

## Public Event Information

*Please fill out the following information so the Parks & Recreation Staff can better answer the many questions they receive from the community regarding your event.*

Event Name: \_\_\_\_\_

Date: \_\_\_\_\_ Location: \_\_\_\_\_

Rain Date if any: \_\_\_\_\_

Hours: \_\_\_\_\_

Prices of Admission/Tickets/Special Information:

---

---

Potential Vendors

Contact: \_\_\_\_\_ Phone \_\_\_\_\_

Public Questions

Contact: \_\_\_\_\_ Phone \_\_\_\_\_

Items Available:

- Food
- Crafts
- Art
- Musical or other Performances
- Related Items
- Other \_\_\_\_\_

---

Don't Forget to bring your

---

---

---

There will be no \_\_\_\_\_

---

---

After event contact: \_\_\_\_\_ Phone \_\_\_\_\_