



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes  
Regular Meeting Minutes  
Thursday, October 2, 2014  
Colchester Town Hall – 7:00 PM  
Meeting Room 1**

RECEIVED  
COLCHESTER, CT  
2014 OCT -9 AM 10:56  
TOWN OF COLCHESTER  
TOWN CLERK

**MEMBERS PRESENT:** First Selectman Stan Soby, Selectman Denise Mizla, Selectman Bill Curran and Selectman Kurt Frantzen. Selectman Rosemary Coyle

**MEMBERS ABSENT:** none

**OTHERS PRESENT:** BOF Chair R. Tarlov, Public Works Director J. Paggioli, Registrar D. Mrowka, Jim Ford EDC member, G. Siddell COA member, T. Dean Clerk, and other citizens

**1. Call to Order**

First Selectman S. Soby called the meeting to order at 7:12 p.m.

**2. Additions to the Agenda**

S. Soby asked that the following item be added to the agenda as Item #22 "Discussion and Possible Action on employee request for 457 withdrawal, remaining agenda items be renumbered accordingly.

R. Coyle moved to add to the agenda as Item #22 "Discussion and Possible Action on employee request for withdrawal and to renumber the agenda accordingly, seconded by D. Mizla. Unanimously approved MOTION CARRIED.

**3. Approve Minutes of the September 18, 2014 Board of Selectmen Meeting**

R. Coyle stated on Item #16 second paragraph, last sentence, should be changed to "change COLCHESTER CLASSIFICATION FROM 4 TO 3 TO IMPROVE LOCAL INSURANCE RATES".

D Mizla moved to approve the Regular Board of Selectmen Meeting minutes of September 18, 2014 as amended, seconded by K Frantzen. Unanimously approved. MOTION CARRIED

**4. Citizen's Comments – L. Tupay stated his concerns on the Hideaway Café and the noise level.**

S. Schuster encouraged the board to consider using a local contractor for the Snow Plow Contract.

**5. Boards and Commissions – Interviews and/or Possible Appointments and Resignations**

**a. Agricultural Commission – Charles Csere to be interviewed**

Charles Csere was interviewed

R Coyle moved to appoint Charles Csere as an Alternate member of the Agricultural Commission for a three year term to expire 11/30/2015, seconded by B. Curran. Unanimously approved. MOTION CARRIED

**b. Ethics Commission – Resignation of John Dilorio**

R Coyle moved to accept the resignation of John Dilorio from the Ethics Commission , seconded by D Mizla. Unanimously approved. MOTION CARRIED

**c. Chatham Health District – Resignation of Board of Directors member Dr. Priya Tandon**

D Mizla moved to accept the resignation of Dr. Priya Tandon from the Chatham Health Board of Directors, seconded by B Curran. Unanimously approved. MOTION CARRIED

**d. Open Space Advisory Committee – No Action**

**6. Budget Transfers - none**

**7. Tax Refunds & Rebates**

D Mizla moved to approve tax refunds in the amount of \$67.68 to David or Gail Joslin, \$102.81 to Elsie Layne, \$23.23 to Alan Useforge, \$153.16 to Edward or Diane Peck, \$165.50 to Paul Hunt, \$12.07 to Stephen Loomis, \$137.26 to Chase Auto Finance Corp, \$30.46 to Susan Costa, \$59.42 to Emily Dawson, \$103.48 to Evan or Moira Haag, \$200.84 to Hyundai Lease Titling, \$251.49 to Jeremiah & Barbara Ryan, \$40.90 to Karisa Jenkins, \$5.45 to Thomas Hart, \$29.47 to Betty Waugh, \$9.45 to Jeffrey Peake, \$129.47 to Vault Trust, \$1655.37 to Brown Parndiris & Scott LLP, \$337.02 to Gelco Corp, \$25.03 to Robert or Marie Bohara, \$7.73 to Annmarie Harrison, \$24.61 to Jodi or Daniel Stubbings, \$310.14 to Richard & Linda Stoddard, \$23.82 to Martin or Elizabeth Coyne, \$143.57 to Shamrock Sheet Metal, \$13.27 to Patrick or Sherriann Martin, \$48.95 to Honda Lease Trust, \$48.97 to David or Melody Joseph, \$77.85 to Michael or Christine Pineault, \$49.03 to Tammy Aquilino, \$169.85 to Charles Dutch, \$464.24, \$9.17 to Peter Czech, \$5.10 to Robert Porter, \$110.66 to Kristine & Mark Putorti, \$43.09 to Gail or Peter Larkin, \$344.34 to Toyota Motor Credit Corp, \$699.75 to Daimler Trust, \$30.46 to Thomas Burke, \$25.59 to Hyundai Lease Titling, \$55 to Rita Versch, \$8.78 to Diane Guinan, and \$22.23 to Jason Manganello, seconded by R Coyle. Unanimously approved. MOTION CARRIED

