



DUBLIN VILLAGE OFFICE 300 LEBANON AVENUE
COLCHESTER, CONNECTICUT 06415
(860) 537-5251
FAX (860) 537-5856

October 27, 2008

The Colchester Housing Authority met on October 16, 2008 at Dublin Village for its regularly scheduled monthly business meeting. The following members were present: Robert Gustafson, Executive Director, Marion Spaulding, Vice Chairperson and Secretary, Mary Tomasi, Treasurer, Todd Vachon and Gerri DeSanto, Tenant Commissioner. Deb Hartley, Resident Services Coordinator submitted her report in writing. Janet LaBella and John Malsbenden, Selectman and Liaison for the Town of Colchester were unable to attend due to previous commitments. Marion Spaulding called the meeting to order at 7:03 PM.

Secretary minutes were reviewed. A motion was made by Todd Vachon to accept August minutes, motion seconded by Mary Tomasi and the motion carried. A motion was made by Mary Tomasi to accept the September Secretary Report as submitted by the Secretary; the motion was seconded by Todd Vachon and unanimously accepted.

A motion was made by Mary Tomasi to accept the October Financial Report as submitted by the Executive Director, and to disburse payables, the motion was seconded by Gerri DeSanto and unanimously accepted.

COMMUNICATIONS

- On September 23, 2008 Rob received a letter of findings dated September 12, 2008 from the U.S. Department of Housing and Urban Development the office of Fair Housing and Equal Opportunity regarding the complaint of discrimination filed September 12, 2007. Their conclusion was that Rob DID NOT violate Title II of the Americans with Disabilities Act of 1990.
- On October 6, 2008 Rob met with Colchester Rotary members, Holly Potvin, Fred Adinolfi and Robert Kennedy to discuss the inception of a supply pantry for the residents of the Colchester Housing Authority sponsored by Rotary International and the Colchester Rotarians. Considering the ever rising costs of everything and the fact that the majority of the residents have very low fixed incomes, this could not have come at a better time. Through the graciousness of the Colchester Rotary, residents will have an onsite food pantry available to them that will be stocked up on the third week of each month with food items, dry goods and any special dietary need items.
- On October 7, 2008 Rob received a revised financial statement and management plan from CHFA that needs to be transmitted electronically; Rob forwarded it to the accountant.
- On October 14, 2008 Rob received a call from Jean Stawicki regarding working on the Commission of Aging.

NOV 3 2008
MAY A. BRAY
Treasurer

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COLCHESTER, CT



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REPORT OF THE EXECUTIVE DIRECTOR

Rob reported that there is a one room vacancy at Dublin Village and an upstairs unit at Ponemah. There are currently 51 names on the waiting list. Rob reported that he has not heard from the Fire Marshal regarding when the annual unit inspections will be.

REPORT OF THE TENANT COMMISSIONER

Gerri reported that: One Dublin Village resident is still in rehab at Harrington Court, one Dublin Village resident has returned home after surgery, one Dublin Village resident is at Backus Hospital, one Dublin Village resident is at Liberty Nursing Home, one Ponemah Village resident is at Backus Hospital, one Ponemah Village resident has had a couple trips to the emergency room this month and at Dublin Village there were a few false alarms.

UNFINISHED BUSINESS:

The installation of the new alarm systems at Dublin Village will begin approximately the third week in October. Rob presented the current fund balances, there was a brief discussion and it was decided that the funds will come from two sources. Retire the Bank North account and take the remainder needed from the STIF Account which is currently paying the lowest interest rate. A motion was made by Mary Tomasi and seconded by Todd Vachon regarding the funding of the new alarm system.

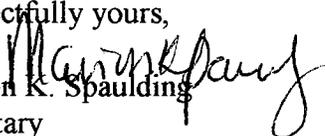
Wish List Items:

3. Change 30 smoke detectors near the kitchens to heat buttons at Ponemah Village to reduce the number of calls while staying within the code limits – estimated cost \$3,000. The detectors removed from Ponemah Village will be installed into the same type of system at Dublin Village, reducing the cost of the new alarm system.
5. Ponemah Village stairwell improvements. *Ongoing.*

NEW BUSINESS: none

Mary Tomasi made a motion to adjourn the meeting which was seconded by Gerri DeSanto. The meeting was adjourned at 7:23 PM.

Respectfully yours,


Marion K. Spaulding
Secretary

CC: Janet LaBella, Chairperson
Commissioners
Rob Gustafson, Executive Director
John Malsbenden, Selectman
Town Clerk

