



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Commission Chairmen Regular Meeting Minutes
Thursday, January 21, 2016
Colchester Town Hall – 7:00PM
Meeting Room 1

MEMBERS PRESENT: First Selectman Art Shilosky, Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, and Selectman John Jones

MEMBERS ABSENT: None

1. Call to Order

First Selectman A. Shilosky called the meeting to order at 7:00 p.m.

2. Commission Updates – Commission Chairs

Chris Bourque reported on the **Agriculture Commission** – The group is working on a couple of projects. Assessing recommendations for the farm building tax exemption proposed. The Assessor identified approximately 16 farms. Once recommendations are collected, it will then be presented to the Board of Selectmen. Rewriting regulations for town zoning regarding backyard raising of chickens with under certain acreage

Thomas Tyler reported on the **Building Committee** – Finalized the hiring of an architect for the design services of WJJMS. An RFQ was posted for a construction manager, interviews were conducted, then a recommendation will be made to hire O&G. Project Manager RFQ issued.

Merja Lehetinen reported on the **Cable Advisory Board** – Presented a 55 inch tv and smart computer to Cragin Library. Colchester is the third town to receive this in the district. Merja elected as the chair for the statewide advisory council for the next two years. Primary role and focus is on consumer advocacy.

Jean Stawicki reported on the **Commission on Aging** – Nov 30th the chairman resigned, assigned Jean as new chair and Ellie Phillips as Vice chair. Current alternate member will be recommended to the Board of Selectmen to move to a regular member. Submitted budget for the commission.

Daniel Henderson reported on the **Ethics Commission** – A rough draft of a project the commission has been working on was distributed. The draft shows a visual representation of a constituent complaint from start to finish. The process includes how to file an ethics complaint, procedures for commission members and constituents, and the hearing procedure. The group is benchmarking with other towns to review their process and procedures. Updated the yearly meeting schedule.

Nick Norton reported on the **Open Space Advisory Committee** – N Norton read the attached report.

Chris Ferrante reported on the **Parks & Recreation Commission** - C Ferrante read the attached report.

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COLCHESTER, CT
2016 JAN 26 AM 9:28
John Jones
TOWN CLERK

Stephen Coyle reported on the **Sewer & Water Commission** - S Coyle read the attached report.

Rob Suchecki reported on the **Youth Services Advisory Board** – Commission looking for new members. Goal this year is fundraising to raise money for a new van. Program Coordinator 1 is leaving, new hire to start next week. Resolution Run raised over \$2,000.

Laurie Robinson reported on the **Zoning Board of Appeals** – Elected officers at the last meeting. Discussed regulations around chickens and small animals in residential and small lot sizes. In favor of crafting regulations and help avoid people having to appeal decisions. Next month have a hearing request for variance. Looking for new members.

Denis Turner reported on the **Board of Assessment Appeals** – Haven't had to meet yet. Attending a training in March.

Don Kennedy reported on the **Board of Education** – Project Oceanology project is back with grant funding. Norwich and Board of Ed passed agreement with Norwich to accept students at Bacon Academy. Working on the budget presentation for 1/26.

Rob Esteve reported on the **Board of Finance** – Met with each dept. head to review goals and budget requests. Facilities manager and public works director to update plan for town for infrastructure and equipment reserve. Budget survey live online until 1/24. Appointed Andrea Migliaccio to fill the open vacancy.

WRITTEN REPORTS RECEIVED FROM THE FOLLOWING (attached):

Ron Silberman regarding **Blight Task Force**
Nick Norton regarding **Open Space Advisory Committee**
Chris Ferrante regarding **Parks & Recreation Commission**
Robert Parlee regarding **Police Commission**
Stephen Coyle regarding **Sewer & Water Commission**

NO REPORT RECEIVED FROM THE FOLLOWING:

Gregg LePage regarding **Charter Review Commission**
Faulk Von Plachecki regarding **Conservation Commission**
Mary Ellen Mahoney regarding **Cragin Board of Trustees**
James Ford regarding **Economic Development Commission**
Christina Maher regarding **Fair Rent Commission**
Ellen Sharon regarding **Historic District Commission**
Jan LaBella regarding **Housing Authority**
Joe Mathieu regarding **Planning & Zoning Commission**
Brenden Healy regarding **Police Retirement Board**

3. Adjourn

R. Coyle moved to adjourn the Commission Chair Meeting at 7:33 p.m., seconded by S Soby. Unanimously approved. MOTION CARRIED.