**8. Discussion and Possible Action on Exemption for Horses and Ponies**

S Soby stated that the exemption does not require change to ordinance language, that it only needs to be approved by a BOS motion. S Soby also mentioned that the cost of collecting outweighs the value of the tax. D Mizla pointed out that other towns are following the exemption of tax as well.

D Mizla moved to exempt horses and ponies of any value for property taxation in accordance with Public Act 1433, Seconded by B Curran. Unanimously approved. MOTION CARRIED.

**9. Discussion and Possible Action on Youth Services Advisory Board By-Laws**

R Coyle stated revisions need to be made to Article 2-2.3, resignations need to come to the Board of Selectmen for acceptance, and Article 8.1 & 8.2 contradicts the Charter and needs to be removed by Board of Selectmen.

By-laws will need to be revised to reflect the above and moved to next meeting.

**10. Discussion and Possible Action on Commission on Aging Ordinance and By-Laws**

G Siddell, COA member, stated by-law changes have not been revised it is only advisory at this point. Per BOS request, a subcommittee has been set up to work on revising the bylaws to bring them up to date. The commission will vote on the changes at the next COA meeting on 10/14. Ordinance revision has been completed.

R Coyle moved to accept the Commission on Aging ordinance changes, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

S Soby noted that an ordinance change requires town meeting. Meeting will be set

**11. Discussion and Possible Action on Town Streets and Road Snow Plowing Contract**

J Paggioli, PW Director, reported on the top three responders and details of the contract. R Coyle asked where B&B Superior is located. J Paggioli answered Colchester.

R Coyle moved to authorize the First Selectman to enter into a three year contract, and sign all necessary documents, in accordance with the Invitation to Bid Town Street and Road Snow and Ice Control Services RFP 2014-12 dated 26 August 2014 including addendum #1, with (2) two trucks/routes to Clark's Landscaping at the bid price of \$135 per hour and (2) two trucks/routes to B&B Superior Contracting at the bid price of \$157.00 per hour; for a three year period as stipulated within the RFP 2014-12 response, for the winter seasons of 2014-2015, 2015-2016, and 2016-2017, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**12. Discussion and Possible Action on School Snow Plowing Contract**

J Paggioli, PW Director, reported on the top responders and details of the contract and recommended choice. Discussion followed on recommended choice and the decision not to use a local contractor. Questions were posed by the board and answered by J Paggioli regarding response times, references, cost and procurement policy.

D Mizla moved to authorize the First Selectman to enter into a three year contract, and sign all necessary documents, in accordance with the Invitation to Bid Town School Snow and Ice Control Services RFP 2013-14 dated 25 August 2014 including addendum #1, with Michael Jackson dba Action Jackson for the winter seasons of 2014-2015, 2015-2016, and

2016-2017; for the fixed price per year of \$71,100 for each of the three years listed, seconded by B Curran. Three in favor, two opposed. MOTION CARRIED.

**13. Discussion and Possible Action on Transfer Station Scrap Metal Services**

J Paggioli, PW Director, reported on details of the contract and recommended choice.

R Coyle moved to authorize the First Selectman to accept the proposal from Calamari Recycling Company, Inc. for the transportation and disposal of scrap metal from the Town of Colchester Transfer Station and sign all necessary documents, in accordance with the proposal from Calamari Recycling Company, Inc., attached herewith, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**14. Discussion and Possible Action on Sewer & Water RDT at Joint Facilities Plant**

J Paggioli, PW Director, reported on plan recommendations. R Coyle asked how much is in the Sewer Capital Fund, J Paggioli reported 1.4 million.

