

**Board of Selectmen Regular Meeting Minutes
Thursday, February 21, 2008
Colchester Town Hall**

Meeting Room 1 – Following Conclusion of Public Hearing that Begins at 7:15 p.m.

MEMBERS PRESENT: First Selectman Linda Hodge, Stan Soby, Rosemary Coyle, Greg Cordova

MEMBERS ABSENT: John Malsbenden

OTHERS PRESENT: Mike Caplet, Daniel Henderson, Genea Bell, Todd Vachon, and Ryan Blessing.

1. **Call to Order:** First Selectman L. Hodge called the meeting to order at 7:21 p.m.
2. **Additions to the Agenda:** R. Coyle moved to amend the agenda adding “Ethics Commission (term expires 02/15/11) Dan Henderson” under item #6, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
3. **Approve Minutes of the February 7, 2008 Meeting:** L. Hodge noted that from Item #14, the phrase “town meeting” should be changed to “public hearing”. S. Soby moved to approve the February 7, 2008 regular meeting minutes as amended, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
4. **Citizen’s Comments:** None
5. **Boards and Commissions – Resignations:**
 - **Colchester Fair Rent Commission – Todd Vachon and Fuel and Energy Conservation Committee – LuAnn Dinihanian:** R. Coyle moved to accept the resignation of Todd Vachon and LuAnn Dinihanian with regret, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
6. **Boards and Commissions – Interviews and/or Possible Appointments**
 - a. **Senior Center Task Force - Melvyn Hyatt:** Melvyn Hyatt was not present.

b. Parks & Rec (term expires 11/15/11; one opening):

- **Clint Williams (interviewed 12/20/07):** R. Coyle moved to appoint Clint Williams as an alternate to the Parks and Recreation Commission with a term to expire on 11/15/11, seconded by S. Soby. Following discussion, members present voted unanimously in favor. MOTIONED CARRIED.

c. Planning and Zoning Commission (12/31/10; one opening):

- **David Gesiak (interviewed 01/03/08):** G. Cordova moved to appoint David Gesiak as a member of the Planning and Zoning Commission with a term to expire on 12/31/10, seconded by R. Coyle. Following discussion, members present voted unanimously in favor. MOTION CARRIED.
- **Kurt Frantzen (interviewed 01/17/08):** L. Hodge will follow-up with Jay Gigliotti to ascertain Mr. Frantzen's interest in the Conservation Commission.

d. Colchester Housing Authority (term expires 05/01/13; one opening) Todd Vachon: The Board of Selectman interviewed Todd Vachon. R. Coyle moved to appoint Todd Vachon as a member of the Colchester Housing Authority with a term to expire on 05/01/13, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

e. Ethics Commission (term expires 02/15/11) Dan Henderson: The Board of Selectmen interviewed Dan Henderson. R. Coyle moved to appoint Dan Henderson as a member of the Ethics Commission with a term to expire on 02/15/11, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

7. Budget Transfers:

- G. Cordova moved to approve the budget transfer from "Development & Planning-- Other Reg (11411 40101)" to "Development/Planning -- Other Reg & PT (11411 40102)" in the amount of \$6588.⁰⁰, to "Hire temporary clerk (\$13.91/hour, 15 hrs/week, to June 30 =\$4500). With the emphasis on Ec Dev and to increase community involvement therein, this clerk will assist the town Planner's work. Remaining \$2,088 to cover the 1-yr agreement made between the Town and current Dept Admin Asst to temporarily increase hrly pay through June 30 to compensate for additional duties incurred by not filling the vacancy for the Town Planner's clerk.", seconded by R. Coyle. Following discussion, all members present voted in favor. MOTION CARRIED.
- G. Cordova moved to approve the budget transfer from "First Selectman -- Other Reg & Part-time (11201 40102)" to "Central Services -- Regular Payroll (11901 40101)" in the amount of \$6000.⁰⁰, to "cover shortfall of \$2,301 caused by (a) transfer of funds to the IT account for interim coverage by current BoE employee, and (b) increase in salary for newly hired IT person. Extra hours for IT to create full documentation of system, transfer computers as needed for employee work, configure system to require less hands-on maintenance for individual work stations, and train employees on several software applications to enhance productivity.", seconded by R. Coyle. Following discussion, all members present voted in favor. MOTION CARRIED.

- 8. Discussion and Possible Action on Colchester Courtyard Water System DPUC/DPH Docket No. 02-03-17:** R. Coyle moved to give the First Selectman authority to sign and approve the agreement to resolve the joint proceedings in DPUC/DPH Docket NO. 02-03-17 with any minor changes made by legal council, seconded by G. Cordova. Following discussion, all members present voted in favor. MOTION CARRIED.
- 9. Discussion and Possible Action on Colchester Health and Policy Statement:** R. Coyle moved to approve the changes made to the Colchester Health and Policy Statement and accept the revised document, seconded by S. Soby. Following discussion, all members present voted in favor. MOTION CARRIED.
- 10. Discussion and Possible Action on Discovery Grant:** G. Cordova moved to give approval to submit the Discovery Grant and to authorize the First Selectman to sign any necessary documents, seconded by R. Coyle. Following discussion, all members present voted in favor. MOTION CARRIED.
- 11. Discussion and Possible Action on CDBG Funds / Use of Consultants:** S. Soby moved to authorize the First Selectman to apply for the CDBG, sign any necessary documents, and to seek a consultant to prepare and package the proposals, seconded by R. Coyle. Following discussion, all members present voted in favor. MOTION CARRIED.
- 12. Discussion and Possible Action on FY 2009 Appropriations Request Form – Economic Development Assistance Program:** R. Coyle moved to authorize the First Selectman to submit and sign any necessary documents for the FY 2009 Appropriations Request Form – Economic Development Assistance Program, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
- 13. Discussion and Possible Action on Acceptance of Cambridge Court as a Town Road:** S. Soby moved to accept the portion of Cambridge Court located within the town boundary as a town road, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.
- 14. Elderly Tax Relief Task Force Update:** R. Coyle reported on the progress of the Elderly Tax Relief Task Force and submitted a letter to be attached to these minutes.
- 15. Energy and Fuel Conservation Committee Final Report:** L. Hodge presented the final report to the Board of Selectmen (attached). R. Coyle moved that letters be sent to all members thanking them for their work on this committee, seconded by G. Cordova. Unanimously approved. MOTION CARRIED.
- 16. Transfer Station Task Force Report:** There was no one present.
- 17. Citizen's Comments:** None
- 18. First Selectman's Report:** First Selectman L. Hodge reported on the budget meeting schedule, the annual report, building security, the Amston Village opening, landscaping volunteers, the combined economic development meeting, the Main Street Coalition board and commission recruitment progress, Board of Selectmen special meeting scheduled for February 28th, and the Fair Rent Commission.
- 19. Liaison Reports:** The selectmen reported on their respective boards.

- 20. Adjourn:** G. Cordova moved to adjourn at 8:42 p.m., seconded by S. Soby.
Unanimously approved. MOTION CARRIED.

Attachments

- Letter – Update on the work of the Elderly Tax Relief Task Force
- Letter – Energy Commission Recommendations

Respectfully submitted,

Michael J. Caplet
Executive Assistant to the First Selectman