



DUBLIN VILLAGE OFFICE 300LEBANON AVENUE
COLCHESTER, CONNECTICUT 06415
(860) 537-5251
FAX (860) 537-5856

August 20, 2015

Minutes

The Colchester Housing Authority met on August 20, 2015 for its monthly business meeting at Dublin Village. In attendance were: Robert Gustafson, Executive Director, Janet Labella, Chairperson, Marion Spaulding, Vice-chair, Todd Vachon, Secretary, Denise Salmoiraghi, Treasurer, and Lou DelPivo, Tenant Commissioner.

Rosemary Coyle was not present. The meeting was called to order at 7:05 PM.

The Secretary's minutes for July were reviewed; a motion was made by Lou and seconded by Denise to accept the minutes as submitted.

A motion was made by Lou and seconded by Denise to accept the Financial Report as submitted by the Executive Director; the motion passed unanimously.

PUBLIC COMMENT-none

ADDITIONS TO THE AGENDA-none

COMMUNICATIONS

-8.5 received from Wagner @ Ass. Letter to Stan Soby and copied to Maggie Wasicki and Rob Gustafson—a reminder that the date of the next Small Cities CDBG funding round is April 11, 2016.

-8.17 a Monday, received a note that the annual insurance audit would be Friday, 8.21

REPORT OF EXECUTIVE DIRECTOR

- A Dublin resident reported a break in. State Police responded and found no evidence of a break in. Rob changed the locks (took them off of the master key system), installed a door safety bar on the rear door and door alarms (purchased by the resident) on all doors.

-A recently evicted resident allegedly plans to return and empty unit.

-Awaiting completion of audit in order to submit to DOH and CHFA. Both agencies are now requiring original signatures of Executive Director and Chair of Commission on both invoices and checks.

-E44-14 is nearly ready to lease. E92-16 is being readied for its next occupant. E92-28, an ADA unit will be next to clean and paint. All of these units will fill quickly. E92-11 and perhaps 10 and 12 will be coming up as well. The current waiting list has 74 applicants.

-New bench and other needed repairs in front of E44 have been completed. Awaiting bill from contractor to submit claim to Geico.

RECEIVED
COLCHESTER, CT
2015 AUG 21 AM 11:13
Rosemary Coyle
TOWN CLERK





August, 2015

Page 2 of 2

DUBLIN VILLAGE OFFICE 300LEBANON AVENUE

COLCHESTER, CONNECTICUT 06415

(860) 537-5251

FAX (860) 537-5856

REPORT OF TENANT COMMISSIONER

-Lou reported that "Nothing to report really; just passing out tomatoes to everyone."

UNFINISHED BUSINESS-none

NEW BUSINESS

-Transfer request approved for resident with medical need to move from upstairs to downstairs unit at E92.-Snow removal equipment has been prepped for the upcoming mild winter in which we hope will not be needed anyway.

The meeting was adjourned at 7:24

Respectfully Yours, *Todd Vachon*

Todd Vachon
Secretary

CC: Janet LaBella – Chairperson
Commissioners
Rob Gustafson, Executive Director
Rosemary Coyle, Selectwoman
Town Clerk

