

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance Minutes
Regular Meeting
Wednesday, February 20, 2013
Town Hall – 7:00 p.m.**

HANCOY A. BRAY
TOWN CLERK

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RECEIVED
COLCHESTER, CT

MEMBERS PRESENT: Rob Tarlov, Rob Esteve, John Ringo, Thomas Kane, and Cathy Pompei
MEMBERS ABSENT: Art Shilosky
OTHERS PRESENT: First Selectman Gregg Schuster, Maggie Cosgrove, Ron Goldstein, Jim Ford, Gregg LePage, Chief Cox, Don Lee, Brad Bernier, Building Committee members and other citizens

1. CALL TO ORDER

Chairman R. Tarlov called the Wednesday, February 20, 2013 meeting to order at 7:00p.m.

2. APPROVAL OF MINUTES:

a. January 16, 2013 Regular meeting and February 6th Tri-Board Meeting

J. Ringo **MOTIONED** to approve the minutes of the January 16, 2013 regular meeting with the correction of removing J. Ringo from members present. **SECONDED** by R. Esteve. J. Ringo abstained. All others approved. **MOTION CARRIED.**

J. Ringo **MOTIONED** to approve the revised minutes of the February 6, 2013 Tri-Board Meeting. **SECONDED** by T. Kane. C. Pompei abstained. All others approved. **MOTION CARRIED.**

3. CITIZENS COMMENTS

None

4. ADDITIONS TO THE AGENDA

None

5. COLLABORATIVE for COLCHESTER'S CHILDREN (C3)

S. Flynn, Coordinator of C3 and C. Praisner, Program Accountability Coordinator of C3, gave a presentation on the Collaborative for Colchester's Children (C3). The presentation included the reasoning and importance of early child intervention. S. Flynn and C. Praisner stated they are in need of the town to contribute \$10,000 for continued growth toward sustainability.

6. BUILDING PROJECT – Next Steps: Discussion and Possible Action

Discussion was had regarding next steps to move forward and what other options there are regarding the WJMS building project. T. Tyler stated the architect has offered to put together a menu of scope changes or deletions to the project. R. Esteve **MOTIONED** to approve a transfer of \$6,250 from "Use of Unassigned Fund Balance (18501-36250)" to "Transfer to Building Project Capital Fund (18501-50500)" for cost analysis and value engineering architectural services for WJMS/Senior Center/Community Center building project subject to Board of Selectman approval. **SECONDED** by C. Pompei. All others approved. **MOTION CARRIED.**

7. FIRE DEPARTMENT – Request for Emergency Appropriation for Ambulance Staffing

Chief Cox requested an appropriation for ambulance staffing needs due to an increase in call volume. C. Pompei **MOTIONED** to approve a transfer of \$34,000 from “Use of Unassigned Fund Balance (18501-36250)” to “Contractual, Temp, Occasional Payroll (12202-40105)” for increase in per diem staffing and addition of per shift, per call incentive payments for ambulance staffing subject to Board of Selectman approval. **SECONDED** by J. Ringo. All others approved. **MOTION CARRIED.**

8. PARK and REC STAFFING

First Selectman G. Schuster and M. Cosgrove presented the board with four options for the staffing of the Park and Recreation department. Discussion was had. The board advised them to proceed on the budget with option 3, which would eliminate the current 40K subsidy and move the compensation for one of the positions being from the Program Fund to the General Fund hopefully eliminating the ongoing deficit spending and working on eliminating the accrued deficit.

9. DEPARTMENT REPORTS

a. Finance Department

M. Cosgrove gave an overview of the January financial report.

b. Tax Collector

M. Cosgrove provided board members the Tax Collector’s report.

c. Treasurer

None as the Treasurer needed to leave before this point in the meeting.

10. FIRST SELECTMAN’S REPORT

a. Transfer Requests

See above

b. First Selectman’s Update

First Selectman Schuster commended J. Paggioli and the entire Public Works crew for doing an amazing job throughout the blizzard. G. Schuster also stated he is watching the state budget carefully.

11. CORRESPONDENCE

None

12. LIAISON REPORTS

C. Pompei reported that both the library and fire department have completed their budget. R. Tarlov reported that Youth Services had a successful Spaghetti Supper and they are joining Park & Recreation for the town clean-up. R. Tarlov also reported on Sewer and Water stating that the water line out to DOT is completed and the sewer line will begin early spring.

13. OLD BUSINESS

a. Improving the Budget Process and Review of Suggestions

- i. Survey** – the survey results to date has been distributed but not yet reviewed
- iii. Budget Summary Pages** – tabled to next meeting

b. Update on Health Insurance Fund

i. Requested info from Lockton

M Cosgrove stated January not good hopeful for a better month in February.

c. Status of Energy Project

Good interest on the RFP which closes in a couple of days.

14. NEW BUSINESS

a. Review of the Auditor Reports for FY ending 6/30/12

Discussion was had to possibly have an auditor come in to give a customized presentation and answer questions. M. Cosgrove will attempt to have someone attend on April 17th.

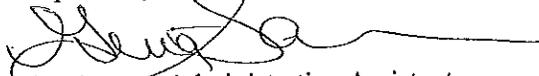
12. CITIZENS COMMENTS

J. Maine asked questions regarding the Fire Department and Collaborative for Colchester's Children.

13. ADJOURNMENT

T. Kane **MOTIONED** to adjourn at 9:30 p.m. **SECONDED** by J. Ringo. All members present voted in favor. **MOTION CARRIED.**

Respectfully Submitted,



Gina Santos, Administrative Assistant

Note: This meeting was recorded by a digital audio recording system and is available through the Colchester First Selectman's office in accordance with the Freedom of Information Act