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*Nancy A. Bray*

## Colchester Sewer and Water Commission

**Minutes of the 11 February 2010**

**Regular Monthly Meeting**

**Municipal Office Complex  
Colchester, Connecticut**

**Members Present:** R. LeMay, R. Jones, T. Tripodi, A. Pelletier  
**Members Absent:** D. Ferrigno, S. Boyden, T. Tyler  
**Others Present:** R. Tarlov (BOF Liaison), M. Decker (Public Works Director)

1. **Call to Order** – Chairman LeMay called the meeting to order at 8:17 p.m.
2. **Additions to Agenda** – none
3. **Approval of the Sewer and Water Commission 13 January 2010 Regular Monthly Meeting** – *Motion to approve the minutes of the 13 January 2010 sewer and water commission regular monthly meeting as presented, by R. Jones, second by T. Tripodi; Motion approved 3-0 (A. Pelletier abstained)*
4. **Citizen's Comments** - none
5. **Discussion and possible action on the draft 2010/2011 Fiscal Year Operating Budgets, Rates, and Fees** – Chairman LeMay, after hearing the comments from the public, especially as it relates to the question of increasing the part-time staff person to a full-time staff person and the explanation of the need, especially as it relates to distribution system routine and preventative maintenance not being performed, and the limited staff that is currently relied on to operate the system, he is in favor of keeping the position intact and moving the budget to the Board of Selectmen as is. There was a short discussion regarding the comments and a consensus of agreement. *T. Tripodi motioned and A. Pelletier seconded, to accept the proposed budget including the sewer and water operating budgets, the user fee rates and fees for service as presented and send it to the Board of Selectmen with a recommendation to approve. Motion approved 4-0. Copy of the budget*

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package is attached and made part of these minutes

**6. Subcommittee Reports**

**A. Finance – transfers, monthly update** – Monthly financials were distributed and reviewed

M. Decker presented a Transfer request - \$2,000 for rebuild of Flatbrook odor control station compressor – a copy of the transfer request is attached and made part of these minutes. *Motion to approve the transfer of \$2,000 from sewer operating contingency to sewer operating equipment repair, by T. Tripodi, second by A. Pelletier; Motion approved 4-0*

**7. Water Activities**

**A. Water Activities Report** M. Decker reported work included - equipment maintenance, testing, shop and plant cleaning, mark-outs, meter replacements, working with property owners on identified cross-connection violations, Certificate of Occupancy inspections, chlorine analyzer repaired and reinstalled

**B. Water Projects Status**- no new project activities on construction projects

**8. Sewer Activities**

**A. Joint Facilities Report**- *R. LeMay reported the 9 February meeting included budget adoption, union negotiation update, channel monster project status, HVAC repair/improvement contract approval, one operator passed the Class III license exam, and the Lakeside unit is fully functional*

**B. Sewer Activities Report** – compressor at Flatbrook needed to be rebuilt again

**C. Sewer Projects Status** – no new activity on construction projects

**9. Old Business**

**A. Taintor Hill Road Treatment Plant Improvements** – final close-out documents reviewed and responded to – handful of simple items – back in All-States hands at this point

**B. Stream Flow Standards and Regulations** – DEP public Hearing was held on 21 January. As opponents to the proposed regulations, there was very good representation. Those in favor argued against there being a category 4 classification level. It is now up to DEP to respond to all the testimony so the expectation is no action for at least a couple months

**C. STEAP Grant** – 12 qualification packages were submitted and have been distributed to the Director of Planning, Town Engineer, Water Department Supervisor, and the Commission

**D. Other** – There have been additional inquiries about the water and sewer systems at Colchester Courtyards indicating the property is being actively marketed.

**10. New Business/Additions to Agenda – 2011 Federal Appropriations Request** –

M. Decker reported he and Director of Planning Adam Turner are preparing an application for Federal funding for the water and sewer main extension project –

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funding is for next fiscal year but that would dovetail nicely with the outcome of the STEAP grant project.

**11. Citizens Comments** – none

**12. Adjourn** – *Motion to adjourn, by T. Tripodi, second by R. Jones; Motion approved 4-0.* Chairman LeMay adjourned the meeting at 8:48 p.m.

Respectfully submitted,  
M. Decker

Sewer and Water Commission  
2009/2010 Transfer or Appropriation Request Form

Date: 11 February 2010

The following is a request for:

A transfer                      X                      Dollar Amount  \$2,000.00   
An Appropriation              

from Account No.  2403207-50900 Sewer Operating – Contingency 

to Account No.         2403207-46224 Sewer Operating – Equipment Repair 

Explanation:  rebuild the compressor at the Flatbrook Odor Control station 

Action by Commission:    Approved   X    
   Denied         
   Tabled       

Date:  11 February 2010