

Colchester Dog Park Sub-committee Meeting Minutes  
May 18th, 2010  
7:00pm  
Town Hall

Attendees: Keith Kelley, Kathryn Noel, Jay Cohen, Linda Akerman-Shoemaker, Ginny Rogowski, Heather Pelletier, Amanda Nelson, Tom Nelson, Janice Felciano

1. Call Meeting to Order – 7:07pm
2. Citizen Comments - None
3. Approve minutes - Approved
4. Treasurer Report - \$36,151.70 in account
5. Budget Review – We conducted a detailed budget review including all funds raised, Outstanding PO's and contracts. We also went through the documentation used to track the financials of the committee. If you have any questions or would like to discuss the financials of the committee in detail please contact Amanda or Keith to discuss them.
6. Phase 1 Plan Review – We conducted a detailed review of the plans that have been approved by the Dog Park Committee, Parks and Recreation Committee, Planning and Zoning and the Board of Selectman for Phase 1 of the Project. After the review of the Financials and Phase 1 plans and status of the project the committee voted in favor of keeping the Grand Opening of the park as scheduled and planned for July 18<sup>th</sup>, 2010.
7. Site Report
  - a. Driveway Grading – To be completed by the end of May
  - b. Fence Install – Planned to start the first week of June with top and bottom rails
  - c. Trail construction – Tom is leading this effort and is making great progress
  - d. Surface Prep – We will continue to hold work parties on Tuesdays and on the weekends when ever possible to continue to improve the surface of the park.
8. Grand Opening
  - a. Date: July 18<sup>th</sup>
  - b. Discussion – Amanda presented the Plans for the Grand Opening and is maintaining the master plan for the event. We need to continue to solicit for Sponsors and Vendors
9. Event reports
  - a. Rabies clinic – Ginny attended this event and felt that it was a good event to get the word out about the park. Ginny recommends attending this event in the future.
  - b. CES Fun Fair – This event is focused more on children and the committee discussed that we will not plan to participate in this event in the future.
10. Upcoming Events
  - a. Spring events – Tag sale on the Green – Ginny is coordinating the event and is asking for volunteers to man the booth.
11. Next Steps – Continue to work on the park and plan for the July 18<sup>th</sup> grand Opening.
12. General Comments – Ginny recommended that after the Opening the committee solicit for new members to the committee to assist in the ongoing planning and maintenance of the park.
13. Next Meeting – June 8th, Town Hall at 7PM