

Colchester Dog Park Subcommittee Minutes
March 24, 2009
6:00 PM
Town Hall

Attendance: Keith Kelley, Heather Pelletier, Kirk Pelletier, Tina Good, Carol Small, Amanda Nelson, Kim Previti, Jay Cohen

Called to Order at 6:00PM

Citizens Comments – None

Approval of Minutes from 10 Feb 2009 – approved by general consent

Treasurer Report – Amanda reported that \$225 has been donated to date.

Marketing Report (Tom) – Tom was not able to attend, so Amanda filled in for Tom

- a) **New Logo** – The New Logo was presented and approved for use by General Consent



b) **Fliers** – The new fliers were presented and we discussed some changes that we would like to have done to the fliers, currently we will not be listing the Bricks for sale until the construction of the park is approved. Tom will update the flier and send it via e-mail for additional comments and final approval.

- c) **Coordination with School** – No contact has been made at this time.

Development Report

- a) **Site Walk through with Planning, Zoning and Town Engineer** – Last week Jay and Keith did a site walk through with Planning, Zoning and Town Engineer. Some potential issues were identified with the road such as clearance and size of the road, parking spaces were identified, we discussed proposed signage, trash and snow removal and possible solutions for the driveway remediation. Final decisions will have to be done by the Planning and Zoning Commission. Craig and Sal will do a

survey of the site and will document the plans on a site plan that we can take to the Commission for approval.

b) Planning and Zoning Commission meeting – Planning to attend the commission meeting on April 22nd to present the plan for the Dog park and get recommendations on how to best proceed with the development of the park.

c) Maintenance Plan – Tina has volunteered to start working on the maintenance plan

e) Volunteer Plan – We will be referencing the Town Volunteer plan that is being developed for volunteer work within the town.

f) Construction Plan – a Draft of the construction plan will be developed for the Planning and Zoning Commission, but the final construction plan cannot be determined until we have a better understanding of what the commission is going to require.

Events Report (Ginny)

a) Need volunteer to Help Ginny (replace Janice) – Janice is not able to help us at this time, so we needed someone else to help Ginny plan and coordinate events. Carol Small has volunteered to help.

Town Green events

Tag Sale (CBA) - June 14th with a rain date of June 28th – The committee discussed attending this event and approved by general consent that we will be attending the event, the CBA is giving us a Free booth, Carol will coordinate volunteers to man the booth, Keith has offered the use of his canopy, table and chairs. We will sell stickers if we have them in time, otherwise we will hand out information and discuss the dog park.

E-mail from Diane Ward – We received an e-mail from Diane Ward, she has a booth planned for the Westchester Expo and has graciously offered to allow the Dog Park Committee to share her table. The committee approved by general consent that we would be excited about being able to attend the event. Carol and Amanda volunteered to coordinate people manning the booth. Several people volunteered to take turns at the booth and to hand out fliers and discuss the Dog park, if the stickers come in before the event we will be able to sell them as well. The event is April 25th from 10am – 4pm at the Westchester Congregational Church.

determine what events the committee would like have a presence at – Carol will work with Ginny to propose more events.

Fund Raising Report

a) Bricks – On Hold for final approval of CDP plan – We discussed that due to the part not yet having final approval we are not able to sell the bricks yet, but that as soon as we have final approval we will start selling the bricks.

b) DIG – Janice is no longer working with us, so Kim has volunteered to look into the printing of these stickers and will report back to the committee.

c) Donor Board – Amy was not available to discuss this.

e) Letters – Rotary, Lions – Carol has not heard back from either group.

f) T-shirts – we did not have time to discuss this.

g) CDP stickers (Tom) – Now that the Logo has been approved, Tom will order the stickers.

Next Steps

– We will go before the Planning and Zoning Commission to discuss the park plans.

– We will start distributing fliers and attending events to raise awareness and begin fund raising

General Comments - None

Next Meeting – April 14th, 7PM Town Hall