



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

## Board of Selectmen Minutes

### Regular Meeting Minutes

Thursday, July 21, 2016

Immediately following the Commission Chairmen Meeting at 7PM  
Colchester Town Hall

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COLCHESTER  
2016 JUL 22 PM 3:02

**MEMBERS PRESENT:** First Selectman Art Shilosky, Selectman Stan Soby, Selectman Rosemary Coyle, Selectman Denise Mizla, and Selectman John Jones.

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** Wetlands Enforcement Officer J Gigliotti, Town Planner R Benson, Board of Finance Chair R Tarlov, Registrar D Mrowka, J Ford, S Brown, L Akerman, Clerk T. Dean and other citizens

**1. Call to Order**

A Shilosky called the meeting to order at 7:21 p.m.

**2. Additions to the Agenda**

A Shilosky asked that the following be added to the agenda; Item #9 Discussion and Possible Action on Recreational Trails Program Grant, renumber remaining items.

S Soby moved to add the agenda item as presented, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

**3. Approve Minutes of the July 7, 2016 Regular Board of Selectmen Meeting**

R Coyle asked for a correction on agenda item #19 First Selectman's Report, to add after reported "for the First Selectman"

R Coyle moved to approve the Regular Board of Selectmen meeting minutes of July 7, 2016, seconded by J Jones. Unanimously approved. MOTION CARRIED

**4. Citizen's Comments – D Mrowka stated she would like to see the dump opened up another day during the week.**

**5. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

**a. Possible Appointment of Linda Akerman to Fire Inspector**

S Soby moved to appoint Linda Akerman to Fire Inspector, seconded by D Mizla. Unanimously approved. MOTION CARRIED

S Soby stated that Linda Akerman has served on previously as a volunteer basis in the past and he was impressed with her work.

**6. Budget Transfers - none**

**7. Tax Refunds & Rebates**

S Soby moved to approve tax refund in the amount of \$54.70 to Rossi Law Offices LTD, \$81.27 to Rossi Law Offices LTD, \$118.52 to Rossi Law Offices LTD, \$124.35 to Rossi Law Offices LTD, \$273.06 to Stacey Joeckel, seconded by R Coyle. Unanimously approved. MOTION CARRIED

**8. Election of Board of Selectmen Vice Chairmen**

S Soby moved to elect Rosemary Coyle as Vice Chairmen, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**9. Discussion and Possible Action on Recreational Trails Program Grant**

J Gigliotti stated that the town applied for this grant in 2015. It is designed to link the Airline Trail from East Lyme to Colchester and including the Salmon River State Forest. Received the final contract from DEEP and now need a formal resolution.

S Soby moved to authorize the First Selectman to sign all necessary documents associated with Colchester's CT DEEP Connecticut Recreational Trails Program Grant Application awarded on March 17, 2016, seconded by D Mizla. Unanimously approved. MOTION CARRIED

S Soby would like to request a price out ahead of time for the stone dust to be applied on the trail. As well as a lighted sign for the crosswalk on Rte 16. S Soby and the Board thanked J Gigliotti for all his hard work in securing this grant for the town.

**10. Discussion and Possible Action on Economic Development Commission Facebook Plan**

J Ford stated that there are two pieces that the commission is looking to create, a facebook page and a website. J Ford stated that there are two commission members who have 20 years experience in media. J Ford would like to go over a powerpoint presentation which will discuss the goal and strategies to implement both media facets at the next meeting. NO ACTION

**11. Discussion and Possible Action on Unemployment Tax Management Service Agreement**

R Coyle moved to approve the service agreement for unemployment tax management service for the period 7/1/16-6/30/17 with the Town and authorization the First Selectman to sign all necessary documents, seconded by J Jones. Unanimously approved. MOTION CARRIED

**12. Discussion and Possible Action on Fire Department Replacement Copier Agreement**

D Mizla moved to approve the five year lease agreement with Ricoh USA, Inc. under the U.S. Communities Master Lease Agreement and authorize the First Selectman to sign all necessary documents, seconded by S Soby. Unanimously approved. MOTION CARRIED.

**13. Discussion and Possible Action on Grant Application for Middlesex Paramedic Services**

A Shilosky stated that this is not a grant but a budgeted line item for the fiscal year. This amount will grow over the next four years. This is due to the hospitals being cut back tremendously and trying to recoup the cost.

S Soby moved to approve the contract for paramedic services with Middlesex Hospital and authorize the First Selectman to sign all necessary documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**14. Discussion and Possible Action on Computer Network Administrator Job Description**

A Shilosky stated that the two part time job descriptions were combined to create one full time job description. The GIS component was removed as well as the software programming. R Coyle stated that setting up workstation bullet is missing in the combined description and should be added. S Soby stated that a backup plan in the absence of the one full time position needs to be implemented. He is not comfortable moving forward until this is completed. M Colagiovanni, IT, will be asked to attend the next meeting to discuss options of person or a service that can be utilized for backup. NO ACTION

**15. Discussion and Possible Action on Board of Selectmen Bylaws**

Board discussed item #1 on the proposed bylaw addition that addresses time limits on citizen's comments. A Shilosky stated that although the control of a meeting is under the chairman management, it would be good to have a guide. Discussion took place on any relevancy and need of a bylaw for citizen's comments. NO ACTION

**16. Citizens Comments - none**

**17. First Selectman's Report**

A Shilosky stated the town received an Airline trail grant of \$43,000. Eversource to implement a new transformer on Amston R., and removing the Wall St. transformer. This will net a positive grand list amount of approximately \$800,000 to one million. Building permits July to current are at \$17,000, plus another \$60,000 for a commercial plan. Town received a check from CIRMA for the equity distribution.

**18. Liaison Reports**

S Soby reported on Zoning Board of Appeals; looked at the court ruling for variances on the basis of hardship. Agriculture Commission; Program from the Farm Bureau taking place in Sept. Will distribute information through various channels, this will be for educational purposes.

R Coyle reported on Commission on Aging; Received \$1,000 donation from Dime Bank to be used for programs and services. Raised \$211 at a fundraiser at Stop & Shop. Received \$300 from the Lions. Transportation stats were given. (report attached)

Fire Department; transition to the new service for 911 is going well. Radio devices have been reprogrammed. S Soby thanked the Chief and Deputy Chief for all their work and ensuring there was a contingency plan if needed. J Jones recognized R Beruta for his volunteer time on this project.

Open Space; Focusing on properties to connect greenways. Questions generated to focus on going forward.

Senior Center Subcommittee; Informational meeting at Town Hall conducted to discuss plans for purchasing the Senior Center. Conducting outreach to area communities to inform of the plan and progress.

J Jones reported on Conservation Commission; Approved dock at a small pond at Old Rod Rd. WJMS contractor site approved. Not wetlands will be involved, putting in a drainage for water run off. Land Trust is in process of obtaining 68 acres at Tangle Tree Farm parcel.

**19. Adjourn**

J Jones moved to adjourn at 8:06 p.m., seconded by R Coyle. Unanimously approved. MOTION CARRIED.

Attachment: Commission on Aging report

Respectfully submitted,

Tricia Dean, Clerk

## COA Meeting-July 11, 2016

\$1000 donation from Dime Bank was received on June 3<sup>rd</sup> at their Grand Opening

Director attended a CASCP annual conference, the morning training was by author of This Chair Rocks, Ashton Applewhite, who writes and speaks out against ageism in our society and the afternoon session was by Donna Fedus, from Borrow My Glasses, on compassion fatigue and burnout. Excellent information from both sessions!

Sr. Center Subcommittee will begin a Q&A tour of senior housing communities throughout Colchester to educate about the purchase of the 95 Norwich Avenue property

Paint Night Fundraiser was a great success with 20 painters registered and raised \$360 for our center

3<sup>rd</sup> Annual CSC Gold Tournament Fundraiser is scheduled for 8/12 & 13, This has become our most successful fundraiser of the year, planned by BA senior, Luke Hajdasz. Tickets available for 9 Hole at \$50, 18 Hole at \$85 or Awards Banquet only at \$15. Love to have COA's support for this fun event, and invite you to provide a raffle basket or prize.

Volunteer Opportunity: BA is looking for 1:1 Math Tutor for HS students who need some support with simple math concepts for the next academic year. Training provided; info session August 3.

### Programs:

- 5 W's of Hearing Loss 7/7
- AARP Smart Driver Course 7/15
- Mystery Trip 7/20-sold out
- Diabetes Live Well Workshop 7/20 (6 week series)
- 5 Steps of Healthy Living Lunch & Learn 7/21
- Sweet Frog Fundraiser 7/28 5-8 p.m.
- USO Show & Luncheon 8/16
- Denim & Diamonds Regional Event @ Port 'n Starboard 9/30

### Upcoming Trips

- Royal Lipizzaner Horse Show 8/19, 1 seat left
- Lady Kate Cruise and Bye Bye Birdie at Goodspeed 8/3 SOLD OUT
- Foxwoods Casino bus share with Hebron 9/28
- Plaza Suite at Newport Playhouse 10/3
- Plimouth Plantation (limited seating) 11/15
- Overnight –Middlebury Christmas (Middlebury, VT) 12-7-9
- Springtime Tulip River Cruise 4/6-14, 2017

### Attendance & Meals Served:

- Meals served in May: Bistro & Special Meals:154 Community Café: 92 MOW: 410
- Monthly Transports in June: 888
- Monthly Attendance in June: 1262 in 22 days
- Active membership in June-955