Attachments (5)

Respectfully submitted,

Tricia Dean
Clerk

BLIGHT TASK FORCE – Ron Silberman

We do not have much to report. Our next meeting is Jan 28th, our goal at the next meeting is to agree on a definition of blight and how to best identify it throughout Colchester.

Tricia Dean

From: Jay Gigliotti
Sent: Thursday, January 21, 2016 9:10 AM
To: Tricia Dean
Cc: Nick Norton (nnorton@yahoo.com)
Subject: 1/21/16 Open Space Advisory Committee Chairman's Report

Tricia,

Please see the below Chairman's Report from Mr. Norton, Chairman of the Open Space Advisory Committee:

Good Morning Tricia,

Unfortunately, I will be unable to attend this evenings Commission Chairman Meeting. The following is the Chairman's report for the Colchester Open Space Advisory Committee (OSAC).

Since the last Commission Chairman's Meeting on September 1, 2015:

In accordance with the OSAC's By-Laws, the Committee conducted their annual Election of Officers. The results of the elections are as follows:

Chairman- Nick Norton

Vice-Chairman- Will Hochholzer

The OSAC continues to work towards the goals and objectives identified in the Town's Open Space Plan and since the last commission chairman's meeting, the committee has begun to identify and prioritize parcels of land located within designated greenways, public water supply watersheds, environmentally sensitive areas and other natural, undeveloped corridors, which are currently unprotected and susceptible to development. A similar list was developed in 2005, and over time, this list had become obsolete.

Lastly, the committee is hopeful that a new member will be appointed to fill the one (1) current vacancy. This individual was in attendance at the regular January meeting and is scheduled to be interviewed by the Board of Selectmen at this evening's meeting.

Nicks Norton, Chairman
Colchester Open Space Advisory Committee

Jay Gigliotti
Town of Colchester
Planning & Zoning Department
(860) 537-7283
jgigliotti@colchesterct.gov

Parks & Recreation Commission quarterly summary – Q3/Q4 2015

- Working with Jim's office / your office to draft framework for the Park Improvement Fund.
- Reviewing options for maximizing available resources (people & \$) for maintaining the parks and recreation areas in Colchester in 2016.
- Facilitate the winter / spring sports field scheduling meeting.
- Establish initial framework for the Tri-Board to operate within
 - Identify members from each affiliated board.
 - Create a meeting schedule
 - Develop framework and anticipated areas of review and discussion for the board to undertake.
- Continue to serve as a sounding board for youth/adult sports and activities groups interested in providing feedback independent of the specific activity group/league
 - Serving as an independent 3rd party for any activity related issue requiring attention.
 - Investigate any issues or complaints forwarded to the BOS, PW or Recreation office involving any parks & rec supported program.
 - Provide opportunities for special interest groups (i.e. Boy Scouts, Veterans Associations, etc.) to propose ideas that would require recommendation or endorsement by the PR Commission.
- Continue to seek new membership to serve on the commission.
- Provide feedback and recommendations for Recreation Department operations (i.e. budget ideas, program offerings) as requested from the Rec Department.

Tricia Dean

From: Robert Parlee <robertparlee@hotmail.com>
Sent: Wednesday, January 20, 2016 6:34 PM
To: Tricia Dean
Subject: Re: Commission Chairmen Meeting Agenda 1/21/16

Police Commission

Hi Tricia. I will not be able to make the meeting but we are working on the k-9 as you know we will be excepting the money on the 31st at 1pm at stop and shop. We are working on pricing for the body cameras. And We are also working on the 3 shift coverage by getting statistics together. We are working on language change for the charter revision. Thank you Robert Parlee.

