Lehtinen, Lorraine Marvin, Jasmine Parekh,

OTHERS PRESENT: Mike Caplet, Walter Cox, John Jones, Dave Martin, Ryan Blessing, and other citizens

1. **Call to Order:** First Selectman L. Hodge called the meeting to order at 7:00 p.m.
2. **Commission Updates (Commission Chairs or Members):** Rob Tarlov reported on the Sewer & Water Commission. Tom Crotty reported on the Economic Development Commission. Art Standish reported on the Police Commission. Lori Robinson reported on the Zoning Board of Appeals. Joe Mathieu reported on the Planning & Zoning Commission. Sean O'Leary reported on the Parks & Recreation Commission. Maggie Cosgrove reported on the Risk Management and Insurance Advisory Committee. Tim Lamp reported on the Board of Education. Nick Norton reported on the Open Space Advisory Committee. Bruce Hayn reported on the Board of Finance.
3. **Any Other Business Deemed Necessary:** First Selectman L. Hodge reported on publication of vacancies for boards/commissions, the budget development process, the Freedom of Information Act and requirements for agendas and minutes, the need to review and update web pages and documents online as needed, and the submitted stimulus package list for Colchester.
4. **Adjourn:** G. Cordova moved to adjourn at 7:33 p.m., seconded by J. Malsbenden. Unanimously approved. MOTION CARRIED.

Attachments

1. Memorandum dated January 15, 2009, from Cathy Pompei, Chair of the Economic Development Commission, regarding "Recap for the 4th Quarter, 2008"
2. Letter dated January 14, 2009, from Chair Jean Stawicki to First Selectman Linda Hodge, regarding "Commission Chairman's Meeting of January 15, 2009 Commission on Aging Chairman's Report"
3. Notes dated January 13, 2009, regarding "Commission Chairman's Notes – Colchester Sewer and Water Commission"

Respectfully submitted,

Michael J. Caplet
Executive Assistant to the First Selectman

Board of Selectman's Meeting
January 15, 2009
Economic Development Commission
Recap for the 4th Quarter, 2008
Prepared by: Cathy Pompei, Chairperson

- One member resigned in Sept., One new member joined in Oct., Tom Crotty.
- Reviewed the 2007 Survey of Farms study. The EDC would like further study in this area with perhaps a Farmer's Market or other economic viable use of our Farms to be explored. No recommendations to provide further discounted tax rates, etc. at this time.
- Linwood Traffic Study- One member of the EDC assigned to this study, Paul Catalano. Discussion with State and Town to look at design of traffic flow with suggestions for improvements.
- Lebanon Ave. Update-Sidewalks and Lighting will be first phase of this project. Grant monies are being sought in the Spring timeframe, 2009. Project expanded to include Dublin village and entrance to Airline Trail.
- Lincoln Lodge Presentation- Adam Turner presented their plans for development. No C-Tip application received at this time. The Commission agrees that this development would be a great asset to the town including helping with Tourism.
- Settlers Green-Mixed Use Development- Adam Turner presented this proposed development to EDC in Dec. This development would include townhouses, live work housing, and commercial/business areas. Another pre-development meeting to be held in Jan. 2009.
- Business Development Task Force provided their recommendations before submitting to the Board of Selectman in Dec. The EDC supports their efforts and looks for continued joint cooperation and movement ahead.
- Advertisements/Marketing- Press release on C-Tip approval for RG Land Development and Ad submitted to Real Estate Periodical by Adam Turner to support attracting businesses to Colchester.
- C-Tip submitted and approved with EDC recommendations for RG Land Development at October meeting. Development on Upton Road.
- Website-Updates and Redesign- Kevin Burzycki, Steve Cohn, and Adam Turner worked on updating forms and adding statistical information on website to assist Developers, etc. to find information easily.
- Freedom of Information Act materials provided and reviewed. Agenda for EDC meetings enhanced.
- Ct Main St. is looking for Colchester to join their group. They can assist in applying for Grant monies. Presentation to be given to EDC in Jan. before final decision is made. Annual fee is approx. \$700.00.
- Housing- There is a need in town for 20-30 year old housing needs. Study is being done with grant monies to research this further.