K Frantzen moved to resolve the Board of Selectmen acting as The Colchester Water Pollution Control Authority does hereby adopt the Colchester-East Hampton Joint Facilities financing plan for the replacement of sludge handling improvements at the wastewater treatment plant substantially in the form as presented at this meeting. (of the Colchester Sewer and Water commission.) Furthermore; should the project exceed funds available through the Joint Facilities, such financing plan does hereby require the East Hampton Water Pollution Control Authority and the Town of Colchester Sewer and Water Commission through its Colchester Water Pollution Control Authority, to make further payment in an equal amount as to be funded by each WPCA based upon Article IV of the Inter-municipal Agreement – PAYMENT AND SHARING OF OPERATION AND MAINTENANCE COSTS. Furthermore; the amount of such further payment must be authorized by the East Hampton Water Pollution Control Authority and the Town of Colchester Sewer and Water Commission through its Colchester Water Pollution Control Authority prior to execution of contract documents, seconded by D Mizla. Unanimously approved. MOTION CARRIED.

**15. Discussion and Possible Action on Contract for Services for Emergency Communications and '911' Telephone Services**

R Coyle thanked S Soby for all the hours and effort he put into making this happen. S Soby commended Mike Maniscalco for his involvement and Doug Knowlton, who led the committee that has done the consolidation and negotiated an extraordinary amount to get to this point.

R Coyle moved to authorize the First Selectman to sign the Contract for Services for Emergency Communications Center and '911' Telephone Services Contract for Municipal Services provided by Colchester Emergency Communications, Inc., seconded by B Curran. Unanimously approved. MOTION CARRIED.

**16. Discussion and Possible Action on Charter Review Commission First Selectman Charge**

R Coyle moved to approve the Charter Review Commission First Selectman Charge as presented, seconded by K Frantzen. Unanimously approved. MOTION CARRIED.

**17. Discussion and Possible Action on Economic Development Commission Ordinance**

Change from 9 member board to 7 member board. With BOS approval, the revised ordinance would go to Town Meeting.

R Coyle moved to accept the language of the Economic Development Commission ordinance change for the size of the commission from 9 members to 7 members with 2 alternates, seconded by B Curran. Unanimously approved. MOTION CARRIED.

**18. Citizens Comments**

D Mrowka asked about the possibility of prohibiting the large 4x8 political signs on the green. S Soby will look into Zoning regulations and first amendment rights.

**19. First Selectman's Report**

57 Fest went well, S Soby recognized Cheryl Hancin and staff for all their hard work. The event received some new sponsor and one activity was a gift in kind which was significant. 720 bracelets were sold which put the event in striking distance to breaking even. Clean up was well organized with volunteers.

First Session of Govt 101 took place today, S Soby thanked attendees for staying for part of the meeting and also welcomed Civic students to the meeting.

**20. Liaison Reports**

R Coyle – Building Committee architect conducted presentation and delineated next steps to be presented to the Tri-board meeting; Budget subcommittee will meet now until March to refine information. Discussed budget process time line and individual budgets. Committee worked with Rivereast to do a letter to the Editor for each topic discussed; Chatham Health District policy subcommittee met to discuss job description of public health nurse position. Vaccination clinic for flu shots brought in 100 Colchester Residents.

D Mizla – also attended the Budget subcommittee

K Frantzen – Sewer & Water matter was discussed at last meeting; Friends of Cragin Library book and bake sale starting Oct 3<sup>rd</sup>.

B Curran – Economic Development meeting did not meet because of no quorum; Planning & Zoning approved a special request for Christian Life Chapel. POCD still moving forward; Charter Review Commission did not meet due to the holiday and needed approval of the First Selectman Charge, next meeting will be Oct 8<sup>th</sup>

**21. Executive Session to Discuss Employee 457 Plan**

R. Coyle moved to enter into executive session to discuss employee 457 plan, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

Entered into executive session at 8:25 p.m.  
Exited from executive session at 8:27p.m.

**22. Discussion and Possible Action on Employee request for 457 with drawl**

D Mizla moved to approve the employee request for 457 with drawl, seconded by R Coyle. Unanimously approved. MOTION CARRIED.

**23. Adjourn**

K Frantzen moved to adjourn at 8:38 p.m., seconded by B Curran. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk