



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, April 7, 2016  
Colchester Town Hall @ 7PM

**MEMBERS PRESENT:** First Selectman Art Shilosky, Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, and Selectman John Jones

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** Board of Finance R Tarlov, Board of Education B Bernier, Public Works Director J Paggioli, Collector M Wyatt, Town Clerk G Furman, Registrar D Mrowka, and Clerk T. Dean

RECEIVED  
COLCHESTER, CT  
2016 APR 22 AM 9:26  
TOWN CLERK  
G. FURMAN

- 1. Call to Order**  
First Selectman A Shilosky called the meeting to order at 7:00 p.m.
- 2. Additions to the Agenda - none**
- 3. Approve Minutes of the March 17, 2016 Regular Board of Selectmen Meeting**  
R Coyle moved to approve the Regular Board of Selectmen meeting minutes of March 17, 2016, seconded by D Mizla. Unanimously approved. MOTION CARRIED
- 4. Citizen's Comments - none**
- 5. Boards and Commissions – Interviews and/or Possible Appointments and Resignations - none**
- 6. Budget Transfers - none**
- 7. Tax Refunds & Rebates**  
D Mizla moved to approve tax refunds in the amount of \$12.24 to Rebecca Reid, \$557.37 to John Taylor, and \$5.59 to Dean Conrad and Carl Conrad, seconded by R Coyle. Unanimously approved. MOTION CARRIED
- 8. Discussion and Possible Action on Tax Office Volunteer Intern Job Description**  
M Wyatt informed the Board what she is looking for the intern to do starting in May. S Soby stated that the job description looks like one for an employee and would like review from counsel that it will not cause problems going forward. Also what duties in the office can be assigned, with being cognizant of employment law. If this was a placement through a college and was in alignment with a college requirement it would be a different situation. The board discussed looking at the volunteer policy and use it for language. TABLED
- 9. Discussion and Possible Action on Security System Policy**  
A Shilosky asked the Board to review the memo regarding how the security system works and then offer input at the next meeting. The discussion will happen in Executive Session due to the nature of security. TABLED TO NEXT MEETING.
- 10. Discussion and Possible Action on Dog License Program**  
G Furman stated the previous dog program was one that the former IT Director set up and maintained. Since the Director left, the Dept. does not have knowledge on how to update and run the software. A fee will now be charged by the former IT Director to update and maintain the system. The other option is to use the current system add-on feature for the dog program which is less expensive to maintain. This program will also enable the ACO to remotely get dog licensing information. If approved, it will be implemented immediately. S Soby stated that going the recommended route would allow the town to utilize a system that is maintained vs a home grown system.

R Coyle moved to authorize the First Selectman to sign the contract with Cott Systems for the Toby Trax Dog Licensing Program as an add-on to the current land records system, seconded by S Soby. Unanimously approved. MOTION CARRIED.

**11. Discussion and Possible Action on Historic Preservation Grant**

S Soby moved to authorize the First Selectman to designate Gayle Furman, Town Clerk, as agent for making the application for the Targeted Grant FY 2017 for the Historic Documents Preservation Program, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

**12. Discussion and Possible Action on Ice Cream Agreement at Summer Concerts**

R Coyle moved to accept the bid from New England Soft Serve of \$161/concert and authorize the First Selectman to sign all necessary documents, seconded by J Jones. Unanimously Approved. MOTION CARRIED.

**13. Discussion and Possible Action on O&G Industries Contract**

A Shilosky stated the contract was reviewed and recommended by town counsel. There will still need to be an outside contract for liability that will be in place before the ground breaking. Two options, either O&G purchases the policy and bills us or the town will purchase directly from USI.

R Coyle moved to authorize the First Selectman to sign the contract with O&G as construction manager for the William Johnston Middle School Project, seconded by J Jones. Unanimously approved. MOTION CARRIED.

**14. Discussion and Possible Action on 95 Norwich Avenue Purchase Agreement**

A Shilosky stated the agreement was reviewed by town counsel and approved by the sellers.

S Soby moved to approved the 95 Norwich Avenue Purchase Agreement and authorize the First Selectman to sign the agreement, seconded by R Coyle. Unanimously approved. MOTION CARRIED

**15. Discussion and Possible Action on 95 Norwich Ave Resolution**

S Soby moved to approve the Resolutions for the purchase of 95 Norwich Avenue agreement, seconded by R Coyle. Unanimously Approved. MOTION CARRIED.

**16. Discussion and Possible Action on Fair Housing Resolution**

This resolution is for the application requirement for the 2016 Small Cities Grant.

S Soby moved to authorize the First Selectman to sign the Fair Housing Resolution with the addition of Colchester to the fourth 'whereas', seconded by D Mizla. Unanimously approved. MOTION CARRIED

**17. Citizens Comments**

D Dander commented on Chatham Health District regarding the change in ordinance and the absence of notification to the public. Also asked the Board to consider a potential plan b if East Hampton pulls out of the Chatham Health District. S Soby clarified that Chatham has 'regulations', and the town has ordinances. S Soby and R Coyle, as Chatham Board members, will look into the language currently used by Chatham.

**18. First Selectman's Report**

In the process of interviewing for a Zoning Enforcement Officer, received five applications and two will be interviewed. Grand Opening of Petvalue on 4/23 with a ribbon cutting at 9am. Submitted an application for a \$54,000 grant for the Airline Trail, it will be for an 8-mile connector piece. The former Jack Chevy location is under remediation to ensure it is clear of contamination. No commitment of prospects to rent as of yet.

**19. Liaison Reports**

J Jones reported on the Conservation Commission – on 3/9 they approved the map for Alpha Q for a 49,000 sq. ft. add on and parking lot. Approved a timber harvest on Prospect Hill Rd. Ethics – a resident attended the last meeting on 4/5 to find out what the commission does. Set the meeting dates for the rest of the 2016 year.

Historic District – Liverant family is donating materials and services to build a replica of the School for Colored Children on the same site that the school is now. At the next meeting they will present the plans and contractors. This will be at no cost to the town. Hayward House sidewalk replacement request for stamped concrete has been rejected. They must use flat stone or cobblestones.

R Coyle reported on Charter Revision – meeting was rescheduled for 4/13 and will elect officers at this meeting. Chatham Health – received clean audit with recommendations of changes to business operations. Two applications for replacement of Director of Health. Discussed water supply testing and education.

Senior Center subcommittee – passed motion to support purchase of 95 Norwich Ave Senior Center Building Committee – interviewed Project Managers

S Soby reported on Planning & Zoning – Two public hearings held, continuation of Loomis Rd project with application to request an extension. Alpha Q expansion will take three phases to ramp up matching the business growth. The abutting neighbor verifies the hearing stayed open so the hydrologist could get there within the next 2 weeks, next meeting will address this situation.

Agriculture Commission – chicken and small animals on property language complete. Continue to work on Food Hub concept. Possible winter Farmers Market planned.

D Mizla reported on Charter Revision – the group will meet the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month.

Youth Services Advisory – Community Conversation 5/4 on binge drinking. Town spring clean-up has been rescheduled to 4/23. Grant SERAC \$2500 received will be used for local prevention. Food pantry in three schools implemented. Kids can get a bag of food to bring home if in need. Food provided by the town food bank.

S Soby informed the Board that the state budget is far from done and nothing is safe from cuts. Discussed tax receipt issue and deficit. Governor will propose second budget, with town aid being held.

**20. Adjourn**

J Jones moved to adjourn at 8:00 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk