

Historic District Commission  
April 11, 2011 – Regular Meeting  
Town Hall – Room #201  
127 Norwich Avenue

**MEMBERS PRESENT:** Chairman Ellen Sharon, Nancy Anderson, Robert Kvederas and Mike Trocchi; Alternate Janice Adams; Staff: Craig Grimord, Asst. Planner/Zoning Enforcement Officer; G. Therian, Clerk

**MEMBERS ABSENT:** Peter Chesnes and Alternate Linda Akerman; Jim Ford, Board of Selectmen Liaison

1. **CALL TO ORDER**

Chairman Sharon called this Regular Meeting to order at 7:00 p.m. J. Adams was seated as a voting member.

2. **ADDITIONS TO THE AGENDA** – None

3. **MINUTES OF PREVIOUS MEETING** – Regular Meeting November 8, 2010

**Motion by:** N. Anderson  
to waive reading of the minutes  
**Second by:** R. Kvederas  
**Vote:** Unanimous by those present

**Motion by:** R. Kvederas  
to approve the minutes as presented.  
**Second by:** M. Trocchi  
**Vote:** Unanimous by those present

4. **FIVE MINUTE SESSION FOR PUBLIC** – No one spoke

5. **PUBLIC HEARINGS**

- A. **HDC#11-001-- 23 Hayward Ave., Dennis McCulley Owner/applicant.** Application for a Certificate of Appropriateness for property located within the Historic District. The applicant wishes to replace exterior windows as part of interior renovation work. Map # 16 Lot # 046.

J. Adams recused herself from discussing this application as she is an abutting property owner.

C. Grimord distributed a copy of the Exhibit List and Staff Review to Commission members. He said that the additional item to the Exhibit list was Item I.

Dennis McCulley, owner and applicant, spoke about the specifications of the wood windows he is purchasing to replace the existing windows. The replacement windows will be identical to the original windows. He used the sketch of the three sides of the building prepared by staff and explained the sequence of the window replacement. He said that as a tenant moves out of an apartment, he will renovate and replace the windows before renting the apartment. The Commission members had no further questions or discussion.

Speaking in Favor – No one spoke

Speaking in Opposition – No one spoke

**Motion by:** N. Anderson  
to close the Public Hearing  
**Second by:** R. Kvederas  
**Vote:** Unanimous by those present

**Motion by:** M. Trocchi  
to approve HDC #11-001.  
**Second by:** R. Kvederas  
**Vote:** Unanimous by those present

J. Adams returned as a Voting Member.

6. **NEW APPLICATIONS** – None

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7. **OLD BUSINESS** - None

8. **NEW BUSINESS**

**A. School for Colored Children opening for Third Grade History Walk – for discussion and possible action**

Chairman Sharon told the Commission that the Third Grade History Walk would be held on May 2, 3 and 4<sup>th</sup> from 9:00 a.m. to 12:25 p.m. She asked for volunteers to conduct the presentation at the School for Colored children and suggested two shifts during the three and one half (3 ½) hours. Commission members present filled all the necessary time slots.

J. Adams told the Commission that she is working with Bertha Glemboski to have the original 1850 map of the United States copied to use at the School for Colored Children for the presentation.

9. **COMMUNICATIONS**

Chairman Sharon said that she had just received a package of information from the Clean Energy Fund and she would review it and pass on any pertinent information.

10. **ENFORCEMENT OFFICER'S REPORT –**

C. Grimord said that the Town is proceeding with plans to remove the black top and replace it with grass in front of the vacant Chevrolet dealership on South Main Street. There has been interest in the property and the Town would like to make it clear to any potential buyers that the sidewalks to the road are under Town control.

C. Grimord told the Commission that Scott and Scott has replaced the sign and is in the process of finishing up the site work in order to have the bond released. Mr. Scott will make an application for the railings in the near future. He also told the Commission that the plans for the old Sunoco station have been signed and he believes the renovation work will begin right after the bond is accepted and received by the Town Engineer.

11. **ADJOURNMENT**

**Motion by:** N. Anderson  
to adjourn this meeting.

**Second by:** J. Adams

**Vote:** Unanimous

Chairman Sharon adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Gail N. Therian  
Clerk