39 Caverly Mill Road
Colchester, CT 06415
January 14, 2009

Ms. Linda Hodge
First Selectman
Town of Colchester
127 Norwich Avenue
Colchester, CT 06415

Re: Commission Chairman's Meeting of January 15, 2009
Commission on Aging Chairman's Report

Dear Ms. Hodge,

I am sorry that I am unable to attend this meeting due to a conflict with another meeting being held at the same time.

Two Commission on Aging members, Ann Smyk and Sally Carbone, have had their terms expire at the end of December 2008 and they have informed the Commission that they are not returning. I have written them asking them to send letters of resignation. I will send the originals to the Selectmen's office as soon as I receive them. Please consider these spots for advertisement when posting the next advertisement for Commission and Agency vacancies. One of these spots will most likely be as an alternate. The matter of voting for Susan Maikshilo, who is currently an alternate to the Commission on Aging, as a full member will appear on the Commission's February Agenda. This will cause one of the open positions to be an alternate's position.

The new Senior Center Director, Patty White, has been hired. I have had a lengthy meeting with her and I have talked with the staff at the Senior Center and I and they are very happy with the selection of the new director. The Senior Center had a welcome luncheon for Ms. White on January 13, which was postponed from December 19, 2008 due to a snow storm. Things are off to a good start.

I talked with Selectman John Malsbenden about the process of obtaining the senior center accreditation manual and he suggested that the Commission try and obtain a copy from another senior center so as to avoid the \$120 cost to the Town. At this point we have obtained a portion of the manual from the Norwich Senior Center and we are looking through it to determine that we have what we need. In any case, the Commission will do what is necessary to avoid an expenditure for the manual, as the money is more productively spent for programming for the Senior Center. As the Senior Center moves forward through the accreditation process, the Board of Selectmen should remember that the Senior Center cannot receive accreditation without either significant upgrades to the building in which it is currently housed or by having a new senior center built.

The Commission on Aging is moving forward in its objective of working to be more proactive as advocates for seniors. Those areas which have so far been identified as areas in which we have not been involved and in which the Commission's future involvement might improve the condition of seniors in Colchester are:

- 1) Making the national goals for accreditation of senior centers available to our Senior Center;
- 2) Improving those areas where the Senior Center will need help in meeting the criteria for accreditation;

- 3) Monitoring legislation at the State level in Hartford and advocating on behalf of our seniors;
- 4) Working with the Colchester Senior Center to assemble, publish and distribute additional informational handouts which would list contacts and programs which are available to and of general interest to seniors;
- 5) Increasing the presence of the Commission by sending liaisons to functions held at senior residences;
- 6) Investigating possible community/senior liaisons to increase the benefits to both sectors; and
- 7) Working with Mr. Robert Gustafson, the manager of the Town of Colchester Housing Authority housing complexes, to address issues and needs raised by seniors who have applied for housing because they are at risk in their homes but are on the waiting list. Mr. Gustafson reports that there are currently 53 people on the waiting list for a total of 70 units which are all currently filled.

If the Selectmen or others should have any questions, please feel free to contact me.
The Commission meets the second Monday of the month at the Senior Center at 1 pm.

Sincerely,



Jean M. Stawicki, Chairman

537-3493 (day)

537-2013 (evening)

Commission Chairman's Notes **Colchester Sewer and Water Commission**

Treatment Plant – nearing completion – working on punch list items – still working with Layne concerning filter loading rates and increasing run time between filter backwashes

Lyman Viaduct Slope Stabilization Project – Obtained necessary authorizations – on hold until weather breaks

Radio Read Meter Replacement Program – approximately 1,010 meters replaced out of a total of approximately 2,000) – working at a rate of about 30 per week now – hope to be at 1500 by end of fiscal year

Flatbrook Booster Station – pressure testing performed at PHPS and Flatbrook – draft report expected early week of 19th.

Well 5A pump and motor project – completing review of specs – will be purchasing materials /equipment with the credit dollars and hiring installation

2009/2010 budget – working on revenue and expense budget for next fiscal year. With the first billing under the 2009/2010 rates being 1 July 2009, a budget has to be approved by beginning of meter reading on 2 March. Therefore, the SWC finance subcommittee will be working on the budget the rest of this month for presentation to the full Commission in early February. A Public Hearing will be scheduled for mid-February with the presentation to the Board of Selectmen at their meeting on the 19th of February