

Historic District Commission  
November 14, 2011 – Regular Meeting  
Town Hall – Room #3  
127 Norwich Avenue

**MEMBERS PRESENT:** Chairman Ellen Sharon, Peter Chesnes, Robert Kvederas Mike Trocchi and Nancy Anderson; Craig Grimord, Asst. Planner/Zoning Enforcement Officer; G. Therian, Clerk

**MEMBERS ABSENT:** Janice Adams; Alternate: Linda Akerman and J. Ford, Board of Selectmen liaison

1. **CALL TO ORDER**

Chairman Sharon called this Regular Meeting to order at 7:02 p.m. .

2. **ADDITIONS TO THE AGENDA** - None

3. **MINUTES OF PREVIOUS MEETING** – Regular Meeting June 13, 2011

**Motion by:** N. Anderson  
to waive reading of the minutes

**Second by:** R. Kvederas

**Vote:** Unanimous by those present

**Motion by:** R. Kvederas  
to approve the minutes of the June 13, 2011 meeting as written

**Second by:** P. Chesnes

**Vote:** Unanimous by those present

4. **FIVE MINUTE SESSION FOR PUBLIC** – No one spoke

5. **PUBLIC HEARINGS** – None

6. **NEW APPLICATIONS** – None

7. **OLD BUSINESS** - None

8. **NEW BUSINESS**

**A. Meeting Schedule for 2012**

**Motion by:** M. Trocchi  
to adopt the Historic District Commission 2012 Meeting Schedule

**Second by:** P. Chesnes

**Vote:** Unanimous to approve

**B. Election of Officers**

Chairman Sharon opened the floor for nominations for Chairman.

**Motion by:** R. Kvederas  
to nominate Ellen Sharon as Chairman

**Second by:** P. Chesnes

**Motion by:** P. Chesnes  
to close the nominations for Chairman

**Second by:** R. Kvederas

**Vote:** Unanimous to elect Ellen Sharon as Chairman

Received for record at Colchester, Conn.  
on November 15, 2011 at 10:53 Am.  
Attest, Nancy A. Bray, Town Clerk

**Motion by:** E. Sharon  
to nominate Peter Chesnes as Vice Chairman

**Second by:** N. Anderson

**Motion by:** M. Trocchi  
to close the nominations for Vice Chairman

**Second by:** N. Anderson

**Vote:** Unanimous to elect Peter Chesnes as Vice Chairman

**Motion by:** E. Sharon  
to nominate Nancy Anderson as Secretary

**Second by:** P. Chesnes

**Motion by:** P. Chesnes  
to close the nominations for Secretary

**Second by:** M. Trocchi

**Vote:** Unanimous to elect Nancy Anderson as Secretary

9. COMMUNICATIONS – None

10. ENFORCEMENT OFFICER'S REPORT

C. Grimord distributed the October Enforcement Officer's Report. He explained to the Commission the process he is following regarding the enforcement of the temporary sign regulations. He also updated the Commission on the status of the interior renovations at 11 Hayward Avenue and said an application for the replacement of windows may be forthcoming.

11. ADJOURNMENT

**Motion by:** P. Chesnes  
to adjourn this meeting.

**Second by:** R. Kvederas

**Vote:** Unanimous

Chairman Sharon adjourned the meeting at 7:14 p.m.

Respectfully submitted,

Gail N. Therian  
Clerk