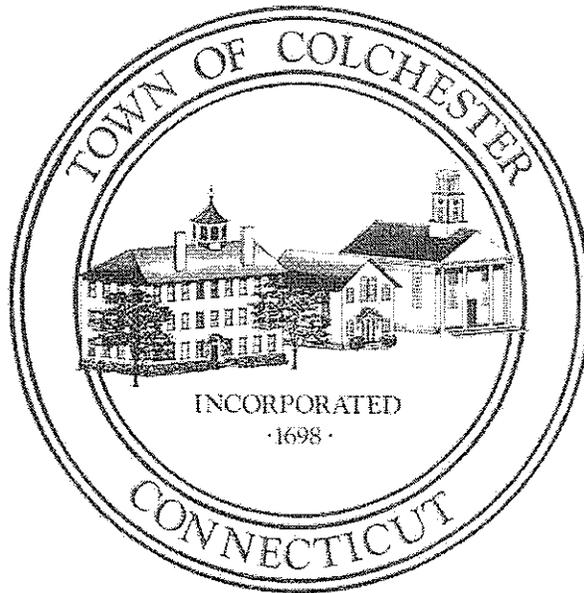


COLCHESTER CONSERVATION COMMISSION



**Town of Colchester
127 Norwich Avenue
Colchester, CT 06415**

**INFORMATION PACKAGE
FOR
APPLICATION FOR WETLANDS AGENT APPROVAL**

**COLCHESTER CONSERVATION COMMISSION
INSTRUCTIONS FOR
APPLICATION FOR WETLANDS AGENT APPROVAL**

The Colchester Wetlands Agent has been authorized to approve and/or extend applications for activities in the Uplands Review Area, in cases where the activities will result in no greater than minimal impact to wetlands/watercourses.

Under the authority granted to the Wetlands Agent by the Colchester Conservation Commission, pursuant to provisions of Conn. General Statutes and the Inland Wetlands and Watercourse Regulations, the Agent may only approve and cannot deny such applications. If the Agent believes an application may have greater than a minimal impact on wetlands/watercourses, the application is referred to the Conservation Commission for action.

The following are the procedures to be used for making application for Wetlands Agent approval.

1. Complete Application Form and provide information required by Section 7.5 of the Regulations.
2. Submit application and appropriate fee to Planning and Zoning Department, Municipal Office Complex, 127 Norwich Avenue, Colchester, CT 06415.
3. Wetlands Agent will issue decision within ten (10) working days.
4. Applicant must have Notice of Decision published in Rivereast newspaper having general circulation in the Town of Colchester within ten (10) days of date of decision.
Rivereast Newspaper- 1-800-639-7306
5. No work may commence until after the 15 day appeal period (counted from date of publication) has expired, or if appeal taken, until a decision of the Agency is made; and
6. Proof of publication (including date published) must be submitted to Wetlands Agent.

Procedure for appeals to Conservation Commission (pursuant to C.G.S. 22a-42a):

- a. Appeal must be in writing.
- b. Appeal must state reason/merits.
- c. Appeal must be submitted to Planning and Zoning Department.
- d. Appeal will be placed on next regular meeting agenda (must be submitted no later than 12:00 noon, the Thursday prior to scheduled meeting.)

**COLCHESTER CONSERVATION COMMISSION
APPLICATION FOR WETLAND AGENT APPROVAL**

Permitted/Non-Regulated Use FEE: \$75.00
 Declaratory Ruling FEE: \$75.00
 Non-significant FEE: \$50.00*

* In accordance with C.G.S. Section 22a-27j, Section (4), a \$60.00 State Fee must be added to all applications submitted.

In accordance with Section 22-36 to 45, inclusive of the Connecticut General Statutes and Section 7 of the Colchester Inland Wetlands & Watercourse Regulations all applicants shall complete this form. The Agent will notify the applicant of any additional information that may be required and will refer applicant to the Colchester Conservation Commission, if necessary. Application must be submitted, with two (2) copies of accompanying material, as well as check(s) for the appropriate fee(s).

1. Name of Applicant _____

Home Address _____

Business Address _____

Home/Business Telephone _____

2. Applicant's interest in subject property:

Owner Lessee Purchase Option Holder

3. Name of Property Owner _____

Home Address _____

Business Address _____

Home/Business Telephone _____

4. Property Address/Geographic Location _____

Lot Number as shown on Assessor's Map or Subdivision Plan _____

5. Detailed Description on Proposed Activity _____

Purpose of Proposed Activity _____

Include a site plan in accordance with Section 7 of the Regulations including wetlands and buffer areas, buildings, boundaries and proposed activity area.

6. List alternatives considered and state why the proposed activity set forth in this application was chosen (attach separate sheet; if necessary)

7. List names and address of all adjacent and affected property owners within 200~ and municipalities within 500 feet of the proposed activity.

8. Is the site located within 100 year floodplain? _____

9. List any Federal, State or local permits required.

The undersigned applicant hereby consents to necessary and proper inspections of the above mentioned property by the Colchester Conservation Commission and/or its agents at reasonable times both before and after the permit in question has been granted.

The applicant affirms that the information supplied in this application is accurate to the best of his/her knowledge and belief.

The applicant and owner hereby certify that they are familiar with the information provided in the application and are aware of the penalties for obtaining a permit through deception or through inaccurate or misleading information.

SIGNATURE OF APPLICANT _____

SIGNATURE OF OWNER _____

DATE _____

TO BE FILLED IN BY COMMISSION

Date of Receipt by Planning & Zoning Staff _____ by Commission _____

Fee Amount _____ Date _____

(Rev. 08/11)