



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, April 21, 2016  
Immediately following Commission Chairmen Meeting @ 7pm  
Colchester Town Hall  
Meeting Room 1

RECEIVED  
COLCHESTER CT  
2016 APR 26 AM 10:53

**MEMBERS PRESENT:** First Selectman Art Shilosky, Selectman Rosemary Coyle, Selectman Denise Mizla, and Selectman John Jones. Selectman Stan Soby arrived at 7:45pm.

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** Public Works Director J Paggioli, Town Clerk G Furman, S Schuster, and Clerk T. Dean

**1. Call to Order**

First Selectman A Shilosky called the meeting to order at 7:22 p.m.

**2. Additions to the Agenda**

A Shilosky asked that the following be added to the agenda; Item #12 Discussion and Possible Action on Acadis Letter of Intent for the WJMS Building Project Construction Manager, #15 Add Contract after Health, renumber remaining items.

R Coyle moved to add the agenda items as presented, seconded by J Jones. Unanimously approved. MOTION CARRIED.

**3. Approve Minutes of the April 7, 2016 Regular Board of Selectmen Meeting**

R Coyle moved to approve the Regular Board of Selectmen meeting minutes of April 7, 2016, seconded by J Jones. Unanimously approved. MOTION CARRIED

**4. Citizen's Comments - none**

**5. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

**a. Fair Rent Commission – Steven Schuster possible reappointment for a two-year term to expire on 4/30/2018**  
J Jones moved to reappoint Steven Schuster to the Fair Rent Commission for a two-year term to expire on 4/30/2018, seconded by D Mizla. Unanimously approved. MOTION CARRIED

**6. Budget Transfers - none**

**7. Tax Refunds & Rebates**

D Mizla moved to approve tax refunds in the amount of \$106.74 to Paul & Catherine Kurek, \$6.00 to Desmond Williams, \$41.58 to Luke & Walter Lesnewski, seconded by R Coyle. Unanimously approved. MOTION CARRIED

**8. Discussion and Possible Action on Contract with Lockton**

A Shilosky explained that Lockton is a consultant for the town to review health insurance policies. They serve as a guide for the town. The contract has been a three-year contract. The original contract is \$58,000 for three years. The proposed rate from Lockton going forward is \$60,000, with a 2% yearly increase thereafter. R Coyle asked if there is a non-appropriation clause included. It was determined that the contract is only a one-year contract, and has a 30-day advance notice cancellation. Therefore, since it is not a multi-year contract a non-appropriation clause is not needed.

D Mizla moved to approved the amendment to the Lockton Contract for FY 2016-2017 and authorize the First Selectman to sign the contract, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

**9. Discussion on Security System Policy**

A Shilosky gave the Board his suggestions on things to consider when creating the policy. J Jones suggested to add a designee to the First Selectman, in the event of his absence. The Board will compile additional recommendations to create a policy for the next meeting for discussion. TABLED TO NEXT MEETING

**10. Discussion and Possible Action on Non-Union and Elected Officials Compensation Policy**

D Mizla stated that the Board of Finance at their last meeting approved the added statement.

D Mizla moved to amend the policy as presented, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

**11. Discussion and Possible Action on Setting the Annual Town Budget Meeting Date to Consider and Act upon the 2016-2017 Budget**

R Coyle moved to set the Town Meeting date on May 3, 2016 at 7pm at Town Hall to send the Town Budget in the amount of \$14,389,712 and the Board of Education Budget in the amount of \$39,895,363 to Town Meeting, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**12. Discussion and Possible Action on Arcadis Letter of Intent for WJJMS Building Project Construction Manager**

A Shilosky stated that the concern is that the process for the O&G contract was lengthy, this letter of intent can get this process moving ahead of time. Arcadis will do the work at risk before the contract is signed, but need the letter of intent from the town as confirmation that the town will hire them.

R Coyle moved that it is the intent of the Town of Colchester to enter into a contract with Arcadis on the William Johnston Middle School Project as Project Manager, seconded by D Mizla. Unanimously Approved. MOTION CARRIED.

S Soby arrives at 7:45pm

**13. Citizens Comments**

S Schuster spoke on the Chief Financial Officers salary in regards to break out of payment from the Town and the Board of Education.

**14. First Selectman's Report**

A Shilosky stated reported that there will be a 15,000 sq. ft. office building being constructed on Old Hartford Rd; Zoning Enforcement Officer candidate has been made an offer, waiting to hear back.

**15. Liaison Reports**

D Mizla reported on the Board of Education – Colchester Learning Foundation presented mini-grants to teachers. Colchester school system received \$6,528 from Stop & Shop A+ Rewards program, which they will be using for technology. Bacon received Greenhouse Grant for \$1,000.

S Soby reported on Agriculture Commission – discussion on greenhouse and farm to table. Food Hub concept still discussing.

Zoning Board of Appeals – appeal of decision by ZEO. ZBA upheld decision with ZEO.

R Coyle reported on Commission on Aging – 14 passenger bus has been ordered, delivery is early Fall. This replaces the 2007 bus. Mini-van is no longer road worthy, looking for a replacement. R Coyle discussed stats (attached). Hayward Fire – vehicle repair \$6,000 over budget. Discussed vehicle repairs and replacements. D Lee discussed at the meeting the transfer to Quinnebaug Valley. Strategic plan is moving forward. S Soby stated that the state office has put together a contingency plan in case of interruption from current provider. The town is in a position that we can dispatch locally in an extreme emergency.

Open Space – priority list of parcels being created. Next month looking at open space plan that was written in 2006. Two vacancies on the commission.

Senior Center subcommittee – focused on time line for purchase of Senior Center property, talking points for residents to understand process and who else they should educate. Meet again on 5/11.

J Jones reported on Historic Commission – The eagle scout project to build a wall around the monument was denied. The commission gave other ideas for other projects. The reason for denial was that the commission felt it would take away from the appearance and felt there was no need for the wall.

Conservation Commission – approved Fireside investments to clear the view on Rte 2. Tabled application for improvements to existing pathway.

Friends of Cragin - \$800 from Book Sale. Another sale planned for June 10, 11, and 12.

**16. Executive Session Regarding Health Contract**

D Mizla moved to enter into executive session regarding health contract, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Entered into executive session at 8:00 p.m.  
Exited from executive session at 8:20 p.m.

**17. Adjourn**

D Mizla moved to adjourn at 8:20 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Attached: Liaison Report Commission on Aging

Respectfully submitted,

Tricia Dean, Clerk

## COA Meeting-April 11, 2016

New 14 passenger bus has been ordered from Matthews Buses, anticipated delivery is early fall. This will replace the 2007 bus which is scheduled to be retired.

Minivan is no longer road-worthy. Went to Columbia Ford to look at new vehicle to be ordered shortly.

CSC took a collection from staff/members for TVCCA's annual Carnivale fundraiser, which benefits MOW. We provided a "Money Tree" raffle basket with \$100 cash.

Becky and Liz attended a training sponsored by the Alzheimer's Association on April 7th.

AARP Tax Aide services were offered February 12-April 8, 175 clients were served. (175)

Renters Rebate appointments began on April 1<sup>st</sup> and will run through October 1<sup>st</sup>.

CSC will be closed on Friday, April 29<sup>th</sup> for our annual Volunteer Appreciation Luncheon.

### Programs:

- Senior Golf League Meeting 4/12
- AARP Smart Driver Course 4/13
- Snow & Cold Party 4/18
- Social Security Seminar 4/20
- Wealth Transfer Lunch & Learn 4/25
- Know the 10 Signs 4/27

### Upcoming Trips

- Anything Goes at the Goodspeed-sold out
- Elm City Iron Chef-5/1
- Walk the High Line 5/4-sold out
- Hartford Yard Goats Baseball 7/20
- CT Lighthouse Cruise 8/17
- Tropical Costa Rica 11/5-13
- Springtime Tulip River Cruise 4/6-14, 2017

### Attendance & Meals Served:

- Monthly Transports in March: 1013
- Monthly Attendance in March: 1352 in 22 days
- Meals served in March: Bistro & Special Meals:118 Community Café: MOW:
- Active membership in March-929