Sent from my iPhone

On Jan 19, 2016, at 3:07 PM, Tricia Dean <tdean@colchesterct.gov> wrote:

Good afternoon,
Attached is the Commission Chairmen meeting agenda for this Thursday's, Jan 21st meeting at 7pm.
A reminder, if you are unable to make the meeting please send me an update report on your commission.
Thank you,

Tricia Dean
Executive Assistant to the First Selectman

Town of Colchester
127 Norwich Avenue
tdean@colchesterct.gov
P: (860) 537-7220
F: (860) 537-0547

From: Tricia Dean
Sent: Tuesday, January 12, 2016 10:53 AM
To: 'stawickilaw@snet.net' <stawickilaw@snet.net>; Chris Bourque <jcbourque57@msn.com>; 'r.silb@me.com' <r.silb@me.com>; Tyler, Thomas <jttyler2@sbcglobal.net>; 'lepage119@comcast.net' <lepage119@comcast.net>; 'afvp@sbcglobal.net' <afvp@sbcglobal.net>; 'dkmmahoney@att.net' <dkmmahoney@att.net>; 'ford_james_w@sbcglobal.net' <ford_james_w@sbcglobal.net>; 'g6iaso@gmail.com' <g6iaso@gmail.com>; 'christinamaher@live.com' <christinamaher@live.com>; 'esharon@ntplx.net' <esharon@ntplx.net>; 'janetlabella@sbcglobal.net' <janetlabella@sbcglobal.net>; 'nnorton@yahoo.com' <nnorton@yahoo.com>; 'cdferrante@yahoo.com' <cdferrante@yahoo.com>; 'jbmathieu@comcast.net' <jbmathieu@comcast.net>; 'Robert Parlee' <robertparlee@hotmail.com>; 'healyBrenden@sbcglobal.net' <healyBrenden@sbcglobal.net>; 'stephencoyle@sbcglobal.net' <stephencoyle@sbcglobal.net>; 'rsuhecki@colchesterct.org' <rsuhecki@colchesterct.org>; 'robinson@snet.net' <robinson@snet.net>; 'rgoldstein@colchesterct.org' <rgoldstein@colchesterct.org>; Rob Tarlov <ctparagon@comcast.net>; 'ctmlhr@yahoo.com' <ctmlhr@yahoo.com>
Cc: Jay Gigliotti <wetlands@colchesterct.gov>; Randall Benson <zoning@colchesterct.gov>; Cheryl Hancin <RecDirector@colchesterct.gov>; Resident Trooper Sergeant <SGT@colchesterct.gov>; Gina Santos <police@colchesterct.gov>; Gail Therian <gtherian@colchesterct.gov>; James Paggioli <JPaggioli@colchesterct.gov>; Valerie Geato <vgeato@colchesterct.gov>; Rochelle Lambert

Thursday, January 21, 2016

Sewer and Water Commission report

Water

A new development was approved off of Old Hebron Road. As part of the approval, a water line goes directly up to the Colchester Recreation complex and could be used to add sprinklers and/or drinking fountains to the ball fields on the west side of the property.

The meter reading system has a leak detection capability that we are looking into. We are studying how to make it more available to our customers.

Well

An engineering contract was awarded a contractor to design and supervise well 3A.

Sewer

A proposal from St Clemens to connect into the Joint Facilities had been received. A 75-100 million dollar hotel is under consideration. Question is whether Portland would interface with EH WPCA or the Joint Facility. Joint would require a new Town agreement.

The Rotary Drum Thickener contract work has still not begun. No reason for the delay.

We will start our new budget process at our next meeting.

Stephen Coyle, Chairman, Colchester Sewer, Water Commission